



WE ARE LOOKING FOR YOU!

IF YOU ARE A DYNAMIC, HIGHLY MOTIVATED AND PROFESSIONAL INDIVIDUAL, AND YOU'RE WILLING TO BE PART OF AN INTERNATIONAL AND COMPETITIVE COMPANY WITH EXTRAORDINARY PEOPLE, THEN PLEASE APPLY!

THE COMPANY

The Artemis Group is the Sicilian Yachting Agency that has made customer satisfaction its unique mission.

Its objective is to create the perfect itinerary for customers, assisting them in every aspect of their cruise around Sicily, giving them the opportunity to discover one of the most enchanting places in the world.

Job Description

INTERNSHIP

An internship in the The Artemis Group, means to learn-by-doing. That involves dealing with some of the most important companies in the shipping world. You will work independently in a highly motivated and high-performance environment with quality employees, and you'll be willing to go the extra mile to help make our team bigger and stronger.

The Role's Main Responsibilities Are

- Supporting the team in all operational activities
- Dealing with shipping crews to prepare, complete and submit documents for the Harbour Master
- Dealing with the operation team and the crew to provide the best services in Sicily according to each individual request
- Preparing disbursement accounts
- Booking activities
- Events planning
- Ensuring a smooth flow of communication at all times
- Working to coordinate the itinerary and activities, and ensuring their success and development
- Supporting the team for all communications and yachting projects

What we require is

- Excellent communication skills
- Results-oriented goals
- Budget control in yacht management
- Great passion for yacht and luxury management
- Creativity and determination to achieve the company aims
- Flexibility, enthusiasm, initiative, teamwork, and the ability to problem-solve
- High-level understanding of the shipping world and yacht management process
- Excellent knowledge of English language (both oral and written)
- Excellent knowledge in the use of the main IT tools
- Previous experience in the shipping world is an advantage

Send CV and Cover letter to palermo@theartemisgroup.net

Visit us at www.theartemisgroup.net

THE ARTEMIS GROUP s.r.l.s