**ECTS - EUROPEAN CREDIT TRANSFER AND ACCUMULATION SYSTEM**

**TRANSCRIPT OF RECORDS**

|  |
| --- |
| NAME OF SENDING INSTITUTION: Università degli Studi di PalermoDepartment of ECTS departmental coordinator: Tel.: e-mail address:  |
| STUDENT Surname: First name:Date and place of birth: Sex: Matriculation date: Matriculation number:  |
| NAME OF RECEIVING INSTITUTION: Faculty/Department of ECTS departmental coordinator: e-mail address:  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  Course Unit code (1) |  Title of the course unit | Duration ofcourse unit (2) | Localgrade (3) | ECTScredits (4) |
|   |   |   |   |   |
|   |   |   |   |   |
|   |   |   |   |   |
|   |   |   |   |   |
|   |   |   |   |   |
|   |   |   |   |   |
|   |   |   |   |   |
|   |   |   |   |   |
|  Total:   |

Date: Signature of registrar/dean/administration officer: Stamp of institution:

................................................................................................................................................................................................

NB: This document is not valid without the signature of the registrar/dean/administration officer and the official stamp of the institution.

(1) **Course unit code:**

Refer to the course code at the Sending Institution

(2) **Duration of course unit:**

Y = 1 full academic year

1S = 1 semester

(3) **Grading:**

Please, describe the institutional grading system and declare the mark. If the course has been taken under the pass/fail option, the final grade is Pass or Fail.

(4) **ECTS credits:**

1 academic year = 60 credits

1 semester = 30 credits

1 term/trimester = 15 credits