



UNIVERSITÀ
DEGLI STUDI
DI PALERMO

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INTERNATIONAL DOUBLE MASTER'S AGREEMENT BETWEEN UNIVERSITY OF PALERMO AND CORVINUS UNIVERSITY OF BUDAPEST

On one part, University of Palermo, hereinafter also referred to as "UNIPA", with registered office at Piazza Marina n. 61, 90133 Palermo, Italy, VAT number 00605880822, and on its behalf and represented by prof. Fabrizio Micari, Rector of the University of Palermo;

on the other part, Corvinus University of Budapest, hereinafter also referred to as "CUB, with registered office at H-1093 Budapest, Fővám tér 8. Hungary, VAT number HU15329743, Institutional ID FI43814, and on its behalf and represented by prof. András Lángi, Rector of the Corvinus University of Budapest

STATE

1. That both Institutions share cultural, technical, educational, and scientific fields of common interest.
2. That collaboration and the exchange of experience and knowledge, as well as the provision of services between both institutions, are in their greatest interest for social and cultural progress.
3. That they are interested in promoting their international collaboration in the field of higher education and research.

They hereby sign an agreement that regulates the conditions under which students from both UNIPA and CUB enrolled in the study programs identified in Article 1 (hereinafter: students) may access and opt for a double master's degree conferred by both universities, subject to compliance with the clauses established in this agreement, and in accordance with the current regulations at each institution, as follow:

Article 1.: Purpose of the agreement

This agreement on a double master degree (hereinafter: Agreement) aims to establish the academic and administrative conditions under which

- a) students enrolled in the programme "Laurea Magistrale in Scienze delle Amministrazioni e delle Organizzazioni complesse" – Curriculum in Public Management (hereafter Master of Science in Public Management) at UNIPA (taught in English), and
- b) students enrolled in the programme "MSc in Public Policy and Management" at CUB (taught in English), and in its Hungarian language equivalent, the "Közgazdálkodás és Közpolitika MSc" programme, (hereinafter together as Study Programs)

may access and opt for a double master's degree conferred by both universities, subject to compliance with the clauses established in this agreement, and in accordance with the current regulations at each Institution.

Both Institutions consider that the two programmes are similar and equivalent regarding their objectives and output requirements.

All procedural rules not regulated by the current Agreement will be determined through a separate mutual agreement between the international programme managers (hereinafter: administrative agreement), at least before the first group of students admitted to the Program begin with their studies.

This Agreement is accompanied by a list of the courses and other curricular activities (Annex 1) that students enrolled in the double degree master programmes have to complete during their studies. CUB students will complete their exchange semester at UNIPA in the fourth semester of their studies, whereas UNIPA students will complete their exchange semester in the third semester of their studies.

Annex 2 contains the names and contact details of the officials responsible for academic and administrative affairs from both sides. Should the official in charge of either academic or administrative affairs change, the partner institution must be notified immediately, and the notification must include the name and contact details of the new officials.

Annex 3 provides the list of courses taught in the two programmes (hereinafter: curriculum). The curriculum (Annex 3) can be altered according to the internal regulations of the Parties, by mutual agreement. Annex 3 must be separately signed by the Parties.

Article 2.: Student application and admission

The maximum number of students which could be enrolled in each double degree master program is 5 (five), for each academic year, by each University.

Each university will announce yearly the application call, including the application and admission procedures for students who wish to participate in the double degree master programme.

Students applying to the Programme must have completed at least two semesters in their home institutions. Evaluation of the applications and applicants' selection will be mainly based on their motivation, academic career and the level of knowledge of the English language. A Selection Board of two professors, from both UNIPA and CUB shall decide on a consensual basis the applicants who will be admitted to the Double Degree program. The Board can carry out the selection process at distance (e.g., via Skype).

It is the responsibility of the Sending Institution to ensure that students participating in the double degree master program possess, by the time of the commencement of their exchange semester, at least a sufficient level of English language skills.

The students' final admission requires approval by the partner institution and admission into its corresponding degree program.

Based on the Hungarian Law CCIV of 2011 on National Higher Education, CUB has to make an official admission decision in the case of UNIPA students.

After being accepted to the double degree master program, students must enrol to the program of the partner institution as well. It is the responsibility of the administrative official of the host institution to enrol the students into his/her own program, and the administrative leader informs the students about the documents needed for enrolment.

Based on the admission decision, CUB establishes a legal student status with incoming students.

Article 3.: Stay

Each student admitted to the double degree master program must submit his/her plan of studies to the approval by the Academic Directors or similar academic body in charge of both universities.

The students participating in the double master's program must attend one semester (30 ECTS) at the partner institution.

The partner university, through the administrative official responsible for this agreement, pledges to provide assistance in the search for suitable accommodations. Likewise, the partner institution pledges to provide the student with the information relating to the host country, visas, required medical insurance, etc., before their arrival. The partner institution must provide students in the double degree program with the same services that it generally provides its own students, under the same conditions these services are provided to its own students.

Each institution's academic calendar will be considered when organizing the stays and participation in the Program. The academic official responsible for this agreement must inform the incoming students about the organisation of the courses they must take during their stay at the partner institution.

All students admitted to double degree master program must register and submit the transcript of records of the courses already taken at their home university, as well as the learning agreement with the courses they will take during their stay at the host institution. UNIPA students who have spent their third semester at CUB, must prove they have completed their fourth semester at UNIPA.

After completing the stay, the students must submit to their institution the official student transcript of records issued by the partner institution in order to receive credit for the courses taken. The certificate must be submitted in English, after a maximum of five (5) weeks upon completion of the studies in the Partner Institution.

Article 4.: Tuition fees

The students participating in the double degree master program will pay the enrolment fees and taxes at their home university, according to the regulations of the Home Institution, and they will be exempted from paying registration or tuition fees for courses taken at the host institution during the period of the stay.

Article 5.: Student obligations and rights

During the exchange period, the students will be subject to the rules and regulations of the partner institution and to all the legal and social obligations within the host country. Likewise, they will enjoy the same rights as the students enrolled at the partner institution.

If a student does seriously violate the terms of this agreement, including the length of the stay at the partner institution and its curriculum, the Host Institution shall exclude the student from the Program, and at the same time the Host Institution will immediately notify the Partner Institution about the decision. Based on the internal regulations of the Home Institutions, the student may still be eligible to opt for the master's degree at their home institution.

Article 6.: Expenses

Transportation costs, medical insurance, accommodation, and any other expenses arising during the exchange period – including service charges at the Host Institution, except those regulated in Article 4 – will be charged to the student. If the student's health insurance in the home country does not cover their possible health expenses in the host country, then the student must acquire an appropriate health insurance. This insurance must cover medical and health care, death and disability caused by an accident, repatriation assistance for death by any cause, and reimbursement for medical expenses caused by an accident.

UNIPA and CUB will undertake all efforts for finding national and international resources – such as the Erasmus partnership – to ensure financial support to this program.

Article 7.: Thesis Work, Thesis Research and evaluation of the results

The Master thesis at both UNIPA and CUB double degree programmes is written in English in the second year of the respective UNIPA and CUB Master programmes.

The rules and regulations for double degree Master theses will follow the rules and regulations that apply to all Master theses at the home university.

The parties agree that students conduct independent research, select their own thesis topic at their home university. The double degree Master thesis proposal is approved in advance by the academic officials of both UNIPA and CUB, based on their respective internal regulations. Thesis research is jointly supervised by one UNIPA and one CUB thesis supervisor. Thesis research at CUB lasts for two semesters, during which period students are formally registered in the Thesis Seminar I. and Thesis Seminar II. courses, respectively.

To satisfy the requirements of both parties, double degree students defend their dissertation (thesis) individually in front of a joint UNIPA and CUB dissertation (thesis) committee comprising of (at least) 3 academic supervisors and co-assessors, (at least) one of whom is appointed by the partner. The thesis defence can be carried out at distance (e.g., via Skype). Regarding the further details and the evaluation of the diploma regulations of each partner institution shall apply.

The academic officers of both institutions charged with the coordination of this double degree program will meet also by video conference, at least once in a year, to evaluate the effectiveness of the learning program and the results achieved by students, as well as the resources supplied by both universities. They could suggest the necessary modifications to improve the quality of the program and propose them to the competent Boards of both institutions.

Article 8.: Duration of the agreement

This agreement will take effect from the time of the last signing by the representatives of both institutions, and will be valid for a period of five academic years. Following this period, the agreement may be renewed by written consent. Either one of the signatory institutions may terminate this agreement in writing, which must be sent to the partner institution 6 months in advance. If one Party wishes to terminate this agreement, both pledge to meet their commitments to the students admitted into the double master's program before either one withdraws from it.

Moreover, the signature of this agreement does not mean any financial or other fulfilment to the parties.

Article 9.: Academic and research exchanges

With the aim of supporting the double degree master program, UNIPA and CUB will promote and coordinate by mutual consent the exchange of visiting professors and researchers as well as the organisation of workshops, seminars, conferences and publications on topics of common interest. The exchange and the development of the activities above mentioned will conform to the norms and procedures in force in the two institutions.

Article 10.: Use of Logo

The Partners mutually commit not to use the name and/or logo or any other identifying marks for purposes other than those covered by the agreement, except for specific written agreements between the parties that provide, prior explicit approval, forms of communication and divulging of the initiatives covered by the agreement.

Article 11.: Personal data treatment

Universities will arrange for the treatment, the dissemination and communication of personal data in pursuit of their institutional goals and as provided by law. The Parties shall inform each other about the legal requirements, as they see necessary.

Article 12.: Text and modification of the Agreement

The agreement will be drawn up in English. Any amendments or changes to the text of the agreement must be requested in writing by the institution proposing them, through the official representatives of the Parties.

If any disagreement regarding the interpretation and application of the agreement arises at CUB, Hungarian laws and regulations will be applied. If the disagreement arises at UNIPA, the laws and regulations of Italy will apply.

The Parties have signed this agreement as a document fully reflecting their will in four (4) English language originals.

Corvinus University Of Budapest:


Budapest, 2018. 2018 MÁRC 22


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Dr. András Lángi
Rector

University of Palermo:



Palermo, 2018. 30 MAY


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Dr. Fabrizio Micari
Rector

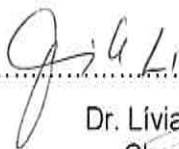
Professionally countersigned by:

Budapest, 2018. 03.20


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Dr. Erzsébet Kovács
Dean

Approved and financially countersigned by:

Budapest, 2018. 05. 21.



Dr. Livia Pavlik
Chancellor



Annexes

Annex 1: Curriculum of students enrolled in the double degree program between the "Master of Science in Public Management" at UNIPA and the Master degree in "MSc. in Public Policy and Management" at Corvinus University of Budapest

Annex 2: Name and contact details of the respective academic and administrative officials

Annex 3: Course plans of CUB and UNIPA

Annex 4: Grading and graduation procedures and timelines

Annex 1.

Curriculum of students studying in the „MSc Public Policy and Management” program in English language (at CUB)

| | ETCS |
|---|------------|
| 1st year, 1st semester | |
| Comparative Public Administration | 6 |
| Managing Organizations in the Public Sector | 6 |
| Academic Writing, Qualitative Methods and Research Design | 3 |
| 1st year, 2nd semester | |
| Quantitative Research Methods | 6 |
| Economics of the Public Sector | 6 |
| Institutions and Processes of Public Policy | 6 |
| 2nd year, 1st semester | |
| Institutional Economics of the Public Sector | 6 |
| Public Policy Analysis | 6 |
| Multi-level Governance | 6 |
| Thesis Seminar I. | 6 |
| 2nd year, 2nd semester | |
| Planning and Control Systems (UNIPA) | 10 |
| Performance Management in the Public Sector (UNIPA) | 12 |
| Elective Course(s) (UNIPA) | 8 |
| Thesis Seminar II. | 9 |
| In Any Semester | |
| Mandatory Elective (Module) Courses | 18 |
| Elective Courses | 6 |
| TOTAL | 120 |
| Modules | |
| Analytical Tools for Policy Decisions Module | |
| Cost-Benefit Analysis | 6 |
| Program and Performance Evaluation | 6 |
| Practicing Public Policy | 6 |
| Public Management Module | |
| Civil Society and Organizations in Transition | 6 |
| Digital Era Governance | 6 |
| Program and Performance Evaluation | 6 |
| Polices for Human Development Module | |
| Health Policy and Finance | 6 |
| Health Economics | 6 |
| Public Policies for Human Development | 6 |

Curriculum of students studying in the „M.Sc. in Public Management” (at UNIPA)

| | ETCS |
|--------------------------------|------|
| 1st year, 1st semester | |
| Normative Policy Analysis | 6 |
| International Criminal Justice | 6 |
| Economics of Cultural Markets | 6 |
| Competition Law | 6 |

| | | |
|-------------------------------|---|------------|
| | International Trade Law | 6 |
| 1st year, 2nd semester | | |
| | Performance Management in the Public Sector | 12 |
| | Planning and Control Systems | 10 |
| | Business Strategy | 8 |
| 2nd year, 1st semester | | |
| | Comparative Public Administration (CUB) | 6 |
| | Managing Organizations in the Public Sector (CUB) | 6 |
| | Multi-level Governance (CUB) | 6 |
| | Public Policies for Human Development (CUB) | 6 |
| | Elective subject (CUB) | 6 |
| 2nd year, 2nd semester | | |
| | Thesis Preparation & Other Training Activities | 30 |
| TOTAL | | 120 |

Modules *List of elective subjects UNIPA Students may choose at CUB in the 2nd year, 1st semester

| | |
|---|---|
| Cost –benefit Analysis | 6 |
| Civil Society and Organizations in Transition | 6 |
| Academic Writing, Qualitative Methods and Research Design | 3 |
| Health Policy and Finance | 6 |
| Public Policies for Human Development | 6 |

Course plans of UNIPA and CUB

| UNIVERSITY OF PALERMO <i>Master of Science in PUBLIC MANAGEMENT</i> | | |
|--|--|-----------|
| | Subject name | credits |
| | FIRST YEAR - First Semester | |
| 1 | Normative Policy Analysis | 6 |
| 2 | International Criminal Justice | 6 |
| 3 | Economics of Cultural Markets | 6 |
| 4 | Competition Law | 6 |
| 5 | International Trade Law | 6 |
| | TOTAL SEMESTER CREDITS | 30 |
| | FIRST YEAR - Second Semester | |
| 6 | Performance Management in the Public Sector | 12 |
| 7 | Planning and Control Systems | 10 |
| 8 | Business Strategy | 8 |
| | TOTAL SEMESTER CREDITS | 30 |
| | TOTAL FIRST YEAR CREDITS | 60 |
| | SECOND YEAR - First Semester | |
| 9 | Elective Subject (to be chosen by students) | 9 |
| 10 | Models and Techniques for Human Resources Assessment and Development | 9 |
| 11 | Global Politics | 6 |
| 12 | Labour Law and Industrial Relations in the Public Sector | 6 |
| | TOTAL SEMESTER CREDITS | 30 |
| | SECOND YEAR - Second Semester | |
| | Thesis & other training activities | 30 |
| | TOTAL SECOND YEAR CREDITS | 60 |

CORVINUS UNIVERSITY OF BUDAPEST
MSc. in PUBLIC POLICY AND MANAGEMENT

| | First year, First semester | Credits |
|----|---|----------------|
| 1 | Comparative Public Administration | 6 |
| 2 | Managing Organizations in the Public Sector | 6 |
| 3 | Academic Writing, Qualitative Methods and Research Design | 3 |
| 4 | Cost-Benefit Analysis | 6 |
| 5 | Civil Society and Organizations in Transition | 6 |
| 6 | Health Policy and Finance | 6 |
| 7 | Public Policies for Human Development | 6 |
| | First year, Second semester | Credits |
| 8 | Quantitative Research Methods | 6 |
| 9 | Economics of the Public Sector | 6 |
| 10 | Institutions and Processes of Public Policy | 6 |
| 11 | Program and Performance Evaluation | 6 |
| 12 | Practicing Public Policy | 6 |
| 13 | Digital Era Governance | 6 |
| 14 | Program and Performance Evaluation | 6 |
| | Second year, first semester | Credits |
| 15 | Public Policy Analysis | 6 |
| 16 | Multi-level Governance | 6 |
| 17 | Thesis Seminar I. | 6 |
| | Second year, second semester | Credits |
| 18 | Thesis Seminar II. | 9 |
| 19 | Institutional Economics of the Public Sector | 6 |
| 20 | Public Financial Management | 6 |
| | Electives (to be chosen by the student) | 15 |

Grading and graduation procedures and timelines

1. The comparative grading scale (courses)

| UNIPA Grading | | Equivalent ECTS Grading | |
|---------------|---------------------|-------------------------|-----------------|
| 30-29 | Eccellente | A | Excellent |
| 28-27 | Buono | B | Good |
| 26-25-24 | Più che sufficiente | C | Satisfactory |
| 23-22-21-20 | Sufficiente | D | Sufficient |
| 18-19 | Superato | E | Pass |
| <18 | Non superato | F | Fail* |
| - | - | DNA | Did not attend* |
| - | - | I | Incomplete* |
| - | - | S | Signed* |
| - | - | | Refused* |

| CUB Grading | | Equivalent ECTS Grading | |
|-------------|----------------|-------------------------|-------------------|
| 5 | Jeles | A | Excellent |
| 4 | Jó | B | Good |
| 3 | Közepes | C | Satisfactory |
| 2 | Elégséges | D | Pass / Sufficient |
| 1 | Elégtelen | F | Fail* |
| - | Nem jelent meg | DNA | Did not attend* |
| - | Nem vizsgázott | I | Incomplete* |
| - | Aláírva | S | Signed* |
| - | Megtagadva | | Refused* |

2. The comparative grading scale (degree)

UNIPA: The final degree mark basically depends on the sum of the initial grade for admission to the thesis defence and the grade attributed to the thesis defence. It ranges from 66 to 110 cum laude.

The initial grade for admission to the final exam (i.e., the thesis defence) derives from the student's academic career and is obtained by calculating the weighted average of the marks (expressed in 30ths) achieved in the courses exams (the weights refer to the credits assigned to each course). As for the calculation of the initial grade, the weighted average of the marks (in 30ths) is then expressed in one hundred and ten - 110 (by dividing the weighted average of the marks by three and multiplying by eleven). The initial grade is also increased based on the number of 'laude' received by the student in courses exams, to the extent of 0.5 for each 'laude', up to the achievement of a maximum increase of three points. The Degree Committee has an additional score ranging from zero to eleven points for the evaluation of the final examination (i.e., defence of the thesis) with the following scales of merit:

- up to five points for conventional theses.
- up to nine points for experimental theses.

- up to ten points for experimental theses developed in other Italian or foreign institutions, with a result of high applicative interest.
- up to eleven points for experimental theses that have led to the publication of a scientific article.

| UNIPA Degree final grading | |
|-----------------------------|-----------------|
| 110/110 – 110/110 cum laude | Outstanding |
| 105/110 – 109/110 | Excellent |
| 100/110 – 104/110 | Good |
| 91/110 – 99/110 | Satisfactory |
| 66/110 – 90/110 | Pass/Sufficient |

CUB: The final grade is based on the average of the following:

- the weighted average of the marks achieved in the courses, based on the credits of the courses;
- the grade of the final exam.

The grade of the final exam is the average of the grades received from the reviewers and the grade received on the thesis defence. For students participating in the double degree master program the final exam comprises of only the thesis defence.

| CUB Degree final grading | |
|--------------------------|-----------------|
| 4,81-5,00 | Outstanding |
| 4,51-4,80 | Excellent |
| 3,51-4,50 | Good |
| 2,51-3,50 | Satisfactory |
| 2,00-2,50 | Pass/sufficient |

3. Timeline

| | |
|--------------------------|--|
| March 1 | Partners advertise the Calls to participate in the Double Degree program |
| April 1 | DD applications due, selection criteria announced |
| April 20 | Admission committee decides on the applications |
| May 15 | Admission decisions made public |
| September 1 / February 1 | Exchange semester begins, official admission at the partner institution |
| January 31 | Exchange semester ends |
| April 30 | DD Master thesis due |
| June 15 – July 20 | Final exams are organized |