



Università
degli Studi
di Palermo



INFOPACK

**A guide for students enrolled in the
degree programs offered by the
DEMS Department**



1st semester Lectures

October-December

2nd semester Lectures

March-June



Change of study plan

Deadline for finalizing the study plan for the academic year **2024/25** with inclusion of free-choice subjects and compulsory optional courses (if any)

1st Semester: 1st September – 15th November 2024

2nd Semester: 1st January – 15th April 2025



Free-choice subjects

They may be included in the study plan:

- a. Subjects belonging to the homogeneity **group established by the Study Course, since they are considered to be related to it;**
- b. Subjects not included in their own Course of Study, after approval by the Study Course Council.

In order to include the free-choice subject in your study plan, you must:

1. Access the [Student Portal](#);
2. Select the Request for [Modification of the Study Plan](#);
3. Select '**Insertion in Plan**' and click on the search icon;
4. Enter the data relating to the chosen subject (teaching structure, teaching code, teaching name, CFUs);
5. For subjects which are **not in the homogeneity group**, press the '**send**' button to **send the request to the competent Course Coordinator.**



Compulsory optional subjects

In order to choose compulsory optional subjects, the student must access the [Student Portal](#) and then his or her study plan from the 'Exams/Study Plan' menu item, or by clicking on the notice link on the Portal's home page.

The student must locate the group of optional subjects and open it by clicking on the [+] icon. Once the courses contained in the group are shown, it will be sufficient to press the 'choose' button next to the chosen course. If the chosen subject is not the one actually desired, the student can cancel the operation by pressing the 'remove' button.

The procedure for optional subjects will be available according to the time windows of the first and second semester envisaged by the University academic calendar and can only be carried out if the student is regularly enrolled for the current or previous academic year and in any case for groups of lessons relating to years for which he/she is regularly enrolled.

If the student omits to include the compulsory free-choice and/or optional subjects in the Study Plan by the deadline, he/she will not be able to book and take part in the exams.



Exams

15th January – 25th February 2025 (no. **3** examinations)

7th April 2025 – 17th April 2025 (no. **1** examination)

9th June 2025 – 18th July 2025 (no. **3** examinations)

8th-19th September 2025 (no. **1** examination)



How to book an exam?

To book an exam you need to access the [Student Portal](#) and click on **EXAMS/ STUDY PLAN**.

A screen will appear listing the subjects in your study plan.

In order to register for the exam, you must first carry out an evaluation of the teaching of that course by clicking on the **ASSESSMENT** item.

To make the assessment, you must indicate the lecturer who taught the course:

- by selecting the name from a list already on the page (by clicking on the green circle next to the names you see);
- or by searching for the teacher in the search engine provided, if he or she does not appear in the list.

You can then complete the **evaluation form**.

Once you have completed this operation, you will have to select **EXAMS/ STUDY PLAN** again and choose **BOOK**.

Please note: when you go to take the exam, remember to bring your Student Portal access password, which you will need to sign the exam report.

How to accept the mark?

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Accettazione esiti

Nuova informativa sulla privacy. Si prega di prenderne visione. [scarica l'informativa](#)

Gli esami degli appelli dal 14 al 24 aprile verranno svolti a distanza visto il D.R. n. 950/2020 del 23 Marzo 2020. [Ulteriori dettagli](#)

Che cos'è il Portale Studenti

Il Portale Studenti consente alle persone iscritte ai corsi di studio dell'Università degli Studi di Palermo e a coloro che intendono iscriversi di effettuare alcune operazioni online: consulta la voce "Nuova Pratica" nella sezione "Pratiche Studenti" per vedere le operazioni online cui risultati abilitato; Gli studenti iscritti di profitto, prenotarsi al ricevimento dei docenti e stampare l'autocertificazione di

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ESAMI

ACCETTAZIONE ESITI

ELENCO ESITI DA ACCETTARE

AGGIORNA ELENCO

Verbale	Matricola	Insegnamento	Esame	Votazione	
N. 187286 Aperto 02/02/2018	0644429	17877 - ROBOTICA MOBILE E SISTEMI DISTRIBUITI 6.0	Superato	30	ACCETTA L'ESITO

DICHIAZIONE ACCETTAZIONE - VERBALE N. 187286

Il sottoscritto, [\[nome\]](#), Codice Fiscale [\[codice\]](#), matricola n. [\[matricola\]](#) autenticato dal sistema informatico di Ateneo tramite richiesta di credenziali personali, visto il D.R. n. 950/2020 del 23 Marzo 2020 con il quale è stata autorizzata la modalità di svolgimento a distanza degli esami di profitto dell'appello 14/04/2020 - 24/04/2020, consapevole delle sanzioni penali richiamate dall'art. 76 del d.P.R. 28.12.2000 n.445, in caso di dichiarazioni mendaci e di formazione o uso di atti falsi dichiara:

- di essere a conoscenza ed avere accettato la modalità telematica di svolgimento dell'esame, secondo quanto previsto dal D.R. Rep. n. 950/2020 del 23 Marzo 2020;
- di non avere utilizzato durante lo svolgimento della prova medesima nessuno strumento di ausilio;
- che nel locale ove si è svolto l'esame non erano presenti persone di supporto.

CONFERMO LA DICHIARAZIONE

NON CONFERMO LA DICHIARAZIONE

ACCETTAZIONE DELL'ESITO - VERBALE N. 187286

Compilando il seguente modulo, lo studente accetta la valutazione espressa dalla commissione d'esame. Una volta che la commissione avrà firmato l'intero verbale la valutazione attribuita non potrà in alcun modo essere modificata.

ESITO: SUPERATO **VOTAZIONE: 30**

SELEZIONA IL MEDESIMO VOTO ASSEGNATO DAL DOCENTE PER CONFERMARE

30

ARGOMENTI TRATTATI

Modello dell'uniciclo, teorema di Krasovskii-Lasalle

SE HAI OTTENUTO LA LODE METTI LA SPUNTA

LODE

Inserisci la tua Password per accettare l'esito

ACCETTA L'ESITO

La password è quella utilizzata per l'accesso al portale studenti. In caso di problemi lo studente deve eseguire la procedura di cambio password. Il sistema distingue tra caratteri maiuscoli e minuscoli, tenere conto di questa informazione quando si digita la password. N.B. è necessario premere il pulsante Firma Studente per completare l'operazione.

-> MODIFICA PASSWORD <-



Traineeships and Activities in substitution of curricular traineeships

Visit the page and consult the Traineeship Handbook:

<https://www.unipa.it/dipartimenti/dems/placement-dems/home/tirocini/index.html>



Graduation

Send an e-mail to didatticadems@unipa.it and attach the [Thesis Title Request Form](#) signed by the supervisor, **at least 6 months before the scheduled graduation session.**

Application for graduation through the Student Portal

Graduating students may [apply for admission to the degree examination](#) and make the related fee payment through the Student Portal, during the timeframes indicated in the [University Academic Calendar](#).

- For the summer session A.Y. 2024/2025: **1-31 May 2025**

- For the autumn session A.Y. 2024/2025: **1-31 July 2025**

Students who, for justified reasons, request [authorization](#) to apply for graduation examinations and/or renew their degree application after the deadlines set out in the University's Academic Calendar, are required to pay the prescribed amounts with a surcharge of €100. The request must be made within 10 days of the start of the graduation session, otherwise the application cannot be examined.

Students who intend to graduate in the extraordinary session (February/March) of the previous academic year are not required to renew their registration for the current academic year.

In the case of a Master's degree, the thesis must be uploaded, in electronic format, onto the [Student Portal](#), digitally signed by the student and the supervisor, by logging in with the University's credentials within the deadlines set by the Department's didactic secretariat at the following [link](#).

If the student does not succeed in graduating in the session for which he/she has submitted the application, he/she may resubmit a new application in the following session, again online from the Student Portal, paying only the stamp duty for the **renewal of the application**.

Consult the [timetable](#) to stay up-to-date on deadlines for the current academic year.



Useful links

[RECUPERO OFA](#)

[PASSAGGI DI CORSO E CAMBI SEDE](#)

[RILASCIO TITOLI ACCADEMICI](#)

[RILASCIO CERTIFICATI E AUTOCERTIFICAZIONI](#)

[DIPLOMA SUPPLEMENT](#)

[MOBILITÀ INTERNAZIONALE](#)

[APP MY UNIPA](#)

[WEBMAIL STUDENTI](#)

[CENTRO ORIENTAMENTO E TUTORATO](#)

