



# UNIVERSITÀ DEGLI STUDI DI PALERMO

## ENROLMENT PROCEDURES FOR GRAD STUDENTS WISHING TO ENROL IN OPEN ADMISSION 2<sup>ND</sup> CYCLE DEGREE COURSES (“LAUREE MAGISTRALI”) OF THE UNIVERSITY OF PALERMO

Academic year 2019-2020

### CONDITIONAL ENROLMENT

*Students in the last year of a 1<sup>st</sup> cycle Degree course or of a Degree Course under previous regulations (GRAD STUDENTS), who will graduate on march, 31. 2020 at latest may register “under condition” in a 2<sup>nd</sup> cycle Degree Course (Laurea Magistrale), provided they have passed exams for at least 150 credits (ECTS) in the Degree Course in which they are registered.*

#### 1. Current legislation

Admission procedures for **open admission 2<sup>nd</sup> cycle Degree Courses** of the University of Palermo are regulated by art.6, par. 2 of the Ministerial Decree 270/2004, by the University Educational Regulations and by the Resolution of the Academic Senate of May, 26, 2009.

The art.6, par. 2 of the Ministerial Decree 270/2004 provides that: “in the 2<sup>nd</sup> cycle degree course for which regulations in force do not establish a limited access, the University defines, for each Degree Course, specific admission criteria including, in any case, specific curricular requirements and adequate individual groundings, which will be assessed by the Universities in accordance with the procedures laid down in the educational regulations.

Universities may also permit enrolment in 2<sup>nd</sup> cycle Degree Course after The beginning of the academic year, provided in good time to attend the courses”

The admission guide for 2<sup>nd</sup> cycle Degree Course (ministerial Decree 270) for the academic year 2019/2020 of the University of Palermo, available on the University website, contains a page for each Course, showing the curricular requirements as well as the procedures for assessing individual groundings.

As provided by the Resolution of the Academic Senate of May, 25, 2010 and pursuant to the University Educational Regulations, the Boards of the 2<sup>nd</sup> cycle Degree Courses have indicated one of the following admission requirements:

- 1) **The 1<sup>st</sup> cycle Degree class(es)** considered as an admission requirement, with possible detailed **educational activities up to 60 credits (CFU)**. In this case, the 2<sup>nd</sup> cycle Degree Course has prepared a two-column table, assigning to specific disciplinary sectors (SSD) the relevant credits (CFU) which must have been acquired by the grad student before September, 30, 2019.
- 2) **The detailed educational activities, for at least 60 credits, regardless of the 1<sup>st</sup> cycle degree of the applicant.** In this case too, each 2<sup>nd</sup> Cycle Degree Course specifies the required educational activities in a two-column table assigning to specific disciplinary sectors (SSD) the relevant credits (CFU) which must have been acquired by the grad student before September, 30, 2019.

#### 2. Curricular requirements

**Last year students wishing to enrol in a 2<sup>nd</sup> cycle Degree Course must be in possession of curricular**



## UNIVERSITÀ DEGLI STUDI DI PALERMO

requirements before September, 30, 2019, in the 150 mandatory credits giving them the status of Grad Students.

From the academic year 2019/2020, candidates, through the students website, to register in a 2<sup>nd</sup> cycle Degree Course, must fill a specific registration form, containing the application for the assessment of curricular requirements and individual groundings. Access to this page can be done through personal credentials, at the following link: <https://studenti.unipa.it/>

Applicants from other Universities must register to obtain personal credential at the address: <https://studenti.unipa.it/>

**The form may be filled from August, 1 to September 30, 2019**

To verify the possession of mandatory curricular requirements, **GRAD STUDENTS** must check the scientific sectors of the examinations taken to obtain the 1<sup>st</sup> cycle Degree and possible other credits obtained through attendance to additional teachings. The online procedure will automatically check, only for Unipa grad students, the possession of curricular requirements, accepting or rejecting the conditional application.

If the procedure **does not identify lacking scientific sectors and relevant credits, GRAD STUDENTS holding curricular requirements may continue with their registration to the 2<sup>nd</sup> cycle Degree Course, participating to the tests for the assessment of individual groundings and language requirements**, in the dates established by the Boards of the Degree Courses (and published on the relevant websites) in accordance with the provisions of the Educational Calendar, as per the Resolution of the Academic Senate of June, 12, 2019

Through the same online procedure, **GRAD STUDENTS OF THE UNIVERSITY OF PALERMO, OR OTHER ITALIAN UNIVERSITY AND GRAD STUDENTS OF DEGREE COURSES UNDER PREVIOUS REGULATIONS (before Ministerial Decree 509/99)** must enclose to the application their study plan or certificate (with the scientific sectors, where possible), requesting the assessment of their individual groundings and, should the latter be incomplete, the indication of possible **individual teachings** for which they may register after graduation, and pass the relevant examination to fill possible curricular gaps **before enrolment in the 2<sup>nd</sup> cycle degree courses**.

**GRAD STUDENTS holding curricular requirements (before September, 30, 2019) must be subject to the assessment of individual groundings** in the dates indicated by the Boards of the Degree Courses (published on the relevant websites) in accordance with the provisions of the Educational Calendar, as per the Resolution of the **Academic Senate of June, 12, 2019**

**The Board of the relevant 2<sup>nd</sup> cycle degree course must decide about each student application. Alternatively, the Coordinator of the Course may assess curricular requirements and identify possible additional teachings to be attended by the student after graduation and submit his/her decision to the ratification of the Board of the 2<sup>nd</sup> Cycle Degree Course.**

### 3. Assessment of individual groundings

**The assessment of individual groundings**, provided for by law, **for open admission 2<sup>nd</sup> cycle degree courses does not aim at selecting students, but only at ascertaining the adequacy of their individual groundings for continuing with 2<sup>nd</sup> level studies** and, in case of inadequacy, to provide them the tools to fill the gap, also through tutoring by Professors.

The Board of the Degree Course appoints a specific commission for the assessment of students' individual groundings and the Coordinator sets three dates for the test or interview, **including foreign language testing**.



## UNIVERSITÀ DEGLI STUDI DI PALERMO

### 4. Timing and forms

**All GRAD STUDENTS possessing curricular requirements, after passing the assessment of individual groundings and foreign language may enrol online, under condition, starting from November 1, 2019. Online conditional enrolment to the chosen 2<sup>nd</sup> cycle degree Course may be done till November, 30, 2019, and will be considered null and void if the GRAD STUDENT does not graduate before March, 31, 2020.**