

**International enrolment in degree
programmes**

Applications for academic year 2026/2027



**Università
degli Studi
di Palermo**

HOW TO APPLY

Please read carefully the following guidelines for the application procedure for your enrolment at the University of Palermo.

This is a Step-by-step guide that will help you to apply to the University of Palermo.

Your **UniPa account is necessary for the acceptance procedure**, even if you have already been nominated by your University: the enrolment is mandatory in order to complete your administrative procedure and to be able to follow courses and undertake exams once in Palermo.

We invite you to read it carefully and prepare all the required data and documents. If you have any questions, you can write to internationalstudents@unipa.it with your questions, but before please read all the points in this guidelines and you will probably find your answer.

THE IRO STAFF

STEP 1 – UNIPA STUDENT PORTAL LOGIN AND NEW APPLICATION

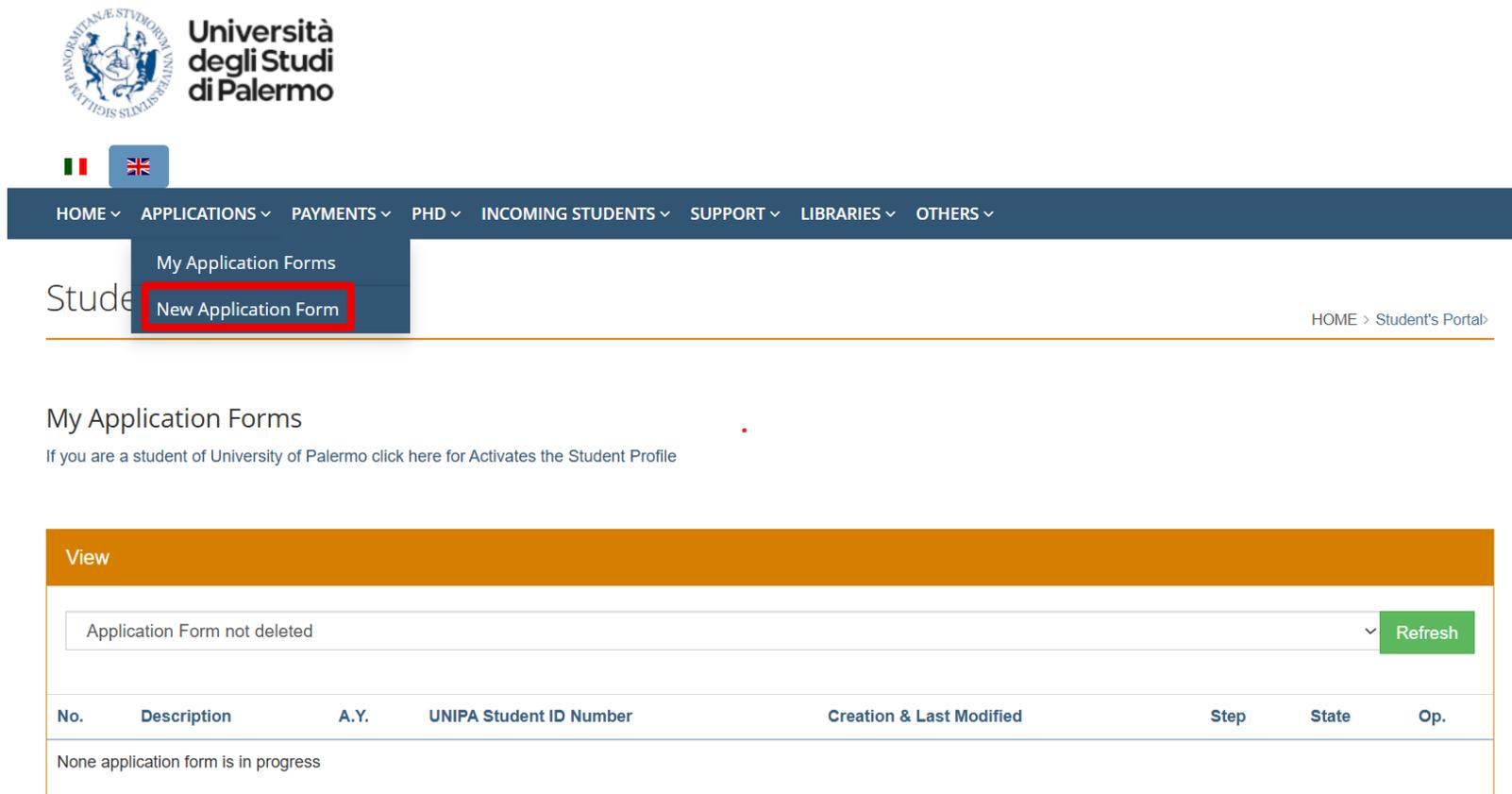
Go on the following website to login and start your application procedure:

<https://immaweb.unipa.it/immaweb/private/pratiche/listCreatePratiche.seam>

Now login using the Username and Password that you generated during the registration procedure.

After the login, you will see your student portal page. Now, click on “Application” and select “**New Application Form**”

as explained below.



The screenshot shows the University of Palermo Student Portal. At the top left is the university logo and name. Below it are language selection buttons for Italian and English. A dark blue navigation bar contains menu items: HOME, APPLICATIONS, PAYMENTS, PHD, INCOMING STUDENTS, SUPPORT, LIBRARIES, and OTHERS. The 'APPLICATIONS' menu is expanded, showing 'My Application Forms' and 'New Application Form', with the latter highlighted by a red rectangle. On the right side of the page, there is a breadcrumb trail: HOME > Student's Portal. Below the navigation bar, the page title is 'My Application Forms'. A message states: 'If you are a student of University of Palermo click here for Activates the Student Profile'. Below this is a table with a header row: 'View', 'Application Form not deleted', and a 'Refresh' button. The table has columns: No., Description, A.Y., UNIPA Student ID Number, Creation & Last Modified, Step, State, and Op. The table content shows 'None application form is in progress'.

1.2 After you open the new application form page, you would need to click on the small blue “+” ON Calls and Applications, then select “Enrolment Bachelor's Degree/Master's Degree Application” as shown below.

HOME ▾ APPLICATIONS ▾ PAYMENTS ▾ PHD ▾ INCOMING STUDENTS ▾ SUPPORT ▾ LIBRARIES ▾ OTHERS ▾

Student's Portal

HOME > Student's Portal >

New Application Form

Application Forms List for Categories

Click on Category name for view the related Application Forms

- + Concorsi e Immatricolazioni | Calls and Enrolment Applications**
Concorsi per l'accesso ai corsi di studio, Immatricolazioni standard e Immatricolazioni con acquisto crediti (part-time e full-time)
- + Abbreviazioni di corso, Trasferimenti in Entrata e Studenti Decaduti o Rinunciatori con richiesta di convalida | Other Types of Enrolment Applications**
Iscrizioni con abbreviazione di corso, Iscrizioni con trasferimento in entrata (proseguimento studi da altro Ateneo), Domanda di Iscrizione per Studenti Decaduti con richiesta di Convalida, Iscrizioni per Studenti Rinunciatori con richiesta di Convalida
- + Rinnovo iscrizioni, Conguaglio Tasse, Piani di Studio, Stage&Tirocini, Ricognizioni di carriera, Richiesta certificati**
Iscrizioni standard e con acquisto crediti, part-time e full-time, Pagamenti seconda rata, Modifica del piano di studio, Iscrizioni ai Tirocini Curriculari e Ricognizioni di carriera
Questa categoria di pratiche è esclusivamente riservata agli studenti iscritti ad un Corso di Laurea del V.O., ad un Corso di Laurea Triennale, ad un Corso di Laurea Specialistica, ad una Magistrale Biennale o ad una Magistrale a Ciclo unico. Per ogni altro di corso di studio (per esempio, Percorsi Pre-FIT e FIT, Scuole di Specializzazione, Dottorati, Master, etc.), è necessario fare riferimento alle tipologie di istanza presenti nella specifica categoria di pratiche ad esso correlata.

1.3 Select “Enrolment Bachelor’s Degree/ Master’s Degree Application as show below

New Application Form

Application Forms List for Categories

Click on Category name for view the related Application Forms

Concorsi e Immatricolazioni | Calls and Enrolment Applications
Concorsi per l'accesso ai corsi di studio, Immatricolazioni standard e Immatricolazioni con acquisto crediti (part-time e full-time)

- Domanda di partecipazione a Test Online/Concorso/Prenotazione Preimmatricolazione per Corsi di Laurea a Numero Programmato
- Istanza UNIPA (Corsi per i quali si svolge il TOLC presso il CISIA)
- Domanda di Scorrimento
- Domanda di Immatricolazione ad un Corso di Laurea/Corso di Laurea Magistrale | Enrolment Bachelor’s Degree/Master’s Degree Application**
- Domanda di Immatricolazione con acquisto crediti | Part-Time Enrolment Application

Select Enrolment Type

Select Enrolment Type

The completion of the Application Form and the payment of tuition fees does not automatically imply enrolment in the selected Degree Programme. The enrolment is formalized at the Student Administration Office after the competent university offices have successfully checked the validity of the data provided and the payment of fees. For Restricted Access Degree Programmes, enrolment completion is also subject to the student's position in the merit ranking of the relevant selection procedure. For courses with mandatory but non-selective entry tests, enrolment completion is subject to taking the test

- Domanda di Immatricolazione ad un Corso di Laurea/Corso di Laurea Magistrale | Enrolment Bachelor’s Degree/Master’s Degree Application**
- Domanda di Immatricolazione con acquisto crediti | Part-Time Enrolment Application
- Domanda di Iscrizione con Abbreviazione di Corso
- Domanda di prosecuzione Studi per Trasferimento da altro Ateneo
- Domanda di Iscrizione per Studenti Rinunciatori con richiesta di Convalida
- Domanda di Iscrizione per Studenti Decaduti con richiesta di Convalida

Next [CLICK HERE TO CONTINUE](#)

1.4 To continue the enrolment procedure, follow the instructions as shown below. Click on “**No**” on the first question; select **Università degli Studi di Palermo** on the list as “first enrolment” and add the current academic year (2026 for academic year 2026/27). Then click **next and continue**.

First Enrollment Information

i Have you ever been previously enrolled at an Italian university?

Yes

No

First Enrollment University *

UNIVERSITA' DEGLI STUDI DI PALERMO (PALERMO) **Search For Università degli Studi di Palermo Here** 

First Enrollment Year *

2026 **Insert the current academic year here**

First Enrollment Details

Back **Next**  **Click here to continue**

1.5 Now, select the “Degree Programme Type”. After you select the course type, a click on “Select” and the full list of courses will be displayed; select your degree.

Select Degree Programme

 Fields marked with * are mandatory

Complete the Enrolment Application Form

Application Form Type

Domanda di Immatricolazione ad un Corso di Laurea/Corso di Laurea Magistrale | Enrolment Bachelor's Degree/Master's Degree Application

Select Degree Programme

Degree Programme Type *

Corso di Laurea Magistrale Biennale | Master's Degree

Select

Select the Degree Programme Type “Master’s degree” or “Bachelor’s degree”

Clear

Course Type *

Corso di Laurea Magistrale Biennale

Course *

Select

2293 - AGRICOLTURA DI PRECISIONE - CLASSE LM-69 - Corso di Laurea Magistrale Biennale
2110 - ANALISI E GESTIONE AMBIENTALE - CLASSE LM-75 - Corso di Laurea Magistrale Biennale
2218 - ARCHEOLOGIA (SEDE PA) - CLASSE LM-2 - Corso di Laurea Magistrale Biennale
2243 - ARCHITETTURA DEL PAESAGGIO - CLASSE LM-3 - Corso di Laurea Magistrale Biennale
2248 - ARCHITETTURA PER IL PROGETTO SOSTENIBILE DELL'ESISTENTE - CLASSE LM-4 - Corso di Laurea Magistrale Biennale
2196 - BIODIVERSITA' E BIOLOGIA AMBIENTALE - CLASSE LM-6 - Corso di Laurea Magistrale Biennale
2105 - BIOLOGIA MARINA - CLASSE LM-6 - Corso di Laurea Magistrale Biennale
2195 - BIOLOGIA MOLECOLARE E DELLA SALUTE - CLASSE LM-6 - Corso di Laurea Magistrale Biennale
2296 - BIOTECNOLOGIE INDUSTRIALI BIOMOLECOLARI - CLASSE LM-8 - Corso di Laurea Magistrale Biennale
2011 - BIOTECNOLOGIE MEDICHE E MEDICINA MOLECOLARE - CLASSE LM-9 - Corso di Laurea Magistrale Biennale
2159 - CHIMICA - CLASSE LM-54 - Corso di Laurea Magistrale Biennale
2215 - COMUNICAZIONE DEL PATRIMONIO CULTURALE - CLASSE LM-92 - Corso di Laurea Magistrale Biennale
2288 - COMUNICAZIONE PER L'ENOGASTRONOMIA - CLASSE LM-92 - Corso di Laurea Magistrale Biennale
2289 - COMUNICAZIONE PER L'ENOGASTRONOMIA - CLASSE LM/GASTR - Corso di Laurea Magistrale Biennale
2231 - COMUNICAZIONE PUBBLICA, D'IMPRESA E PUBBLICITÀ - CLASSE LM-59 - Corso di Laurea Magistrale Biennale
2232 - COOPERAZIONE, SVILUPPO E MIGRAZIONI - CLASSE LM-81 - Corso di Laurea Magistrale Biennale
2270 - DATA, ALGORITHMS, AND MACHINE INTELLIGENCE - CLASSE LM-18 - Corso di Laurea Magistrale Biennale
2212 - DESIGN E CULTURA DEL TERRITORIO - CLASSE LM-12 - Corso di Laurea Magistrale Biennale
2299 - DIGITAL HUMANITIES PER L'INDUSTRIA CULTURALE - CLASSE LM-43 - Corso di Laurea Magistrale Biennale

Select the Degree Programme from the full list

1.6 After you select the Degree Programme it's necessary to enter the curricular requirements. Follow the instructions as shown below:

Verification of Curricular Requirements

Please note! To enroll in the degree programme you have selected, it is necessary to verify the curricular entry requirements. If you have any questions or concerns, please consult the above links for : 1) Access Guide to Master's Degree Programmes (D.M. 270/2004); 2) Enrolment Regulations and Forms for GRADUATES; 3) Enrolment Regulations and Forms for GRADUATING STUDENTS.

Please specify the information concerning your current status and then push on 'Verify':

I am a graduate student

I am a graduating student

my university of origin is UNIPA and my student ID number is:

my university of origin is a foreign institution or another Italian university

Final grade: / cum laude

graduation date:

(DD/MM/YYYY , eg.: 30/09/2009)

Degree Programme Classification (please, do not enter any information if you graduated under the Former University Regulations (so called 'Vecchio Ordinamento'), from a foreign institution, or if you have previously entered a UNIPA student ID number):

Annotations of the Student to Teacher Coordinator

Automatic assessment results

The student holds a degree obtained abroad or from another Italian University. The request is subject to approval by the Course Coordinator

➔ See the detailed analysis of the automatic verification of curricular requirements

i Click on 'Next' to proceed

Don't worry about this message, click on next

Flag the option

Please input your Bachelor's degree grade

You can convert the Bachelor's degree grade using a formula

You can also omit this information

You can find the formula in the page below.

Conversion of grades awarded abroad

Grades from other countries can be converted into the equivalent in the Italian system of assessment.

If your mark is numerical, you can use the following formula:

$$\text{Grade} = \frac{V - V_{\min}}{V_{\max} - V_{\min}} * (I_{\max} - I_{\min}) + I_{\min}$$

Results with decimals should be rounded to the nearest integer.

If your mark is **qualitative** (judgements, letters and the like) conversion of the mark is assessed case by case.

Here's an **EXAMPLE** of converting a Bachelor's degree grade using the Italian system using the provided formula:

Let's say we have a numerical Bachelor's degree grade of 90 from a foreign institution, where the minimum passing grade (V_{\min}) is 70 and the maximum grade (V_{\max}) is 95.

Using the formula:

$$\begin{aligned} \text{Grade} &= ((90 - 70) / (95 - 70)) * (110 - 66) + 66 \\ &= (20 / 25) * 44 + 66 \\ &= (4/5) * 44 + 66 \\ &= 35.2 + 66 \\ &= 101.2 \end{aligned}$$

Rounded to the nearest integer, the converted grade would then be **101** in the Italian system for a Bachelor's degree.

where V is the mark to convert

V_{\min} = minimum mark for a pass in the foreign institution

V_{\max} = maximum mark in the foreign institution

I_{\min} = minimum mark for a pass in an Italian institution (60/100 for upper secondary school, 66/110 for academic degree)

I_{\max} = maximum mark in an Italian school (100/100 for upper secondary school, 110/110 for academic degree)

$$V = 90$$

$$V_{\min} = 70$$

$$V_{\max} = 95$$

$I_{\min} = 66$ (minimum passing grade in an Italian institution for a Bachelor's degree)

$I_{\max} = 110$ (maximum grade in an Italian institution for a Bachelor's degree)

1.7 The following page now appears, follow the instructions as shown below:

New Enrollment Record 2026/2027 : **Step 3/8: Student Information**

Student Information

Please note! The Degree Programme Coordinator must approve your initial enrollment application before it can be completed. Once approved, you can resume the procedure, complete the online application until the payment slip is ready to print, and then make the payment. However, if the Coordinator rejects your enrollment application, you will be advised to purchase specific Individual Courses for the integration of curricular entry requirements. If you are a foreign student, you can go to the next step to request Admission Letter.

Fields marked with * are mandatory

Enrollment Application Form Data

Application Form Type
Domanda di Immatricolazione ad un Corso di Laurea/Corso di Laurea Magistrale | Enrolment Bachelor's Degree/Master's Degree Application

Application Form Number
3922822

Application Form Status
In attesa di validazione | Waiting for validation

Degree Programme

Degree Programme 2341 - INTERNATIONAL RELATIONS, POLITICS & TRADE (FULLY ONLINE) - CLASSE LM-52 R - Corso di Laurea Magistrale Biennale Master's Degree	Degree Programme Type Corso di Laurea Magistrale Biennale Master's Degree
Course Type/Curriculum GENERIC0	Code 069

Verification of requirements for enrollment in a Non-restricted Access Master's Degree program

See the detailed analysis of the Automatic assessment of Curricular Requirements

Request ID Number
95676 - REQCURRIMM - 2026 - 2341

Faculty/Instructor Coordinator
LUCA PUDDU - PA GSPS-04/C

Type of Request
Verifica Requisiti Curriculari ai fini dell'immatricolazione ad una L.M. ed eventuale individuazione di Corsi Singoli

Student's Notes
-

Stato Richiesta
Inviata

Notes
Verification of Requirements: Lo studente possiede un titolo conseguito all'estero o presso un altro Ateneo Italiano. | Foreign or another Italian university graduated student. | La richiesta viene sottoposta ad approvazione da parte del Coordinatore del Corso di Studi: per maggiori informazioni fare riferimento al sito del corso di studio. Nel caso di studenti stranieri richiedenti visto per studio e' necessario completare la richiesta con i dati necessari per ottenere la lettera di ammissibilita'. | Request sent to Degree Programme Coordinator: for further information please refer to Degree Programme's website. Foreign students must complete the request with data and files in order to obtain Admission Letter.

Stato Richiesta

Inviata

Notes

Verification of Requirements: Lo studente possiede un titolo conseguito all'estero o presso un altro Ateneo Italiano. | Foreign or another Italian university graduated student. | La richiesta viene sottoposta ad approvazione da parte del Coordinatore del Corso di Studi: per maggiori informazioni fare riferimento al sito del corso di studio. Nel caso di studenti stranieri richiedenti visto per studio e' necessario completare la richiesta con i dati necessari per ottenere la lettera di ammissibilita'. | Request sent to Degree Programme Coordinator: for further information please refer to Degree Programme's website. Foreign students must complete the request with data and files in order to obtain Admission Letter.

Attachments

In this application form, you can attach one or more documents in PDF format relating to your previous university career in order to facilitate the evaluation by the Course Coordinator. Select the attachment by clicking first on the 'Choose file' button and then on the 'Attach' button.

Select your attachment:

Scegli il file | Nessun file scelto

Attach

Attachment | Upload Date | File size | Operation

No data found

Photo

In this step, the system adds your personal photo, if one exists, to the current application. You can upload your personal photo at a later time

Preview Photo FERNANDO LEONE

There is no personal photo
[Upload your Photo](#)

Next

You do **not** need to attach any files here.

Click on Next to proceed

You can attach your personal photo here

1.8 In this page you need to attach a series of documents, as you are a foreign student, the necessary document are shown in the next step .

Eligibility Request for Extra-EU Students

Eligibility Request : **Step 1/1: Degree Programme Selection and Attachments**

Please note! To compile this pre-enrollment/enrollment application form, you have to confirm the MSc Admission Request Form for International Students (N.3922844) for approval by Student Office (Segreteria Studenti) and by Coordinator Professor of the selected Degree Programme 2341 - INTERNATIONAL RELATIONS, POLITICS & TRADE (FULLY ONLINE) - CLASSE LM-52 R - Corso di Laurea Magistrale Biennale | Master's Degree: make sure you have confirmed this request, attaching all mandatory files.

Degree Programme Information

Degree Programme *

2341 - INTERNATIONAL RELATIONS, POLITICS & TRADE (FULLY ONLINE)

Attached Documentation

Briefly describe the reasons for your application (Motivational Letter)

Attachment Type *

Valid Passport (pdf)

File *

Scegli il file Nessun file scelto

Attach

To attach a file follow this steps:

- A) Select the file Type
- B) Find the right file
- C) Click on attach
- D) Repeat for every file type

Back

Confirm

Click on Confirm when you are finished

Eligibility Request for Extra-EU Students

Eligibility Request : **Step 1/1: Degree Programme Selection and Attachments**

Please note! To compile this pre-enrollment/enrollment application form, you have to confirm the MSc Admission Request Form for International Students (N.3922844) for approval by Student Office (Segreteria Studenti) and by Coordinator Professor of the selected Degree Programme 2341 - INTERNATIONAL RELATIONS, POLITICS & TRADE (FULLY ONLINE) - CLASSE LM-52 R - Corso di Laurea Magistrale Biennale | Master's Degree: make sure you have confirmed this request, attaching all mandatory files.

Degree Programme Information

Degree Programme *

2341 - INTERNATIONAL RELATIONS, POLITICS & TRADE (FULLY ONLINE) ▾

Attached Documentation

Briefly describe the reasons for your application (Motivational Letter)

Attachment Type *

Valid Passport (pdf) ▾

Valid Passport (pdf)

Passport Photos (pdf)

Transcript Of Records (pdf)

Bachelor Degree (pdf)

Curriculum Vitae (pdf)

Language Certification (pdf)

Additional Degree or certification 1 (Optional) (pdf)

Additional Degree or certification 2 (Optional) (pdf)

It is necessary to attach all of this documents in order for your practice to be evaluated.

1.9 Now you just need to wait

Richiesta di Ammissibilita' per Studenti Extracomunitari

Richiesta di Ammissibilita' : **Passo 1/1: Scelta Corso e Allegati**

La richiesta e' stata consolidata ed e' adesso in attesa di approvazione da parte delle Segreterie Studenti e del Coordinatore del Corso.

Dati del corso richiesto

Corso di Laurea *

2341 - INTERNATIONAL RELATIONS, POLITICS & TRADE (FULLY ONLINE) ▼

The request has been sent to the student secretary and the course coordinator in order to be evaluated