

**COLLABORATION AGREEMENT BETWEEN
FRANCISCO DE VITORIA UNIVERSITY**

AND

**UNIVERSITY OF PALERMO - DIP. PROMOZIONE DELLA SALUTE,
MATERNO-INFANTILE, DI MEDICINA INTERNA E SPECIALISTICA DI
ECCELLENZA "G. D'ALESSANDRO**

THE FOLLOWING PARTIES APPEAR

Party One: **Ms. Marta Montojo Arteaga**, in his capacity as Director of Professional Careers of Francisco de Vitoria University and, as such, on behalf of the Fundación Universidad Francisco de Vitoria ('**UFV**' or '**University**') with Tax ID number G-80480197 and address on the M-515 road from Pozuelo to Majadahonda, Km. 1,800, 28223 Pozuelo de Alarcón (Madrid), in accordance with the power of attorney executed before the Notary of Madrid, Ms Alicia Velarde Valiente on 28 July 2025 under number 881 of his notarial records under no. 1.880 of her official records.

And Party Two: **Professor Giuseppe Pizzolanti** and **Professor Antonio Carroccio**, acting on behalf of University of Palermo - Dip. Promozione della Salute, Materno-Infantile, di Medicina Interna e Specialistica di Eccellenza "G. D'Alessandro, (hereinafter '**University of Palermo - Dip. Promozione della Salute, Materno-Infantile, di Medicina Interna e Specialistica di Eccellenza "G. D'Alessandro**' or '**Company**' or '**Collaborating Entity**'), with registered address at Piazza delle Cliniche 2, (90127), Palermo and tax ID no. 00605880822.

Hereinafter, UFV and the Company are jointly referred to as the 'Parties' and, individually, either of them as a 'Party'.

The Parties act in the capacity and with the powers legally conferred upon them in their respective capacities to enter into this Collaboration Agreement.

THEY HEREBY STATE

- I. That **University of Palermo - Dip. Promozione della Salute, Materno-Infantile, di Medicina Interna e Specialistica di Eccellenza "G. D'Alessandro** is interested in actively collaborating with UFV for the sole purpose of supporting the education of the University's students by facilitating their work experience.
- II. Work experience will be carried out at all times in accordance with governing law, in particular the provisions of Royal Decree 592/2014, of 11 July, which governs work experience for university students.
- III. The Parties, in the exercise of the powers attributed to them, sign this Collaboration Agreement, which shall be governed pursuant to the law in force and in accordance with the following:

PROVISIONS

ONE. - PURPOSE OF THE AGREEMENT

The purpose of this agreement is to contribute towards the best education for UFV students and, in accordance with governing law, to facilitate curricular and extracurricular student work experience in companies and public or private institutions, on the understanding that theoretical and practical training are complementary and both are required for the student's entry into the labour market. Specifically, this agreement is signed to allow two visiting students (Lucia Mateo Burgos and Veronica Madrid Garcia, enrolled in the Biomedicine Degree Program of the UFV) to attend the Research Laboratory of Regenerative Medicine and Immunoendocrinology of the PROMISE Dept. - University on Palermo (sited in Piazza delle Cliniche 2, Palermo).

TWO. - BENEFICIARIES

Such work experience may be completed by UFV students who meet the requirements stipulated by the University's Work Experience Regulations.

Work experience is aimed at students enrolled at UFV who are studying for a university degree.

Students may be beneficiaries of this agreement as long as they maintain their academic relationship with UFV. It shall be understood that students who complete their studies during the work experience period shall remain students until the end of the academic year in which they are enrolled.

Article 4.4 of UFV's Work Experience Regulations expressly provides for the possibility that students performing a job may have their activity recognised as doing work experience as long as it relates to the Training Plan.

The UFV Work Experience Committee will publish work experience offers and the criteria for securing them, and will also make a prior selection of students who can access this work experience. This list of selected candidates will be sent to Collaborating Entity for further consideration and selection.

The students selected for each placement will be listed in the Appendix to this Agreement, which details the characteristics of each placement to be carried out in the corresponding academic year.

THREE. - TRAINING PLAN

The Training Plan that details each placement must set out the educational objectives and activities to be carried out. The objectives will be set taking into account the basic, generic and/or specific skills to be acquired by the student. Furthermore, the content of the work experience shall be defined in such a way as to ensure a direct link between the skills to be acquired and the studies undertaken. The Training Plan shall be attached as an appendix to this agreement. Monitoring and control will be carried out by the person (External Tutor) that the Company deems appropriate, and by a UFV tutor (Academic Tutor).

The form and content of work experience shall, in any case, be adapted to the training needs of the student. The work experience schedule at the Company must be compatible with lessons taught in the programme. **University of Palermo - Dip. Promozione della Salute, Materno-Infantile, di Medicina Interna e Specialistica di Eccellenza “G. D’Alessandro** will at all times respect the student's academic commitments, especially exam dates. Meanwhile, the student shall comply with the obligations detailed in the signed appendix.

FOUR. - TUTORS

To ensure optimal fulfilment of the student's education, the student will have an Academic Tutor at the University and an External Tutor at the Company. The tutor appointed by the Collaborating Body must be a person linked to such body, with professional experience and the required knowledge to carry out an effective tutorship. This may not be the same person who performs the role of Academic Tutor at the University.

The appointment of the University Academic Tutor shall be made in accordance with the procedures established by the University:

For curricular work experience, the tutor must be a professor at the University, preferably from the faculty, school or university centre in which the student is enrolled and, in any case, related to the course to which the work experience is linked.

In the case of extracurricular work experience, the Academic Tutor will preferably be a professor from the University who teaches in the same field as the course studied.

FIVE. - RIGHTS AND DUTIES OF TUTORS

The Company will appoint an external tutor who will enjoy the rights and fulfil the obligations set out by UFV in Articles 14 and 15 of its Regulations:

Rights and duties of the tutor at the Collaborating Entity.

1. The tutor at the Collaborating Entity shall have the following rights:

- a) To have their collaborative work recognised by the University, under the terms set out in the educational cooperation agreement.
- b) To be informed about the rules governing work experience, as well as the Training Plan and conditions under which it will be carried out, especially those relating to health and safety at work.
- c) To have access to the University in order to obtain the information and support required to meet the objectives of their role.

2. The tutor shall also have the following duties:

- a) To welcome the student and organise the activity to be carried out in accordance with what is set out in the Training Plan.

- b) To supervise the student's activities, direct and oversee how the work experience is carried out, and ensure it is undertaken in safe and healthy conditions, with a relationship based on mutual respect and commitment to learning.
- c) To inform the student of the organisation and functioning of the entity and relevant rules, especially those relating to health and safety at work.
- d) To work with the University Academic Tutor on the development of the activities set out in the Educational Cooperation Agreement, including any modifications to the Training Plan, as pre-approved by the Work Experience Committee, as well to report and resolve possible incidents that may arise in the performance of work experience, and to manage permissions for exams.
- e) To issue the student's final assessment report.
- f) To provide any additional training required by the student in order to carry out the placement.
- g) To provide the student with the material means required for the placement, including the necessary personal protective equipment.
- h) To facilitate and encourage the student's the contribution of proposals for innovation, improvement and entrepreneurship.
- i) To facilitate the University Academic Tutor's access to the entity so that they may meet the objectives of their role.
- j) To maintain confidentiality in relation to any information known to them about the student as a result of their work as a tutor.
- k) To provide help and assistance to the student during their placement at the entity, in order to resolve any professional issues that may arise in the performance of the activities carried out at the entity.

Rights and duties of the academic tutor at the University.

(i) The academic tutor at the University shall have the following rights:

- a) To have their academic work effectively recognised in the terms set by the University, in accordance with its internal rules.
- b) To be informed about the work experience rules, as well as the Training Plan and conditions under which the student will carry it out, especially those relating to health and safety at work.
- c) To have access to the entity in order to meet the objectives of their role.

(ii) The tutor shall also have the following duties:

- a) To ensure the Training Plan is implemented as planned, guaranteeing the compatibility of the work experience schedule with the student's obligations in terms of their studies, training, representation and participation.
- b) To effectively monitor the work experience, coordinating with the tutor at the

Collaborating Entity and, where appropriate, overseeing the monitoring reports.

- c) To authorise any modifications to the Training Plan.
- d) To carry out the evaluation process of the tutored student's work experience.
- e) To maintain confidentiality in relation to any information known to them as a result of their work as a tutor.
- f) To inform the University Work Experience Committee of any possible incidents that may arise.
- g) To oversee and request, where appropriate, the adequate provision of support resources required to ensure that students with disabilities carry out their work experience under conditions of equal opportunities, non-discrimination and universal accessibility.

SIX. - COLLABORATION OF THE COMPANY

The external tutor at the Collaborating Entity shall draw up a final report at the end of the work experience and send it to the academic tutor at the University. The report shall include the number of hours completed by the student, and the external tutor may assess some or all of the following aspects with regard to general and specific skills, as set out in the corresponding Training Plan, which is attached as an appendix:

- a) Technical capacity.
- b) Learning capacity.
- c) Task management.
- d) Spoken and written communication skills. In the case of students with disabilities who have difficulties with speaking, their level of autonomy in this skill and whether any technical/human resources are required for this skill should be specified.
- e) Sense of responsibility.
- f) Adaptability.
- g) Creativity and initiative.
- h) Personal involvement.
- i) Motivation.
- j) Receptiveness to criticism.
- k) Punctuality.
- l) Relationships in their working environment.

m) Ability to work in a team.

SEVEN. - FUNDING

If the work experience involves a scholarship or study grant, the amount of funding shall be detailed in an agreement that shall be attached to this Agreement as an Appendix.

The financial amounts intended for the scholarship or study grant will be paid directly to the student by the Company.

The financial amounts received by the student will be subject to withholding tax as stipulated by governing tax legislation. This withholding tax will be applied by the Party that effectively makes the payment to the student.

EIGHT. - DURATION OF WORK EXPERIENCE

The duration of **curricular work experience** may vary from one degree programme to another, with the number of hours defined in the course syllabus and detailed in the subject's Training Plan.

In the specific case of this agreement, the planned duration of the training period is about four months, preferably starting from February 2026 and ending in June 2026.

In any case, should the student take leave due to work-related or non-work-related issues while carrying out **curricular work experience**, they must make up the hours required to meet the objectives of their syllabus.

Furthermore, although in some cases work experience is included in the syllabus as a second semester subject, the Work Experience Committee may, in exceptional cases, authorise it to be carried out throughout the academic year.

Work experience schedules will be set in accordance with the nature of each placement and the availability of the Collaborating Entity at which the work experience is carried out. In any case, student work experience must be compatible with the student's obligations in terms of their studies, training, representation and participation at the University. Likewise, the student's academic commitments, especially exam dates, must be respected at all times.

NINE. - INSURANCE

Notwithstanding the fact that students on placement are covered by Social Security, UFV informs that its students under the age of twenty-eight who are enrolled in official studies are covered by school insurance. This is notwithstanding the possibility for UFV to take out additional personal insurance.

Students are also covered by an accident insurance policy taken out by UFV.

In the case of work experience abroad, students must also take out insurance to cover their stay abroad, including civil liability. If the work experience takes place

outside Spanish territory, the student shall be responsible for taking out, at their own expense, specific insurance to cover the risk of accidents, illness and civil liability, as well as health insurance to ensure healthcare in the country where the work experience is to be carried out (European Health Insurance Card or private insurance). However, the benefits of the European Health Insurance Card or private insurance may not be sufficient in case of repatriation or certain medical treatments, and students are therefore recommended to take out additional private insurance. In any case, students will be asked to prove that they have a European Health Insurance Card or private insurance before departure. Students on work experience abroad must take out additional travel insurance covering at least private civil liability, third party liability, personal accidents, sickness and repatriation.

TEN. - INCLUSION IN THE SOCIAL SECURITY SYSTEM

In accordance with the fifty-second Additional Provision of Royal Legislative Decree 8/2015 of 30 October, which adopts the revised text of the Spanish General Social Security Act, introduced by Royal Decree-Law 2/2023, the performance of external work experience, under the respective law and regulations, will determine the inclusion of individuals who perform them in the Social Security system.

Pursuant to the aforementioned provision and to Royal Decree 1493/2011 of 24 October, which governs the terms and conditions of inclusion in the General Social Security Scheme for people who take part in educational programmes, with regard to paid external work experience, whether curricular or extracurricular, the Collaborating Entity shall be the party responsible for the student's inclusion in the Social Security system and shall manage all matters relating to this, in line with governing law, and shall also be responsible for the payment of the corresponding contributions.

With regard to unpaid external curricular work experience, the Parties agree that the University is the party responsible for the student's inclusion in the Social Security system and shall manage all matters relating to this, in line with governing law, and shall also be responsible for the payment of the corresponding contributions. The Collaborating Entity shall provide the University with the information needed for the University to report the actual days of work experience to Social Security.

With regard to unpaid external extracurricular work experience, the Parties likewise agree that the University is the party responsible for the student's inclusion in the Social Security system and shall manage all matters relating to this, in line with governing law, and shall also be responsible for the payment of the corresponding contributions. The Collaborating Entity shall provide the University with the information needed for the University to report the actual days of work experience to Social Security.

ELEVEN. - STUDENT-COMPANY RELATIONSHIP

Students who carry out their work experience within the Company may at no time be considered employees of the Company, nor shall they be incorporated into its organisational structure. Under no circumstances will students have an employment relationship with **University of Palermo - Dip. Promozione della Salute, Materno-Infantile, di Medicina Interna e Specialistica di Eccellenza "G. D'Alessandro**, not

even under the provisions of governing labour legislation on work experience or training contracts.

In the event of a breach of the obligations that safeguard the proper performance of the work experience, such obligations may be terminated early.

TWELVE. - FRANCISCO DE VITORIA-COMPANY COLLABORATION

UFV Management may propose to **University of Palermo - Dip. Promozione della Salute, Materno-Infantile, di Medicina Interna e Specialistica di Eccellenza "G. D'Alessandro** that its professionals as teaching staff collaborate by providing specialist seminars or any other collaborative or educational project.

THIRTEEN. - TERM OF THE AGREEMENT

The term of this Agreement shall be indefinite and either of the Parties may terminate it by giving express notice to the other at least two months before the last period of validity agreed for the work experience detailed in the Appendix.

However, the Agreement may be terminated early by express notice to the other party without at least two months' notice for any of the following reasons:

- a) If circumstances arise that make it impossible to carry out the Agreement.
- b) Withdrawal by any of the Parties based on any of the following reasons: ceasing of activities by the Educational Entity or the Entity; breach of the provisions established in the Agreement; pedagogical inadequacy of the work experience, or violation of any rules in force in relation to the performance of the planned activities.

In the event of early termination of the Agreement, the Parties shall be bound by their respective commitments until the date of such early termination. In any case, the performance of ongoing placements shall be respected until their completion.

In the event of any conflict that cannot be resolved in good faith between the Parties, the Parties expressly waive their corresponding jurisdiction and submit to the Courts and Tribunals of the city of Madrid.

FOURTEEN. PERSONAL DATA PROTECTION

The processing of personal data arising from this Agreement and/or its execution must be carried out in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council, of 27 April 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter, '**GDPR**'), with Spanish Organic Law 3/2018, of 5 December, on data protection and the safeguarding digital rights (hereinafter, '**LOPDGDD**'), as well as any other laws that may be of application (hereinafter, '**Governing Law**').

UFV guarantees that data of a personal nature (hereinafter, '**Personal Data**')

subject to transfer has been collected in compliance with the duty of information established in Article 13 of the GDPR and in Article 11 of the LOPDGDD and, where applicable, with the informed consent of the interested parties for the processing of their data and its disclosure, in accordance with the objectives set out in this Agreement. UFV also guarantees the legality and appropriateness of the disclosure of Personal Data, in accordance with Article 6 of the GDPR and other Governing Legislation.

The Collaborating Entity also undertakes to inform students in accordance with Article 14 of the GDPR and Article 11(3) of the LOPDGDD.

The data of students and other individuals affected by the execution of this Agreement shall be processed for the purpose of carrying out the necessary administrative, academic and professional procedures in relation to the performance of work experience covered by this Agreement.

The legitimate basis for such processing is:

- (i) Compliance with a legal provision, where the processing of data is necessary to comply with legal obligations.
- (ii) The execution of an agreement to carry out all the administrative processes related to the management of academic/teaching aspects of the undergraduate degree, postgraduate degree, doctorate, higher-level vocational course, qualification or private programme in which the student is enrolled.
- (iii) The legitimate interest of the Controller.

Personal Data will not be transferred or disclosed to third parties, except in those cases provided for by the GDPR and the LOPDGDD. However, it may be processed by entities providing services to any of the Parties (as Controllers), provided that they enter into appropriate processing agreements, thus ensuring suitable conditions of confidentiality and security.

Personal Data will be kept for as long as necessary to comply with legal and/or contractual obligations, in accordance with the periods established by applicable law.

Status of Independent Data Controllers:

The Parties mutually recognise each other as Independent Data Controllers for the Processing of Personal Data arising from the purpose of this Agreement.

Data subjects may exercise their rights of access, rectification, erasure, restriction of processing, objection, data portability and the right not to be subject to automated decisions, through the following channels:

In relation to UFV: By means of a letter addressed to 'Secretaría General de la Universidad Francisco de Vitoria', at Ctra. Pozuelo-Majadahonda (M-515) Km. 1,800, 28223, Pozuelo de Alarcón (Madrid), or by email to dpd@ufv.es

In relation to the Collaborating Entity: By email to dpo@cert.unipa.it or by a letter to the address specified in the heading of the Agreement.

Should the data subject consider that their rights have not been met, they are

hereby informed of their right to file a complaint with the Spanish Data Protection Agency, at C/ Jorge Juan, 6, 28001 Madrid, tel.: 900 293 183, or through its website (www.aepd.es).

FIFTEEN. - NOVATION

This Agreement replaces any previous agreement between the Parties relating to the same purpose.

In witness whereof, the Parties hereby sign this Agreement to a single effect, in Madrid on the date indicated below, the date of the last signatory being taken as the date of execution of this document [If there is only one date, then from such date].

Thus, the parties hereby agree and sign the present Agreement, in Madrid, on the 17 December, 2025.

On behalf of **FRANCISCO DE VITORIA UNIVERSITY**

On behalf of **UNIVERSITY OF PALERMO - DIP. PROMOZIONE DELLA SALUTE, MATERNO-INFANTILE, DI MEDICINA INTERNA E SPECIALISTICA DI ECCELLENZA "G. D'ALESSANDRO**

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