



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2014-20[22]² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
Universidad de Córdoba	E CORDOBA 01	<u>Institutional Coordinator</u> Enriqueta Moyano Cañete Director of Internationalisation and Mobility Programmes Rectorado. International Relations Office – Avda. Medina Azahara, 5 – 14071 - Córdoba Tel. +34 957212552	http://www.uco.es/internacional/extranjeros
Facultad de Medicina y Enfermería		<u>Departamental Coordinator</u> Ignacio Jimena Vicedean of International Relations and Mobility Faculty of Medicine and Nursing Avda. Menéndez Pidal S/N Tel: +34 957 21 82 30 Fax: +34 957 21 82 30	http://www.uco.es/organizacion/centros/medicinayenfermeria

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

Università degli Studi di Palermo EUC: 29133-LA-1-2014-IT- E4AKA1-ECHE	I PALERMO01	Institutional Coordinator Prof. Giorgio Mannina <i>Rector's Delegate for Erasmus+ International Programmes – KA103</i> Servizio Speciale Internazionalizzazione e Dr. Francesco Paolo Di Giovanni <i>Head of the UO International Mobility and of the Erasmus Office – KA103</i> Università' di Palermo - Viale delle Scienze, ed.3 - piano I 90128 Palermo (ITALY) Email: relinter@unipa.it Tel: +39 091 238 93899 Departmental Coordinator Anna Aiello anna.aiello@unipa.it	http://internationalstudents.unipa.it/target/international-students/en/ Course Catalog http://offweb.unipa.it/ http://www.unipa.it/amministrazione/direzione generale/servizi speciale internazionalizzazione/u.o.politiche di internazionalizzazione/erasmus/erasmus-incoming-students/
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B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:
<http://www.uis.unesco.org/Education/Pages/international-standard-classification-of-education.aspx>)

E CORDOBA01	I PALERMO01	913	Nursing and midwifery	1 st	3 students x 6 months	--
I PALERMO01	E CORDOBA01	913	Nursing and midwifery	1 nd	3 students x 6 months	--

*[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant]*

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods	
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]	Staff Mobility for Training *
E CORDOBA01	I PALERMO01			2x 1 week (8 teaching hours)	
I PALERMO01	E CORDOBA01			2x 1 week (8 teaching hours)	

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level ⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
E CORDOBA01		SPANISH		B1 No Certificate Required	B1

⁶ For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

I PALERMO01		ITALIAN*	English	B1 – No Certificate Required	B1 – No Certificate Required
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* The main language of instruction is Italian. Most study programs offered at Università degli Studi di Palermo are Italian-taught programs. However, there may be select courses taught in English even in Italian study programs

For more details on the language of instruction recommendations, see the course catalogue of each institution *[Links provided on the first page]*.

D. Additional requirements

The selection criteria for students and staff are regulated by the sending university; measures for preparing, receiving and integrating mobile students and/or staff are organised by the receiving institution.

I PALERMO01

giulia.ingrassia@unipa.it

+39 091 23862419 <http://cud.unipa.it>

E CORDOBA01

rel-exterior@uco.es

+34 957 21 8230

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E CORDOBA01	31 st July	31 st December
I PALERMO01	30 th JUNE	30 th OCTOBER

[to be adapted in case of a trimester system]*

The application for exchange students is an ONLINE-Application and no other application will be accepted.

The Access Code for the obligatory Online Application will exclusively be sent to students officially nominated by the partner university's International Office (first name, family name and E-Mail address).

2. The receiving institution will send its decision within 4 weeks.

3. A set of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*

4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 2014 will only take effect as of 1 September 2014+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

The receiving institutions provide the statistical distribution of grades according to the descriptions in the ECTS users' guide⁷. The table will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PALERMO0 1	Servizio Speciale Internazionalizzazione Dr. Francesco Paolo Di Giovanni <i>Head of the UO International Mobility and of the Erasmus Office – KA103</i> Universita' di Palermo - Viale delle Scienze, ed.3 - piano I 90128 Palermo (ITALY) Email: relinter@unipa.it Tel: +39 091 238 93899	http://internationalstudents.unipa.it/target/international-students/en/

E CORDOBA 01

	Fail	Pass	Satisfactory	Good	Very Good	Excellent
ECTS Grade	F or FX	E	D	C	B	A
Marks in a scale of 10	0,0 a 4,9	5,0 a 5,9	6,0 a 6,9	7,0 a 7,9	8 a 8,9	9,0 a 10
Spanish correspondence	Suspense	Aprobado		Notable		Sobresaliente o Matrícula de Honor

⁷ http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA01	movilidad.convenios@uco.es	http://www.uco.es/internacional/extranjeros/en/visas
I PALERMO01	studentistranieri.cot@unipa.it +3909123865500	http://www.unipa.it/strutture/cot/Futuri-studenti/Sportello_Accoglienza_Studenti_Stranieri/actions/index.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA01	rel-exterior@uco.es María Adarve	https://www.uco.es/servicios/sega/informacion-general/seguro-complementario-de-accidentes
I PALERMO01	UOA - Polizze e denunce assicurative e-mail: stella.neri@unipa.it Tel: +39 091 238 90809	See below

<http://www.unipa.it/amministrazione/areaaffarigeneralipatrimonialienegoziali/settoreaffarigeneraleconvenzioni/u.o.polizzeedenunceassicurative/>

4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CORDOBA01	A) Residence Hall: alojamiento@uco.es B) Local mentors for international students will provide the necessary support to find accommodation	https://www.uco.es/servicios/alojamiento/
I PALERMO01	CASAUNIPA - Servizio Alloggi Viale delle Scienze – Ed. "3" Segreteria Studenti – 90128 Palermo Tel. 091.23890905 email: servizioalloggi@unipa.it	http://portale.unipa.it/amministrazione/area1/ssp10/CASAUNIPA.html



Information for students with disabilities:

<https://www.unipa.it/amministrazione/direzione generale/serviziospecialeperlaididatticaeglistudenti/u.o.abilitadiverse/>

The Universities have the infrastructure to welcome students and staff with special needs:

E CORDOBA 01 : <https://www.uco.es/servicios/sad/>

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁸
E CORDOBA01	Enriqueta Moyano Cañete Director of Internationalisation and Mobility Programmes	23/04/21	
I PALERMO01	Università degli Studi di Palermo Prof. Giorgio Mannina Rector's Delegate for Erasmus+ International Programmes - KA103	27/04/2021	

⁸ Scanned signatures are accepted