

**FINAL ASSESSMENT QUESTIONNAIRE**

**OF THE PLACEMENT TRAINING**

**(by the enterprise tutor)**

This questionnaire has been prepared in order to collect useful elements of assessment of the trainee's staying in the host enterprise. We kindly ask you to fill out this form in its entirety. The information collected will be treated anonymously with the purpose of improving the internship planning. Thank you in advance for your collaboration

**Host enterprise:: \_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Enterprise tutor** (name and surname) : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Position in the enterprise** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Enterprise type:** Private **□** Public **□**

**University tutor** (name and surname) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Trainee** (name and surname) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Registration number:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_

**Corso di Laurea:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Training period from \_\_\_/\_\_\_/\_\_\_\_ to \_\_\_/\_\_\_/\_\_\_\_**

1. **During the internship, was the interaction with the university tutor successful?**

|  |  |  |  |
| --- | --- | --- | --- |
| **1** | **2** | **3** | **4** |
| **Definitely no** | **More no than yes** | **More yes than no** | **Definitely yes** |

1. **Do you think that the goals of the training program have been achieved?**

|  |  |  |  |
| --- | --- | --- | --- |
| **1** | **2** | **3** | **4** |
| **Definitely no** | **More no than yes** | **More yes than no** | **Definitely yes** |

1. **Are you satisfied with the work training results achieved by the trainee?**

|  |  |  |  |
| --- | --- | --- | --- |
| **1** | **2** | **3** | **4** |
| **Definitely no** | **More no than yes** | **More yes than no** | **Definitely yes** |

1. **Evaluate, on a scale from 1 (definitely not) to 4 (definitely yes) the skills and attitudes developed and gained by the trainee during the internship:**

(indicate only the items assessed on the basis of the training period)

|  |  |
| --- | --- |
|  | **Scale** |
|  | **1** | **2** | **3** | **4** |
| Communication skills | □ | □ | □ | □ |
| Ability to work in group | □ | □ | □ | □ |
| Interaction with the enterprise tutor | □ | □ | □ | □ |
| Respect of internal rules | □ | □ | □ | □ |
| Respect of work tools in the enterprise | □ | □ | □ | □ |
| Ability to organize the work according to the times and deadlines set by the enterprise tutor  | □ | □ | □ | □ |
| Taking responsibility  | □ | □ | □ | □ |
| Ability to work independently | □ | □ | □ | □ |
| Ability to propose solutions and alternatives in the management of work | □ | □ | □ | □ |
| Attitude and commitment towards work | □ | □ | □ | □ |
| Overall assessment of the trainee | □ | □ | □ | □ |

1. **The insertion of the trainee in the company has led to some troubles?**

|  |  |
| --- | --- |
|  □ yes | □ No |

**If YES, what kind of troubles?** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Do you think that the trainee is prepared to enter the world of work?**

□ Yes, immediately

□ yes, but another period of training is needed

□ No

**If NO, please indicate the reason**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Was the training period enough for the activity planned in the training project?**

□yes

□ No

If No, please indicate the reason \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **It is scheduled a thesis related to the training activity?**

□ yes

□No

 **Did the enterprise make a job offer to the trainee?**

|  |  |
| --- | --- |
|  □ yes | □No |

**If YES, what type of contract?**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| □ Permanent | □ time-fixed | □insertion | □ collaboration | □other(specificare)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

**If NO, do you think there is a possibility of a future placement of the trainee in the eneterprice?**

|  |  |
| --- | --- |
|  □ yes | □ No |

1. **Was the university education of the trainee in line with the performance of assigned duties?**

|  |  |  |
| --- | --- | --- |
| □ Yes | □ partially | □ No |

**If NO or PARTIALLY, why?**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Date SIGNATURE AND STAMP OF THE ENTERPRISE TUTOR

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_