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| **1.- Project data** | | | |
| Project name: |  | | |
| Team spokesperson: | | E-mail address: | |
| **University involved** | **Name of the student group or association** | **Name and e-mail address of the contact person** | **Study cycle (BA, MA or PhD)** |
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| **University involved** | **Name of the student group or association** | **Name and e-mail address of other students involved** | **Study cycle (BA, MA or PhD)** |
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| **2. Project description:** | | |
| **Explain the main goals of your project**  *(What is the main goal of your project? Why do you want to make your project on this topic? Which intermediate/further goals would you like to achieve during the project phase?)* | | |
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| **Describe the relevance of your project**  *(Why is the topic of your project so important right now? Why could your project be important for the university and beyond? Are there similar projects at your universities or in your cities or do you know similar projects in other cities? What is new and innovative about your project? Who are your target groups? What impact do you expect your project to have on your universities and outside? Should the project continue after 6 months?)* | | |
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| **Give an overview of your project’s content and your planned activities**  *(How do you want to implement the project? What strategy do you have to implement the project? What activities are you planning? How should the planned activities be implemented? What do you expect as results at the end of your project?)*  **Will the project be implemented physically, in a hybrid way or completely digitally?**  **ophysically ohybrid odigitally** | | |
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| **Schedule: phases of your project (e.g. planning, funding, activities)** | | |
| Phase | Date or period of performance | Place of performance |
| **Example: First working meetings** | **January 2021** | **via Microsoft Teams** |
| **Example: Start promoting first web-seminars** | **February 2021** | **At all FORTHEM Universities** |
| **Example: Web-seminars about UN’s Millennium Goals during “Future-Week”)** | **May 2021** | **via Zoom** |
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| **3. Describe how you would like to reach your target group(s) and how you intend to advertise and promote your project inside and outside your universities**  *(What strategy do you have to reach other members of your universities and outside? Which channels do you want to use? Social media, Newsletter, Newspapers, Media, Flyer, Posters, presentations during class, Web-seminars, etc.?)* |
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| **4. Describe your project team**  *(From which FORTHEM universities are your team members? How have you found other team members? How do you want to structure your team? Who will be responsible for what task? Do some or all team members have experience in the field of your project or in volunteering? What is the motivation of your team members to participate in this project?)* |
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| **5. If applicable, describe your NGO/-s involved**  *(How many organisations are involved in your project? What is the focus/expertise of your NGO? Is your NGO/-s working on a local or also on a higher level?)* |
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| **6. Challenges and Support** |
| **Name here the challenges you expect to encounter during the implementation of your project, and if possible, alternatives or solutions with which you would like to meet these challenges** |
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| **Name here your expected needs for support from the universities involved (facilities, personnel, coaching, project management basics)** |
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| **7. Budget summary**  *(Will you apply for another funding? Will you use it for a completely virtual project? Will you need to reallocate your FORTHEM funding?)* | | | |
| Total budget |  | | |
| **FORTHEM ALLIANCE** |  |  | **500 €** |
|  | **Will you reallocate FORTHEM fundings, because your project will be implemented completely virtually? Yes o No o** | | |
| **Other expected revenues** | | | |
| Source |  | Quantity |  |
| Source |  | Quantity |  |
| Source |  | Quantity |  |
| ....... |  |  |  |