**ECTS - EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM**

**TRANSCRIPT OF RECORDS**

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| NAME OF SENDING INSTITUTION: Università degli Studi di Palermo  Department of  ECTS departmental coordinator:  Tel.:  e-mail address: |
| STUDENT Surname: First name:  Date and place of birth: Sex:  Matriculation date: Matriculation number: |
| NAME OF RECEIVING INSTITUTION:  Faculty/Department of  ECTS departmental coordinator:  e-mail address: |

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| Course Unit code (1) | Title of the course unit | Duration of  course unit (2) | Local  grade (3) | ECTS  credits (4) |
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| Total: | | | | |

Date: Signature of registrar/dean/administration officer: Stamp of institution:

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NB: This document is not valid without the signature of the registrar/dean/administration officer and the official stamp of the institution.

(1) **Course unit code:**

Refer to the course code at the Sending Institution

(2) **Duration of course unit:**

Y = 1 full academic year

1S = 1 semester

(3) **Grading:**

Please, describe the institutional grading system and declare the mark. If the course has been taken under the pass/fail option, the final grade is Pass or Fail.

(4) **ECTS credits:**

1 academic year = 60 credits

1 semester = 30 credits

1 term/trimester = 15 credits