



Bachelor's degree in Biomedical laboratory techniques **Coordinator: Professor Concetta Scazzone**

GUIDELINES FOR INCOMING STUDENTS -SCHOOL OF MEDICINE AND SURGERY- UNIVERSITY OF PALERMO ERASMUS FOR STUDY, FOR TRAINEESHIP, VISITING (OTHER)

HOSPITAL INTERNSHIPS

Before arriving in Palermo, incoming students (both Erasmus for study and for traineeships or other internationalization programs) who will be undertaking hospital internships must have completed all necessary clinical exams to access the hospital wards.

All information regarding the required exams and contact persons is provided at the following link: [Incoming Erasmus Students - Intra EU | Università degli Studi di Palermo \(unipa.it\)](#) (“Before arriving checklist”).

If the incoming student has not included a discipline that requires internship activities in their learning agreement but intends to undertake one, they must inform the destination coordinator in advance.

The destination coordinator will collect all internship requests from students and send a list, including names, interested laboratories, and ECTS credits, to Salvatore Distefano, Antonella Occhipinti, and Miriam Gaggianesi, who will be responsible for organizing the students' placements in the various hospital laboratories.

Hospital internship activities for incoming Erasmus students will take place exclusively in Palermo, which is the only authorized site to receive them.

Students must adhere to the assigned hours and days for their internship activities. It is the students' responsibility to get their attendance certified in the wards to which they have been assigned.

The destination coordinator, after confirming the attendance, will prepare the internship attendance certificate, sign it, and send it to the student and the partner university.

LECTURES

Before arriving in Palermo, the students must carefully read the instructions provided here regarding the required health documentation and safety courses:

<https://www.unipa.it/mobilita/en/incoming-students/incoming-erasmus-and-exchange-students/>

(“**Before arriving checklist**”).

Incoming students who need to attend lectures at our university must promptly register at the student office upon arrival in Palermo, where they will be assigned a registration number. All necessary information is available at the following link:

[Incoming Erasmus Students - Intra EU | Università degli Studi di Palermo \(unipa.it\)](#) (“**At your arriving**”).

Incoming students can choose to attend a module of an integrated course rather than the entire course. In this case, the destination coordinator must include the individual module with its code in the learning agreement, rather than the full integrated course.

Lectures will be conducted in Italian, and separate classes will not be provided for incoming students. Exams will also be conducted in Italian (unless the individual lecturer agrees to conduct the exam in English, but this is not mandatory).

Like all other students, incoming Erasmus students must record their attendance at lectures through the OTP (one-time password).

Below is the link to the latest available timetable: [UNIPA-Calendario Lezioni](#)



**Università
degli Studi
di Palermo**

**Dipartimento di Biomedicina,
Neuroscienze e Diagnostica Avanzata**

Il Direttore: Prof. Riccardo Alessandro



According to the terms set by the call for applications, it will be possible to modify the learning agreement (“during the mobility”).

Furthermore, it will be the responsibility of the destination coordinator to coordinate with the manager to open exam sessions specifically for incoming students.

At the end of the training period, the destination coordinator will send the partner university the student’s final TOR (“Learning Agreement After Mobility”) and any certificate of attendance for laboratory activities.

CONTACTS

Incoming student staff, international relation office of UNIPA: incoming.students@unipa.it

Contact person for School of Medicine: antonella.occhipinti@unipa.it

Coordinator of Bachelor’s Degree in Biomedical laboratory techniques (Italian language course):
concetta.scazzone@unipa.it

Internship Director of Bachelor’s Degree in Biomedical laboratory techniques (Italian language course):
salvatore.distefano@unipa.it

Erasmus coordinator for Belgium-HELP: anna.aiello@unipa.it

Additional useful information can be found at the following pages:

<https://www.unipa.it/dipartimenti/bi.n.d./cds/tecniche dilaboratoriobiomedico2166/borse/erasmus.html>

[Incoming Erasmus Students - Intra EU | Università degli Studi di Palermo \(unipa.it\)](https://www.unipa.it/dipartimenti/bi.n.d./cds/tecniche dilaboratoriobiomedico2166/borse/erasmus.html)