



## **INTERNATIONAL MASTER MOBILITY AGREEMENT**

**Between**

**UNIVERSITY OF PALERMO**

**And**

**FOREIGN TRADE UNIVERSITY**

On one part, University of Palermo, hereinafter also referred to as the “UNIPA”, with registered office at Piazza Marina n. 61, 90133 Palermo, Italy, VAT number 00605880822, and on its behalf and represented by prof. Fabrizio Micari, Rector of the University of Palermo;

on the other part, the Foreign Trade University, hereinafter also referred to as the “FTU”, with registered office at 91 Chua Lang Str. Dong Da dist. Hanoi, Vietnam, VAT number 0101932619, and on its behalf and represented by prof. Bui Anh Tuan, President of the Foreign Trade University,

### **STATE**

1. That both institutions share cultural, technical, educational, and scientific fields of common interest.
2. That collaboration and the exchange of experience and knowledge, as well as the provision of services between both institutions, are in their greatest interest for social and cultural progress.
3. That they are interested in promoting their international collaboration in the field of higher education and research.



They hereby sign an agreement that regulates the conditions under which students may access and opt for an international master mobility agreement from both universities, subject to compliance with the clauses established in this agreement, and in accordance with the current regulations at each institution.

### **First – Purpose of the agreement**

This international master mobility agreement aims to establish the academic and administrative conditions for the exchange of students enrolled at the “Laurea Magistrale in International Relations at UNIPA, and students enrolled at the master degree course in “International Trade Policy and Law” or "Master of International Economics" at FTU.

All procedural rules will be determined through the informal agreement between international programmes managers (within an administrative agreement).

This Agreement is accompanied by a list of the courses and other curricular activities (Annex 1 and 2) that students participating to the international master mobility agreement may opt during their stay at the host. In the Annex 1 and 2 there are the similarities and correspondences of the two courses for 30 ECTS (credits).

The curriculum of the table (Annex 1 and 2) must be approved in advance by the academic bodies of both Universities, and can be modified in each academic year, after approval of the academic bodies of both Universities.

Finally, Annex 3 provides academic and administrative officials responsible for the international master mobility agreement.

### **Second – Student application and admission**

The maximum number of students which could be enrolled in each international master mobility agreement is 5 (five), for each academic year, by each University.



Each university will announce yearly the application call for participating to international master's degree mobility agreement.

Evaluation of the applications and applicant's selection will be mainly based on their motivation, academic career and the level of knowledge of the English language.

Before beginning to take the courses at the host university, students admitted to the international master mobility agreement must possess the minimum level of knowledge equivalent to the B2 English language (by European standards).

The student's final admission requires approval by the partner institution and admission into its corresponding degree program.

### **Third - Stay**

Each student admitted to the international master mobility agreement must submit his/her plan of studies to the approval of both universities.

The students participating in the international master mobility agreement must attend one semester at the partner institution.

The partner university, through the administrative official responsible for this agreement, pledges to provide assistance in the search for suitable accommodation. Likewise, the partner institution pledges to provide the student with the information relating to the host country, visas, required medical insurance, etc., before their arrival. The partner institution must provide students in the international master mobility agreement with the same services that it generally provides its own students.

Each institution's academic calendar will be considered when organizing the stays. The academic official responsible for this agreement must inform the incoming students about the organisation of the courses they must take during their stay at the partner institution.

All students admitted to international master mobility agreement must register and present the transcript of records of the courses already taken at their



home university, as well as the learning agreement with the courses they will take during their stay at the host institution.

After completing the stay, the students must submit to their institution the official student transcript of records issued by the partner institution in order to receive credit for the courses taken. The certificate must be presented in English.

#### **Fourth – Enrolment and tuition fees**

The student participating in the international master mobility program will pay the enrolment fees and tuition fee at their home university and he/she will be exempted from paying admission or tuition fees for courses taken at the host institution during the period of the stay.

Once the student has been accepted into the international master mobility program, he/she must be enrolled in the corresponding master's program at the partner institution. The enrolment will be carried out by the administrative official responsible for this agreement, who will inform the student about the necessary documents.

#### **Fifth – Student obligations and rights**

During the exchange period, the students will be subject to the rules and regulations of the partner institution and to all the legal and social obligations within the host country. Likewise, they will enjoy the same rights as students enrolled at the partner institution.

If a student does not comply with the terms of this agreement, including the length of the stay at the partner institution and its curriculum, that student will forfeit any right to receive the degree from the partner institution and will be excluded from the international master mobility agreement, although he/she may still be eligible to opt for the master at their home institution.



### **Sixth – Expenses**

Transport costs, medical insurance, accommodations, upkeep, and any other expenses arising during the exchange period established in the international master mobility agreement will be charged to the student. The student must acquire health insurance that guarantees access to health care in the host country. This insurance must cover medical and health care, death and disability caused by an accident, repatriation assistance for death by any cause, and reimbursement for medical expenses caused by an accident.

The partner institution, through the administrative responsible officer for this agreement, pledges to provide assistance in the search for suitable accommodations, although all stay expenses will be charged to the student. Likewise, the partner institution pledges to provide the student with information relating to the host country, visas, required medical insurance, etc., before their arrival. The partner institution must provide students in the international master mobility agreement with the same services that they generally provide their own students.

UNIPA and FTU will undertake all efforts for finding national and international resources to assure financial support to this program.

### **Seventh – Evaluation of the results**

The academic officers of both institution charged with the coordination of this international master mobility agreement will meet also by video conference, at least once in a year, to evaluate the effectiveness of the learning program and the results achieved by students, as well as the resources supplied by both universities. They could suggest the necessary modifications to improve the quality of the program and propose them to the competent Boards of both institutions.



### **Eighth - Duration of the agreement**

This agreement will take effect from the time of its signing by the representatives of both institutions, and will be valid for a period of 5 years. Following this period, the agreement may be renewed by written consent. Either one of the signatory institutions may terminate this agreement in writing, which must be sent to the partner institution 6 months in advance. If one institution wishes to terminate this agreement, both pledge to meet their commitments to the students admitted into the international master mobility agreement before either one withdraws from it.

Moreover, the signature of this agreement does not mean any financial fulfilment to the parties.

### **Ninth – Academic and research exchanges**

With the aim of supporting the international master mobility agreement, UNIPA and FTU will promote and coordinate by mutual consent the exchange of visiting professors and researchers as well as the organisation of workshop, seminars, conferences and publications on topics of common interest. The exchange and the development of the activities above mentioned will conform to the norms and procedures in force in the two institutions.

### **Tenth - Use of Logo**

The Partners mutually commit not to use the name and/or logo or any other identifying marks for purposes other than those covered by the agreement, except for specific agreements between the parties that provide, prior explicit approval, forms of communication and divulgation of the initiatives covered by the agreement.



### **Eleventh - Personal data treatment**

Universities will arrange for the treatment, the dissemination and communication of personal data in pursuit of their institutional goals and as provided by law.

### **Twelfth- Text of the agreement**

The agreement will be drawn up in English. Any amendments or changes to the text of the agreement must be requested in writing by the institution proposing them.

If any disagreement regarding the interpretation and application of the agreement arises in Vietnam, Vietnamese laws and regulations will be applied. If the disagreement arises in Italy, the laws and regulations of Italy will apply.

As proof of agreement with the foregoing, the present agreement is signed in duplicate.

ON BEHALF OF  
UNIVERSITY OF PALERMO

ON BEHALF OF  
FOREIGN TRADE UNIVERSITY

  


Prof. Fabrizio Micari  
Rector of the University of Palermo

Date: 11 / 11 / 2019



Assoc. Prof. Dr. Bui Anh Tuan  
President of the University

Date: 11 / 11 / 2019



**Annex 1. List of courses and other curricular activities that students enrolled in the international master mobility agreement between the “Laurea Magistrale in International Relations at UNIPA and the Master Degree “International Trade Policy and Law” at FTU can select to obtain at least the equivalent of 30 ECTS during the stay at host university**

UNIPA <b>Laurea Magistrale in International Relations</b>	FTU <b>Master degree of “International Trade Policy and Law” (MITPL)</b>
Globalization and European Economic History_12 ECTS	- International Economics_6 ECTS - Trade and Development_6 ECTS
Global Politics_12 ECTS	Two between: - Policy Analysis_6 ECTS - International Political Economy_6 ECTS - International Economic Negotiation_6 ECTS
History of International Relations_6 ECTS	Regional Integration of Asia_6 ECTS
<b>Total 30</b>	<b>Total 30</b>



**Annex 2. List of courses and other curricular activities that students enrolled in the international master’s degree mobility agreement between the “Laurea Magistrale in International Relations at UNIPA and the Master Degree “International Economics” at FTU can select to obtain at least the equivalent of 30 ECTS during the stay at host university**

UNIPA <b>Laurea Magistrale in International Relations</b>	FTU <b>Master degree of “International Economics” (MORIE)</b>
Globalization and European Economic History_12 ECTS	- International Economics_6 ECTS - Trade and Development_6 ECTS
Global Politics_12 ECTS	Two between: - Policy Analysis_6 ECTS - International Political Economy_6 ECTS - International Economic Negotiation_6 ECTS
History of International Relations_6 ECTS	Regional Integration of Asia_6 ECTS
<b>Total 30</b>	<b>Total 30</b>

**Annex 3. Academic and administrative officials responsible for the international master mobility agreement**

The academic officials responsible for the international master’s degree mobility agreement are:



- Prof. Salvatore Casabona - Coordinator of the “Laurea Magistrale in International Relations at UNIPA
- Prof. TU Thuy Anh – Dean of Faculty of International Economics at FTU

The administrative officials responsible for the international master mobility agreement, including administrative dialogue with the partner institution agreement, are:

- Responsible officer of International Programs Office

Valeria Floriano at UNIPA

Email: [valeria.floriano@unipa.it](mailto:valeria.floriano@unipa.it); tel. +39 09123893832

Address: Piazza Marina, 61 90133 Palermo

E-mail: [programmi.internazionali@unipa.it](mailto:programmi.internazionali@unipa.it)

- Responsible officer of International Office

Ms. Luong Le at Foreign Trade University

Email: [qhqt@ftu.edu.vn](mailto:qhqt@ftu.edu.vn); tel: +84 983981890

Address: International Office, Room A903, 9<sup>th</sup> floor, Building A, Foreign Trade University, 91 Chua Lang Str., Dong Da Dist., Hanoi, Vietnam

If either one of the signatory institutions changes any of the officials named herein, it must inform the partner institution, as well as the academic and administrative officials of the international master’s degree mobility agreement, and indicate the corresponding substitutes.