



UNIVERSITÀ DEGLI STUDI DI PALERMO

Università degli Studi di Palermo		
Titolo III Classe 6 Fascicolo ===		
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DECREE N. 2906 - 2014

CALL FOR APPLICATIONS FOR THE ADMISSION TO THE RESEARCH DOCTORATE COURSES AT THE UNIVERSITY OF PALERMO

Academic Year 2014/2015 (XXX Cycle)

THE RECTOR

Omissis

DECREES

Art. 1

Institution of PhD Courses

The University of Palermo announces an open competition based on academic qualifications and interview, written and oral exams, for PhD Research Courses – academic year 2014/2015 – with the administrative centre at the University of Palermo. The three-year courses and the related positions available for foreign students are listed below. For each PhD Course is indicated the location of the course, the course Supervisor, the number of positions with/without grant, and any positions reserved to foreign students with or without grant.

For each of the courses referred to in this Article, research topics, curricula (if any), qualifications, selection procedure, dates and the venue of the test are specified in the attachment to this announcement with the same number of competition code.

Competition code	Title PhD	Coordinator	Department proponent	Total seats	Total number of grants	Of which reserved grants graduates abroad	Total Positions without scholarship	Of which without scholarship reserved graduates abroad
1	Architecture, Arts and Planning (Area CUN 08)	Prof. Francesco LO PICCOLO	Architettura (DARCH)	7	5	2	2	



UNIVERSITÀ DEGLI STUDI DI PALERMO

2	Biomedicine And Neuroscience (International) (Area CUN 05)	Prof.ssa Felicia FARINA	Biomedicina Sperimentale e Neuroscienze Cliniche (BioNeC)	5	4 (di cui 1 MIUR°)	1	1	1
3	Human Rights. Evolution, Protection and Limits (International) (Area CUN 12)	Prof. Aldo SCHIAVELLO	Scienze Giuridiche, della Società e dello Sport	9	4	1	5	1
4	Energy And Information Technologies (Area CUN 09)	Prof. Maurizio CELLURA	Energia, Ingegneria dell'Informazione e Modelli Matematici (DEIM)	9	7 (di cui 2 MIUR° e 2* Prysmian S.p.A.)	1	2	
5	Theory & Practice Of Education For Teacher Training (International) (Area CUN 11)	Prof.ssa Alessandra LA MARCA	Scienze Psicologiche, Pedagogiche e della Formazione	5	4	1	1	
6	Information and Communication Technologies (in Convenzione con DEIM e Distretto di Alta Tecnologia - CNR, - AVENS PLUS S.r.l.) (Area CUN 09)	Prof. Alessandro BUSACCA	Energia, Ingegneria dell'Informazione e Modelli Matematici (DEIM)	11	9 (2* DEIM – 3* CNR – 3* Ris. Dip. Avens)	1* - DEIM	2	
7	Civil Engineering, Environmental Materials (Area CUN 08)	Prof. Mario DI PAOLA	Ingegneria Civile, Ambientale, Aerospaziale, dei Materiali (DICAM)	8	6 (di cui 2 MIUR°)	1	2	
8	Engineering Technological Innovation (Area CUN 09)	Prof. Antonio CHELLA	Ingegneria Chimica, Gestionale, Informatica, Meccanica	9	7 (di cui: 1* 50% DICGIM e 50% Reapower – 1* Distretto Tecnologico SMNS)	1	2	
9	Clinical Medicine And Science Of Behavior (In Convention with con University of Messina) (Area CUN 06)	Prof. Antonio PINTO	Biomedico di Medicina Interna e Specialistica (DIBIMIS)	8	6 (di cui 3* Univ. Messina)	1	2	1



UNIVERSITÀ DEGLI STUDI DI PALERMO

10	Molecular Medicine And Biotechnologies (Area CUN 06)	Prof. Calogero CARUSO	Biopatologia e Biotecnologie Mediche e Forensi (DIBIMEF)	7	5	1	2	
11	Models For Improving The Performance In The Public Sector (International) (Area CUN 13)	Prof. Carmine BIANCHI	Studi Europei e dell'Integrazione Internazionale. Diritti, Economia, Management, Storia, Lingue e Culture (D.E.M.S.)	10	7	4 (Ris. a laureati Univ. Bogotà)	3	1
12	Experimental Oncology And Surgery (International) (Area CUN 06)	Prof.ssa Giuseppina CAMPISI	Discipline Chirurgiche, Oncologiche e Stomatologiche (Di.Chir.On.S.)	5	4 (di cui 1 MIUR°)	1	1	
13	Legal pluralisms. Prospects ancient and present- (International) (Area CUN 12)	Prof. Giuseppe FALCONE	Scienze Giuridiche, della Società e dello Sport	10	5	1	5	1
14	Agricultural Forestry And Environmental Sciences (Area CUN 07)	Prof. Stefano COLAZZA	Scienze Agrarie e Forestali	10	7 (di cui 2 MIUR°)	1	3	
15	Earth And Marine Sciences (Area CUN 04)	Prof. Alessandro AIUPPA	Scienze della Terra e del Mare (DISTEM)	8	6 (di cui 1* IAMC-CNR)	1	2	
16	Economics, Statistics, Psychology and Social (Area CUN 13) – (Altra Area 11)	Prof. Marcello CHIODI	Scienze Economiche, Aziendali e Statistiche (SEAS)	8	6 (di cui 1 MIUR°)	1	2	
17	Physical Sciences International (Area CUN 02)	Prof. Gioacchino Massimo PALMA	Fisica e Chimica (DIFC)	7	5 (di cui: 1 MIUR° e 1 INAF*)	1	2	1
18	Molecular And Biomolecular Sciences (International) (Area CUN 03)	Prof.ssa Patrizia DIANA	Scienze e Tecnologie Biologiche, Chimiche e Farmaceutiche	7	5 (di cui: 1 MIUR°, 1* al 50% Univ. York, 2* al 50% PON)	1	2	
19	European Cultural Studies (International) (Area CUN 10)	Prof. Michele Cometa	Culture e Società	5	4	1	1	



UNIVERSITÀ DEGLI STUDI DI PALERMO

20	Literary, Philological And Linguistics Studies (In convention with University of Catania) (Area CUN 10)	Prof.ssa Maria D'Agostino	Scienze Umanistiche	6	6 (di cui 3* Università Catania)	1		
Total courses PhD		n. 20	Total Available Positions	154	112	24	42	6

***Places are connected to the actual good definition of the related agreements**

° Fondo Giovani MIUR Grant – D.M. 198/03 – Art. 3

Supernumerary foreign students may be admitted in a number not exceeding the 50% of total positions, in compliance with art.10, paragraph 8 of the Regulation of the PhD Courses, and the following art.6 and art.9 of this Announcement of Competition.

Grants and ordinary positions referred to in this announcement may be increased and/or replaced following any further funds available, also from other Public or Private Bodies through agreements stipulated after the implementation of this announcement and before the expiry of the announcement terms.

Any additional grants financed by other public or private institutions may be allowed through agreements and conventions after the publication of this announcement and before the expiry of its deadline.

Any other grant that may become available as part of research projects funded on announcements for National Operational Programmes or Regional Operational Programmes or other Community programs, national and regional and/or international projects, may be used in place of those financed by the University and/or, in proportion to finance those not covered by grant.

Places with grant marked with an asterisk, as indicated in each PhD course attachment will be activated if the agreement is signed by Financing Agency, before the conclusion of the competition proceedings.

All grants funded by external funding agencies will be paid to assignees on condition that the University receives amounts.

PhD Courses can not be activated if one of the following conditions occurs:

- In case of competition with less than four participation requests, the competition proceedings will not be activated;
- If at the time of the written test, if applicable, or in the case of competition just with interview, there will be less than four candidates, the examination board will stop further competition proceedings and it will give notice to the candidates;
- There will not be the conduct of the oral tests if less than four candidates have passed the written tests;



UNIVERSITÀ DEGLI STUDI DI PALERMO

- the competition results will be considered not valid if at least four candidates will not be usefully placed on the list.

Examination methods, information about locations and time of the tests, where arranged, are indicated in the attached form for each research course and will represent a notification for all practical purposes.

Candidates will not receive any written notice of date and venue of the exam.

Art. 2

Admission requirements

- 1) Applicants of any Country and age holding the following requisites can submit their application:
 - Master's Degree (Ministerial Decree n. 509/1999), (Ministerial Decree n. 270/2004), (Old legislation degree)
 - Every equivalent foreign qualification, lasting at least four years, previously approved by the competent academic authorities also in the framework of inter-university cooperation and mobility schemes.
 - Admission requirements for each PhD course are **illustrated and specified in the related attached form and recorded with the Selection Code as indicated in Art. 1.**

May also apply for participation in the competition for admission to PhD who is also in possession of a title of PhD Doctorate. In this case, the candidate may be permitted to attend the doctorate course, after passing the exams, and for a position not covered by grant.

All applicants are eligible for selection, subject to verification of the self-declared statements within the meaning of the Legislative Decree No 445/2000 and subsequent modifications and integrations.

The University may provide, at all times, by order of the Rector of the exclusion of candidates during the selection procedure or a PhD, subject to criminal liability arising from false statements.

2) Admission to the selection for candidates who are scheduled to obtain the degree

Those students who are scheduled to obtain the degree required in the first paragraph, at the least the day before the date of examination, may submit the application and are admitted *sub condicione*, on pain of forfeiture of admission in the case of positive result of the selection. In this case the admission to access to the exam will be considered 'provisional' and the candidate will be required to send a substitute declaration of certificate in compliance with art. 46 D.P.R. 28.12.2000 n. 445 and subsequent modifications and integrations to the Doctorate Office and to the Committee in the first selection



UNIVERSITÀ DEGLI STUDI DI PALERMO

examination, **or within the day before the oral exam on pain of forfeiture**, which can not be modified after the application's submission. Candidates will be excluded from this public selection if after verification of the veracity of his/her declaration, the qualification does not comply with the above mentioned conditions.

3) Qualifications held abroad

- a) Italian and European citizens in possession of foreign degree resulting from at least four-year course, if it has not already been declared equivalent, must request their equivalence for the sole purpose of admission to the competition, to be annexed to the application form together with the list of exams translated in Italian or English, by and under the responsibility of the candidate who certifies conformity with the original.
- b) Non-EU citizens holding an academic degree, lasting at least four years, that has not yet been declared equivalent to the required Italian degree, will ask an equivalence only for the purpose of admission to the exam for the elected Doctorate course. In this case, the candidate shall also attach to his/her application the academic degree certificate, with the list of all exams and their translation, legalization and "declaration of equivalent value" by the competent Italian Diplomatic-Consular Representation of the country where the qualification was awarded, under the regulations governing the admission of foreign students to degree courses in Italian universities.

The equivalence recognition of the foreign qualifications, exclusively for the purpose of access to doctoral course, will be expressed by the PhD Academic Board for the doctorate selected.

Applicants with foreign qualification will be admitted as "reserve applicant" and they will be excluded from the doctoral program if, after verification, qualification does not comply with the above mentioned and does not allow enrolment to doctorate course.

4) Participation fees to the competition procedure

In order to submit the application, according to the resolution of the Board of Directors n. 05 11.4.2013, candidates have to pay an application fee amounting to euro 50, by the set deadline for applications submission. Candidates who will not pay until this term **will be excluded from the procedures**.

The payment must be made by the MAV (Notice Payment Forms) generated by the Information System of the online procedure, **in no case refundable**, to be paid at any branch of the **Banco di Sicilia**



UNIVERSITÀ DEGLI STUDI DI PALERMO

UniCredit Group – (with the exception of agency 33 - Palermo – Parco d'Orleans) **no later than closing time of bank on the expiry day of the notice. The online payment will have to be made not later than 17.00 h the day of expiry of the notice.**

Those who make the payment of competition fee in ways other than those described above and outside of the above terms will not be allowed to participate in the selection proceedings.

Applicants with a disability level higher to 66%, and foreign citizens are exempted from the payment of the Doctoral Research participation fee (Resolution of the Board of Directors No. 05 5.04.2013), **provided that foreign citizens do not possess also the Italian citizenship.**

Art. 3 ***Application***

In order to apply, candidates have to:

- a) register on the Portale Studenti at the following link <http://studenti.unipa.it> (that is <http://immaweb.unipa.it/immaweb/home.seam>) and obtain via e-mail identity credentials and online login on Portale Studenti of the University of Palermo – those who already possess username and access password can go to step b);
- b) enter Portale Studenti with the credentials received by e-mail (username and password): connect to <http://portale.unipa.it/>, click on “LOGIN” and then on “Portale Studenti”; that is, on the following webpage <http://studenti.unipa.it>, click on “ACCEDI AL PORTALE” situated on the left side “AREA RISERVATA”.
- c) refer to "Pratiche Studente" on the left side of the menu and select “Nuova Pratica”: within the proposed list, click on “Dottorati di Ricerca” and then on “Domanda di partecipazione a concorso per l'accesso ad un corso di Dottorato di Ricerca”;
- d) fill in the form and print the MAV payment receipt of € **50,00** (fifty/00), **in no case refundable**, to be paid as indicated in the art. 2 paragraph 4, no later than h 17,00 **of the thirtieth day** after the date of publication of this announcement and the deadline as indicated at the following link:

<http://portale.unipa.it/amministrazione/area2/set15/uob18/>

following notice of the publication on GURI - 4° Serie Speciale – Concorsi ed Esami, n. 64 on 19.08.2014.

The application form that has been filled out online to participate in the competition for admission to PhD is considered as self-certification according to art. 2 Law 4.1.1968 n.15, art.3 Law n. 127/and D.P.R. n. 445/2000.

Candidates should also submit, attached to the application, the following documents in pdf:



UNIVERSITÀ DEGLI STUDI DI PALERMO

- 1) Europass *curriculum vitae* duly signed, (Attachment A);
- 2) list of qualifications duly signed (Attachment B);
- 3) research project duly signed (**short research exposure - max five A4 pages**);
- 4) valid ID document duly signed;
- 5) students with **physical disabilities higher than 66%** must provide certification

NB. The documents required by “Attachment B” shall in no case be submitted along with the application form. If the candidate has publications, s/he **can provide a link for the inspection by the Board of Examiners.**

Applicants with disabilities, according to the Law 104/92 and Law 17/99, have to specify in the application form the needed assistance with respect to his/her handicap, as well as the possible need of additional time to complete examination tests.

All the documents written in foreign languages must be translated in Italian or English, on behalf and under the responsibility of the candidate certifying compliance with original document.

All candidates are admitted with reserve to the competition procedure. **If candidates will not take the exam at the appointed time, regardless of the justification, will be excluded.**

The University Administration may order at any time, for justified reasons, the exclusion for lack of requirements. In this case, the communication would be sent to the email address indicated in the application.

The University Administration is not responsible, in any case, for dispersion of communications, late notification and errors in the personal and contact data, as permanent address, telephone number or e-mail address, due by the applicant.

Art. 4

Evaluation Board

The Evaluation Board for each PhD course, composed in accordance with art. 11 of Doctoral Regulations, is nominated by Rector's decree, upon the advice of the Academic Board. In the case of PhD programs established through an international university cooperation, the course modalities, the final graduation and evaluation Board are defined in accordance with the same agreements.

The composition of each Board will be officially communicated after the expiry of the notice, and **not before 06.10.2014**, at this web address:

<http://portale.unipa.it/amministrazione/area2/set15/uob18/>



UNIVERSITÀ DEGLI STUDI DI PALERMO

Art. 5

Admission tests

Admission procedures are indicated in each PhD corresponding attachment and the selection will be based upon:

- A) qualifications and interview
- B) qualifications, written test and interview

Each candidate can participate for one or more courses of study of the same or different PhD programs, submitting a separate application for each request. However, this is not binding on tests schedule.

In the case of PhD courses articulated in curricula each candidate is required to indicate in the application one or more curricula (in order of priority) to which it is concerned. Please note that the curricula are listed in the annexes of each PhD.

The exams are designed to ascertain the candidate's aptitude for scientific research.

The admission test consists of:

- written test (if any) lasting 4 - 6 hours (the duration of a minimum of 4 hours to a maximum of 6 hours will be determined by the Board of Examiners);
- Interview in which the candidate will present his/her research plan, already submitted with the application, regarding the topics of the PhD course;

The candidate must also demonstrate a good knowledge of one foreign language.

To be examined, candidates must show a valid ID.

Each Board of Examiners, according to the type of examination and selection, has available:

A) 60 points for qualifications and interview;

interview – for a maximum of 40/60 points

- The test is passed with a minimum vote of 28/40

qualifications – for a maximum of 20/60 points, counted as follow:

- degree score – for a maximum of 10 points (1 point for each score up to 101/110 and 1 point for the merit score)
- other qualifications – for a maximum of 10 points (other degrees, certificates of post-graduate courses, schools, periods spent at Italian and foreign scientific institutions, other useful certificates to certify the activities of study and research).

At the first meeting the Board of Examiners will establish criteria and rules to evaluate qualifications and procedures for the test, drafting a special document attached to the minutes and specifying other



UNIVERSITÀ DEGLI STUDI DI PALERMO

qualifications and corresponding score.

The candidate admitted *sub condicione*, under Art.2, must send a substitute declaration of certificates in compliance with Art. 46 del D.P.R. 28.12.2000 n. 445 and subsequent modifications and integrations to the Doctorate Office and to the Doctoral Board of Examiners **by the day before the exam**, on pain of forfeiture.

The Board is responsible for posting score of the qualifications on the Register of the organization where the examination will take place on the same day of the interview.

B) 100 points for qualifications, written test and interview;

written test – for a maximum of 40/100 points.

- The test is passed with a minimum vote of 28/40

interview – for a maximum of 40/100 points

- The test is passed with a minimum vote of 28/40

qualifications – for a maximum of 20/100 points, counted as follow:

- degree score – for a maximum of 10 points (1 point for each score up to 101/110 and 1 point for the merit score)
- other qualifications – for a maximum of 10 points (other degrees, certificates of post-graduate courses, schools, periods spent at Italian and foreign scientific institutions, other useful certificates to certify the activities of study and research).

At the first meeting the Board of Examiners will establish criteria and rules to evaluate qualifications and procedures for the test, drafting a special document attached to the minutes and specifying other qualifications and corresponding score.

The candidate admitted *sub condicione*, under Art.2, must send a substitute declaration of certificates in compliance with Art. 46 del D.P.R. 28.12.2000 n. 445 and subsequent modifications and integrations to the Doctorate Office and to the Doctoral Board of Examiners **by the day before the exam**, under pain of forfeiture.

Evaluation of qualifications is made after the written test, before any process of correction of it and also before interview, drafting a special document attached to the minutes.

The list of candidates admitted to the interview will be published by the Board, with the relevant indication of the marks achieved in the written test and the qualification scores, on the notice board (Register) of the examination structure. The publication date will be communicated during the written test.



UNIVERSITÀ DEGLI STUDI DI PALERMO

Examination procedures, information about locations and time of the tests for each PhD program, are indicated in the attached forms to this document.

Possible changes to the place or examination dates, for exceptional reasons, will be published on the following website:

<http://portale.unipa.it/amministrazione/area2/set15/uob18/>

It will be considered, under all respects, as an official convocation of candidates. For this reason, they will not receive any other written communication.

Art. 6

Admission tests for foreign candidates or supernumerary foreign students

Candidates graduated abroad, participating in the selection for reserved or supernumerary positions, should make an explicit request in their application form if:

- 1) they apply for **positions reserved for foreign students, with or without grant**, for which a specific list will be drawn;
- 2) they ask for **supernumerary positions**, 50% of the positions contained in the notice, and they will be eligible as mentioned in the Art.10, paragraph 8) of the Research Doctorate rules and regulations, once the opinion of the Doctorate Academic Board has been acquired, if:
 - they have been awarded by a grant financed by the Ministry of Foreign Affairs of the Italian Republic, or by their mother Country's government;
 - they come from Countries with which a specific intergovernmental agreement or an agreement with the University of Palermo exists, in any case without charges for the University of Palermo.

Admission procedures for the candidates who, under this article, ask to participate at the competition procedures for positions reserved to candidates graduated abroad or foreign candidates who participate for supernumerary positions, under the typologies 1 and 2, will be carried out through the evaluation of qualifications, the presentation of a research plan and an interview.

Foreign students residing abroad may also be interviewed by online devices **and the Coordinator and the Academic Board** will provide for these obligations.

For the purposes of identification and on pain of exclusion, every candidate must provide valid ID document before the beginning of the exam.

The failure of communication of personal e-mail address, internet connection unavailable, the unavailability of candidates on the appointed day/time, the failure to display the identification document cause exclusion from the selection proceedings.



UNIVERSITÀ DEGLI STUDI DI PALERMO

The Board has 60 available points:

1) Interview - for a maximum of 40/60 points

The test is passed with a minimum score of 28/40

2) Qualifications – for a maximum of 20/60 points, counted as follow:

- a maximum of 10 points for four-year degree considered equivalent;
- other qualifications – a maximum of 10 points (other degrees, certificates of post-graduate courses, schools, periods spent at Italian and foreign scientific institutions, other useful certificates to certify the activities of study and research).

Qualifications will be evaluated by the Board before the oral exam, with the same procedures provided for other candidates under art. 5.

Foreign candidates and those graduated abroad participating in the selection for a position with grant **not reserved**, will be subject to the valuation indicated in art. 5.

Candidates who graduated abroad and want to compete for reserved positions, or foreign candidates who apply for participating to the selection for supernumerary positions, (these latter should attach the certificates attesting the possession of the title **for** participating to the selection for supernumerary positions, under Art. 10. paragraph 8), **cannot participate at the competition procedures for ordinary positions. The choice for one typology of competition excludes the other.**

Foreign candidates must also certify (self-certification in compliance with D.P.R. 445/2000) the following requirements:

- a) they possess civil and political rights in their own Country;
- b) they possess, excluding Italian citizenship, all other requirements provided for Italian citizens.
- c) they possess an appropriate knowledge of the Italian language.

Art. 7

International Doctorates

The Academic Senate and the Board of Directors approved on 20.05.2014 the following International PhD Courses:

1. Biomedicina e Neuroscienze – Convenzionato con *UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON* – Area Cun 5
2. Diritti umani: Evoluzione, Tutela e Limiti – Convenzionato con *UNIVERSITAT DE VALENCIA; UNIVERSIT DE PARIS OUEST-NANTERRE LA DFENSE* – Area Cun 12



UNIVERSITÀ DEGLI STUDI DI PALERMO

3. Formazione Pedagogico-Didattica degli Insegnanti – Convenzionato con *UNIVERSIDAD DE BURGOS* – Area Cun 11
4. Modelli per il Miglioramento della Performance nel Settore Pubblico – Convenzionato con *UNIVERSITY OF BERGEN; RADBOUD UNIVERSITY OF NIJMEGEN; UNIVERSIDAD DE BOGOTÀ JORGE TADEO LOZANO* - Area Cun 13
5. Oncologia e Chirurgia Sperimentali – Convenzionato con *UNIVERSITY OF ANTWERP* – Area Cun 6
6. Pluralismi Giuridici. Prospettive Antiche e Attuali – Convenzionato con *UNIVERSITÀ PARIS II - PANTHÈON ASSAS* – Area Cun 12
7. Scienze Fisiche – Convenzionato con *UNIVERSITÀ STATALE LOMONOSOV DI MOSCA; UNIVERSITÀ STATALE LOBACHEVSKY DI NIZHNIY NOVGOROD* – Area Cun 2
8. Scienze Molecolari e Biomolecolari – Convenzionato con *PAZMANY PETER CATHOLIC UNIVERSITY – BUDAPEST* – Area Cun 3
9. Studi Culturali Europei – Convenzionato con *HEINRICH-HEINE UNIVERSITÄT-DÜSSELDORF; UNIVERSIDAD COMPLUTENSE DE MADRID; CROATIAN ACADEMY OF SCIENCES AND ARTS* – Area Cun 10

Examinations regarding the PhD Courses mentioned above are ruled by the same procedures of this Public Selection Announcement and Academic Committee could establish to perform the examination in English.

Every Doctorate inscribed to an International PhD Course, with or without grant, is forced to spend a period of study, as referred in the related conventions and formation plan.

Art. 8

Admission to the PhD Courses

The rank list of candidates will be approved by Rector's Decree, once confirmed the regularity of the proceedings.

Successful candidates will be admitted to each PhD Research Program, according to their order on the rank list, until all available places have been filled.

The rank lists will be exclusively published on the official website of the University of Palermo:

<http://portale.unipa.it/amministrazione/area2/set15/uob18/>

This call is equivalent to an official notification for all successful candidates and it will be published not before the completion of all competition examinations and the order of tests.



UNIVERSITÀ DEGLI STUDI DI PALERMO

Candidates will not receive personal communications.

Will not be all allowed appeals against the rank lists more than sixty days from the Rector's Decree approving the Public Selection Act.

Who has already obtained the title of PhD, can be allowed to attend, once passed the Admission Tests, an other Doctoral course, without grant.

In case of useful placement in more rankings, the candidate must choose only a single Doctoral Course.

In case of admission to the PhD Course and to TFA course, upon candidate's request and approval from the Academic Board, the grantee may ask for one-year suspension of his/her PhD course.

As regards the schools of medical specialization, the PhD Academic Board and the Council of Postgraduate School may authorize the joint attendance of specialized and PhD course to those attending the last year of the postgraduates school, depending on the activity provided for by the school itself and the formative plan of the PhD Course.

Postgraduates enrolled in the last year of postgraduates school may submit the application for joint attendance. The teaching body of the PhD course provide for any acceptance of the application and at the same time authorize the reduction of the PhD course in other two years, after the evaluation of the research activity already carried out during the medical PhD course.

The joint attendance, where authorized, implies the cut of any awarded PhD grant. In this case, the application for a joint attendance might be accepted only if the suspension of the award for the year of joint attendance do not draw on the minimum number of awards for the PhD course and the average number of the awards for each course and cycle at the University.

The positions with and without grant reserved to foreign applicants, not requested by eligible foreign students, may be used for other doctoral candidates duly positioned on the list.

Art. 9

Supernumerary Admission

Foreign candidates who have successfully passed the exams, if not among successful candidates, are admitted to the PhD course, without grant and in supernumerary position, as referred in Art.6 point 2.

Holders of research grant as defined in Art. 22, Law n.240/2010 14.01.2011, if among successful candidates, may apply to be enrolled in a PhD course, renouncing to the research grant, or may apply to be admitted as supernumerary, no more than one and following the rank list, without renouncing to the research grant, upon payment of the fees for admission and attendance of PhD courses. The option is irrevocable.



UNIVERSITÀ DEGLI STUDI DI PALERMO

Those who, on the due date for registration, are the winners of a selection for the award of a research grant whose contract will run to coincide with the start of the course, will have to declare it on the application form.

Art . 10

Public Employees

Public employees, if among successful candidates, will be admitted to the PhD course upon payment of the fees for admission and attendance (*Law 476/1984 as amended by art.52, paragraph 57 of Law n. 448, 28/12/2001*).

In case of admission to a PhD course without a grant or in case of renounce of this, the employee on leave preserves his salary, social security and pension from the public Institution in which s/he works, "consistently with the administration needs" (*Law n. 240, 30/12/2010 art. 19 point 3) paragraph a*).

Public employees who have already received the title of Research Doctor, or public employees who have been enrolled in the doctoral program for at least one academic year, benefiting from such leave (*Law n. 240, 30/12/ 2010 art. 19 point 3) paragraph b*) have no rights to special leave with or without payment.

Art. 11

Enrolment Procedure

Successful candidates admitted through the ranking lists must submit their enrolment form with all required documents, to the University administration, **within 7 days from the day following the publication of the rank lists on the following website:**

<http://portale.unipa.it/amministrazione/area2/set15/uob18/>

Following the instructions provided, applicants have to enter the Portale Studenti (<http://studenti.unipa.it>), use the same credentials gained during registration and fill out the “Domanda di Immatricolazione ad un corso di Dottorato di Ricerca”, through the following steps: PRATICHE STUDENTE - NUOVA PRATICA - Dottorati di Ricerca.

Application completion will allow University administration to receive all the necessary self-certifications, to attach documents in pdf and to print the MAV receipt along with enrolment fees, as established in art. 12, whose payment is binding on successful enrolment procedure.

If a candidate does not enroll by this deadline, s/he tacitly withdraws from the PhD program and loses the right to enroll. This decision is definitive.



UNIVERSITÀ DEGLI STUDI DI PALERMO

After this deadline, the free positions will be offered to the qualified next candidates on the ranking list, and they will be allowed to enter **Portale Studenti** (<http://studenti.unipa.it>) and enrol under the terms and conditions indicated in the above mentioned paragraphs.

Art. 12

Fees for admission and attendance of PhD courses

Enrolment in PhD Courses is in any case subordinate to the **annual payment** listed below, in compliance with D.R. Rector's Decree n. 431 25.01.2013 and ratified by the Board of Directors' resolution n. 05 5.04.2013, and the Regulations on Doctoral Research of the University of Palermo.

a) For applicant with grant:

Administrative fees	€	205,00
Regional Tax	€	140,00

b) For applicant without grant:

Administrative fees, admission and course attendance	€	500,00
that have a gross income superior of € 30.000 per year	€	1.000,00
Regional Tax	€	140,00

Successful candidates without grant will be exempted to pay administrative, admission and course attendance fees if they are eligible or holders of a grant financed by ERSU.

Moreover, are exempted from the payment of admission and course attendant fees:

- holders of "student loan" and also people with disability level superior to 66%.
- holders of research grant financed by the Ministry of Foreign Affairs, as regards to the year of the financed research grant;
- foreign applicants who are holders of research grant financed by the their country of origin.

In any case, both Doctoral students with grant and without grant will pay regional and 'right to education' taxes.

Art. 13

Grants

Grants are assigned following the ranking list until grants last.

The grants financed by other Institutions will assigned after those financed by the University of Palermo following the ranking list, unless otherwise stated by the Academic Board.



UNIVERSITÀ DEGLI STUDI DI PALERMO

If the candidates have equal merit, the candidate younger in age will be given preference over the older in age.

The remaining places will be offered following the candidates on the ranking lists and to the amount of places available.

Under no circumstances, as a result of refuse or exclusions made during the course, it will be possible the transfer to another student of the remaining grant.

The amounts of the administrative fees for admission, course attendance and administrative rights or regional tax may be subject to variations from year to year by decision of the Academic Organs or Ministerial and Regional Decrees.

Anyone who has already held a grant for a Doctorate course, even for one year or a fraction of it, may not request a second grant. In this case it is possible to participate as paying student.

The gross annual value of the grant is € 13.638,47, subject to social security charges and national insurance and contributions (INPS).

The duration of the grant is annual and is renewable under the conditions that the doctoral student has completed the research activities included in the program of the preceding year and the Academic Board has proposed the admission to the next year.

The grant will be paid in deferred and postponed monthly payments.

The amount of the grant will be increased by 50% in proportion and in relation to periods of training abroad; this increase will be supplied only for periods of training abroad not higher than already provided in the proposed activation course. In any case, this increase can not be supplied for a period of months higher than half of the total duration of the doctorate.

The amount of the research grant financed by “Fondo per il sostegno dei Giovani – “Youth Educational Assistance Fund” will be increased by 50% in proportion and in relation to periods of training abroad for a maximum of six months.

Doctoral students who go abroad without grant will benefit from a contribution that will be established by the Board of Directors, according to the budget and through a special announcement.

In case of grants financed by other Bodies, training periods to be spent abroad will be regulated by the same procedure and its corresponding agreement.

Regarding the grants financed for the course attendance, are applied regulations tax under Art.4 Law N.476 13/8/1984 and art. 6 Section 6 of Law 398/89.

For the entire duration of the course, students, on penalty of the course attendance, **are not allowed to cumulate their grant with others for any purpose**, except those awarded by national or foreign



UNIVERSITÀ DEGLI STUDI DI PALERMO

institutions to integrate periods of study abroad, training and period or research (as referred in Art. 6 of Law N. 398 30/11/1989).

Art. 14

Attendance and obligations

Admission to the PhD course requires a full-time commitment. Doctoral students are in case obliged to attend course and to carry out ongoing study and research activities in accordance with the terms provided by the Academic Board, in accordance with research training programme provided in the proposal of activation, except for the matters regulated under Art.7, Art.11 of the Ministerial Decree No. n. 45 8/02/2013.

At the end of each year students must submit a report to the Academic Board regarding the progress of their research. The Academic Board, with its resolutions will propose the admission or exclusion in the case of a negative evaluation, to the next year.

It is not possible the exclusion from the course in cases of maternity or severe and documented illness. In case of suspension, longer more than thirty days, the grant can not be paid and the period of suspension is not subject to refund.

In case of exclusion or refuse to the course, during the year, it will be necessary to proceed to the refund of grant already paid.

In accordance with Art. 13, paragraph 5) of the Rules of PhD research at the University of Palermo, "... *to the PhD students can be assigned, upon permission from the Academic Board teaching activities in undergraduate and graduate courses, that should not exceed the maximum of 40 hours for each academic year. PhD students in medical field can participate in clinical practice activities*".

In the case of PhD programs established through an international university cooperation, the course modalities, the final graduation and evaluation Board are defined in accordance with the same agreements.

Art.15

Inelegibility

The PhD Course is incompatible with the concurrent admission to any other Course of Study.

PhD access is incompatible with the inscription in Italy and abroad with other PhD courses, undergraduate e postgraduate degree, bachelor, 1-2nd level master's degrees, courses equivalent to masters, TFA courses and postgraduate schools (excluded the medicals as referred in the art. n.8), excluding co-supervision theses agreements and international PhD Courses with double enrolment.



UNIVERSITÀ DEGLI STUDI DI PALERMO

Those who are in possession of a PhD obtained in Italy or abroad and recognized as equivalent, can be enrolled in a new PhD program but **without grant**.

Art. 16

Awarding of the Doctorate

The title of Doctorates, abbreviated to "Ph.D.", will be awarded on the positive evaluation of a final research thesis which represents a significant contribution to the knowledge and methodologies in the corresponding field of research.

The doctoral thesis, with a summary either in Italian or English language, must be written either in Italian or English language or any other language under the authorization of the Academic Board. At the end of the discussion, the board of examiners gives a collectively motivated written opinion on admission to and to the final exam.

The title of Doctorates is conferred on passing the final exam. The final exam will be executed in front of a special board composed in accordance with the Art. 16 of the "Regulations for Doctoral Research" of the University of Palermo, after being admitted to the final exams from the Academic Board at the end of the third year and after the payment of the examinations admission fee of € 150,00 (if no later alterations of academic bodies occur) and the duties stamp in accordance with the law.

It is the course supervisor's responsibility to ensure that one copy of PhD thesis is deposited in PhD Administrative department, while the University is responsible for ensuring that thesis is deposited in the Libraries of Rome and Florence through the SURPLUS system and ensuring that the thesis is available on the website.

The title is conferred by the Rector who certifies, if requested from the PhD students, the awarding of the Doctorate with papyrus.

To receive the papyrus is required a payment of € 30,00 (unless subsequent modifications of the academic bodies) and the duties stamp in accordance with the law.

Art. 17

Data Protection Act

The Administration of the University of Palermo, in accordance with Legislative Decree n.196/2003 and subsequent amendments, will respect the confidentiality of information supplied by the candidate. The applicants' personal data will be used only for selection procedure, institutional purposes and possible career management of the PhD Student, until the obtainment of the title of Doctoral Researcher, in accordance with the provisions in force.



UNIVERSITÀ DEGLI STUDI DI PALERMO

Art. 18

Officer in charge of the Procedure

According to the Art.5 Law n. 241 07/08/1990, the officer in charge of the procedure is Mr. Antonino Leggio, Responsible of U.O.B. 18 Dottorato di Ricerca e-mail: dottorati@unipa.it.

For any further information candidates can contact the Area Ricerca e Sviluppo - Settore Formazione per La Ricerca – Dottorati di Ricerca, P.zza Marina n. 61 - 90133 Palermo tel. +39 091 238 93135 / 93123 / 93139 / 93893 / 93121 / 93345 / 93122/ 93120 / 93135.

Art. 19

Referral Rules

For matters not explicitly mentioned in the present competition announcement, please refer to the regulations contained in Law 210/98, Ministerial Decree n. 224 30/04/1999, Law 240 /2010, Ministerial Decree n. 45 8.02.2013 and published in GURI n. 104 06.05.2013, PhD programme Regulations of the University of Palermo, Rectoral Decree n. 2521 30.06.2014, as well other rules in force.

This announcement and its attachments are available on the website of the University of Palermo at:

<http://portale.unipa.it/amministrazione/area2/set15/uob18/>

Please find attached the following documents relating to the PhD application form:

- 20 forms for each PhD course corresponding to the examination code under Art.1

([Attachments 1 – 20](#))

- Europass Curriculum Vitae ([Attachment A](#))
- Qualifications list duly signed ([Attachment B](#))

Palermo, 05/08/2014

F.to The Rector
Prof. Roberto LAGALLA



Europass Curriculum Vitae

Personal information

First name(s) / Surname(s)

Address(es)

Telephone(s)

Fax(es)

E-mail

Nationality

Date of birth

Gender

Insert photograph. Remove heading if not relevant (see instructions)

First name(s) Surname(s) (remove if not relevant, see instructions)

House number, street name, postcode, city, country (remove if not relevant, see instructions)

(remove if not relevant, see instructions)

Mobile: (remove if not relevant, see instructions)

(remove if not relevant, see instructions)

(remove if not relevant, see instructions)

(remove if not relevant, see instructions)

(remove if not relevant, see instructions)

(remove if not relevant, see instructions)

Desired employment / Occupational field

(remove if not relevant, see instructions)

Work experience

Dates

Add separate entries for each relevant post occupied, starting from the most recent. (remove if not relevant, see instructions)

Occupation or position held

Main activities and responsibilities

Name and address of employer

Type of business or sector

Education and training

Dates

Add separate entries for each relevant course you have completed, starting from the most recent. (remove if not relevant, see instructions)

Title of qualification awarded

Principal subjects/occupational skills covered

Name and type of organisation providing education and training

Level in national or international classification

(remove if not relevant, see instructions)

Personal skills and competences

Mother tongue(s)

Specify mother tongue (if relevant add other mother tongue(s), see instructions)

Other language(s)

Self-assessment

European level ()*

Language

Language

Understanding		Speaking		Writing	
Listening	Reading	Spoken interaction	Spoken production		

	(*) <i>Common European Framework of Reference for Languages</i>
Social skills and competences	Replace this text by a description of these competences and indicate where they were acquired. (Remove if not relevant, see instructions)
Organisational skills and competences	Replace this text by a description of these competences and indicate where they were acquired. (Remove if not relevant, see instructions)
Technical skills and competences	Replace this text by a description of these competences and indicate where they were acquired. (Remove if not relevant, see instructions)
Computer skills and competences	Replace this text by a description of these competences and indicate where they were acquired. (Remove if not relevant, see instructions)
Artistic skills and competences	Replace this text by a description of these competences and indicate where they were acquired. (Remove if not relevant, see instructions)
Other skills and competences	Replace this text by a description of these competences and indicate where they were acquired. (Remove if not relevant, see instructions)
Driving licence	State here whether you hold a driving licence and if so for which categories of vehicle. (Remove if not relevant, see instructions)
Additional information	Include here any other information that may be relevant, for example contact persons, references, etc. (Remove heading if not relevant, see instructions)
Annexes	List any items attached. (Remove heading if not relevant, see instructions)

The undersigned is aware that, pursuant to art. 26 of Law 15/68, and Articles. 46 and 47 of Presidential Decree 445/2000, false statements, falsified acts and use of false acts are punishable under the Penal Code and special laws. Moreover, the undersigned authorizes the processing of personal data, in accordance with the provisions of Law 675/96 of 31 December 1996.

City _____, on ____ / ____ / 2014

NAME (SIGNATURE)

QUALIFICATIONS LIST

SELF-DECLARATION AFFIDAVIT

(according to art. 46 and art. 47 of D.P.R. 28.12.2000, N. 445)

I, the undersigned (Name) _____ (Surname) _____ ,

Place of birth _____ (____),

Date of birth _____, permanent residence address (number/street/town/postal code/Country)
_____ (____),

aware of the consequences of making false statements, punishable by law according to art. 483, 495, 496 of the Italian Penal Code

D ECLARE

that I hold the following academic qualifications being aware that they can not be attached to the application form, under the art. 15 Law 183/2011 :

(Please make a list of academic qualifications and publications (if any) – please indicate links)

1) Degree required for the admission to PhD call for application (Master's degree)

2) _____

3) _____

4) _____

5) _____

The undersigned also declares to be aware that the University will verify the truthfulness of the statements and that in case of false or inaccurate statements, without prejudice to the criminal liability, shall cease any benefits obtained under Articles. 75 and 76 of Presidential Decree n. 445 of 28.12.2000.

Il sottoscritto dichiara, infine, che quanto autocertificato e dichiarato non può più essere modificato dopo la scadenza del termine fissato per la presentazione della domanda di partecipazione al concorso.

The undersigned declares that the above mentioned statements can not be subject to modifications after the call for application's deadline.

_____ (place) , ____/____/2014

Signature _____

Data will be used by the University of Palermo under legislative decree n.196/03.

(Art. 46 of D.P.R. 28.12.2000, N. 445)

aware that untrue declarations are punished in accordance with the art. 483, 495, 496 of the penal code and special laws in force.

DECLARES

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

Place and date _____

THE UNDERSIGNED

(Art. 47 of D.P.R. 28.12.2000, N. 445)

born in _____ (_____), on _____,

aware that untrue declarations are punished in accordance with the art. 483, 495, 496 of the penal code and special laws in force.

that the following documents/qualifications, consisting of n. _____ attachments, are true copies of the originals:

[illegible]

THE UNDERSIGNED