



Università
degli Studi
di Palermo

Master's Degree

SPATIAL PLANNING

APPLICATION MANUAL
2026

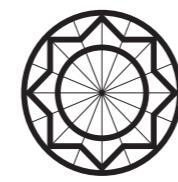
INTERNATIONAL STUDENTS

Master's Degree in Spatial Planning

Course Code 2333

Class LM-48 R

**DA
RCH**
DIPARTIMENTO
DI ARCHITETTURA
UNIPA



**SI
NG**

**CORSO DI LAUREA MAGISTRALE
IN SPATIAL PLANNING [LM48 R]**
DIPARTIMENTO
DI ARCHITETTURA DI PALERMO

Who can apply

1. Check the eligibility before apply

a) As a general guideline, the course admits students with a **degree in the field of spatial planning and architecture or engineering** or possibly with a pathway that has included at least **basic drawing skills** and a background even partial in the field of architecture and/or engineering or in the field of **sociology or geography**. In any case, the individual background of the graduate applying to enrol on the course will be taken into account and assessed.

b) English language certification

A **certified B2 level in the English language** by preference from an internationally recognised English academy, such as TOEFL or IELTS. The certificate should be valid and not issued more than 2 years before the application. If you do not already have the level B2 Certification, you can compensate by taking some courses at our university.

How to apply

2. Application information and deadlines for different nationalities

NO-EU CITIZENS

Follow the link below:

<https://www.unipa.it/mobilita/en/new-students/new-students---enrolment/enrolment-procedures-for-extra-eu-foreign-students/>

EU AND NO-EU CITIZENS WITH FAMILY RESIDING IN ITALY

- a) Citizens from European Union Member States
- b) Citizens from Norway, Iceland, Liechtenstein, the Swiss Confederation, the Republic of San Marino and the Holy See
- c) Foreigners already officially residing in Italy, as expressly indicated in Art. 39, comma 5, of Legislative Decree 286 of 25 July 1998

Follow the link below:

<https://www.unipa.it/mobilita/en/new-students/new-students---enrolment/enrolment-procedures-for-intraeu-foreign-students/>

3. Before starting the application process

The application for the academic year 2026 – 2027 starts from 15th January.

Please note that before starting the application, make sure you have all necessary documents such as a valid language certificate and a related bachelor's degree, etc.

Check the documents you must upload in the University application website:

- a. Valid passport
- b. Passport Photo
- c. Bachelor's Degree certificate
- d. Transcript of Records translated into English
- e. B2 English Language knowledge certificate (Applicants from the United States, Canada, the UK, Australia, New Zealand and Ireland are exempt from this requirement).
- f. A Curriculum Vitae: Please submit a clear, well-organised CV with a good-quality recent photo. Ensure your CV includes your education, skills, and any experience related to the master's program and your previous education.
- g. A Motivation Letter

4. Start the online application

Application must be submitted exclusively through the Palermo University Portal. For your safety do not send your personal documents to the course email addresses to the offices or to the coordinator.

APPLICATION LINK:

https://immaweb.unipa.it/immareg/facelets/anag/ins_anag_generale.seam?partnerId=IM-MAWEB

If you do not have an Italian tax code (Codice Fiscale) click to the international student button (CONTINUE), and register.

APPLICATION TUTORIAL FILE:

(NO-EU CITIZENS)

<https://www.unipa.it/mobilita/.content/documenti/tutorial-ADMISSION-LETTER-.pdf>

APPLICATION TUTORIAL VIDEO:

(NO-EU CITIZENS)

<https://www.youtube.com/watch?v=-QoHssnUqBw>

4.1 Application Evaluation

After submitting your application, your documents will first be reviewed by the university's Secretariat office to ensure that all required documents have been submitted and are valid. This initial review may take few days. Once your documents are verified, your application will be forwarded to the Admission Committee for a general evaluation. The committee can reject or admit to the selection process. Applications without eligibility requirements will be automatically rejected.

If you are admitted for selection, you will receive a communication by application email signed by the coordinator with instruction, whether you must take an entry test and/or attend an interview.

Please note that the evaluation process may take at least 30 working days from the date of application.

4.2 Coordinator Interview

After the application evaluation if admitted you will receive an invitation email to attend the coordinator online interview. This interview allows the admissions commission to get to know you better and understand your study goals in this course, your motivation and aspirations in spatial planning, ensuring that your objectives align with the program's offerings.

4.3 Final Admission Letter

If you will be considered eligible, you can download the final admission letter signed by the coordinator from the University portal, accessing with your personal credentials. After downloading the final admission letter, you must go to the University portal, accessing with your personal credentials, and complete your application.

5. Universitaly application

After obtained the final admission letter by email, you must register on the Universitaly portal (<https://www.universitaly.it>).

The Universitaly application for the academic year 2026-2027, will be open in the first 2026 months.

The required documents for Universitaly are:

- a valid passport
- a passport photo
- a copy of your bachelor's degree (please note that provisional certificates are not acceptable),
- a Legalised Translated Transcript of Records
- An official Language Certification (B2 level or higher) or a Medium of Instruction certificate from your institution

6. Universitaly summary

After you apply at Universitaly portal, you must receive a summary that you are fully accepted to the Palermo university master's degree.

The summary or confirmation document is generated on the Universitaly portal after completing your pre-enrollment application (Please only apply on Universitaly with the final admission letter). This process can take time, because international offices from Palermo University must reconfirm your application.

If you do not receive the summary, please only contact the international office regarding the Universitaly: internationalstudents@unipa.it

7. Tuition fee

Tuition fees to attend the master's degree are:

- 1. Fixed Fee: € 156,00
- 2. Variable Fee: Amount calculated based on annual family income.

It varies from 600,00€ to 1.200,00€.

To calculate the exact amount of variable university tuition fees you must obtain a certificate called ISEE PARIFICATO.

To obtain the ISEE PARIFICATO, you must provide the following documents from your country and translated in Italian:

- a. Family income from 01/2023 to 12/2022
- b. Family bank account statements until 31/12/2022, and personal bank account statements in Italy, if applicable, until 31/12/2022
- c. Family status of 2025 (number of members)
- d. Property papers of 2025

A CAF office is conveniently located right in front of the university, where you can easily book an appointment via WhatsApp to request your ISEE.

CAF
Via Giuseppe Manico n. 34 – Palermo - ITALY
WhatsApp: 0039-4726126

8. Scholarship

Palermo University offers scholarships opportunities. The Institution involved in the process is called ERSU.

For deadlines and conditions of enrolment, you can follow this link: <http://www.ersu-palermo.it/>

Scholarship cover:

1. University Tuition fees: fixed and variable (excluding stamps)
2. Accommodation: housing is provided starting in October to ensure students have a stable living situation.
3. Meal Provisions: Students can enjoy complimentary meals at university cafeterias.
4. Financial Aid: Additional cash support may be available based on specific financial needs.

To obtain a scholarship:

Before arrival: you must apply online request at ERSU Portal, when the call opens, generally published in June/ July of each year.

After arrival: you can get the ISEE number from the CAF in person and upload to the ERSU portal.

9. Visa process

To apply for an Italian student visa for the master's program, students typically need the following documents. Please note that these requirements may vary depending on the applicant's home country and the specific Italian embassy or consulate:

- Completed Visa Application Form – Filled out and signed
- Valid Passport – Must be valid for at least six months beyond the intended stay in Italy.
- Passport-Sized Photos – Recent photos that meet visa specifications
- Proof of Enrollment – Official acceptance or enrollment letter from the Italian university
- Proof of Financial Means – Bank statements or a financial guarantee to show sufficient funds to support your stay
- Health Insurance – Coverage for medical expenses during your stay in Italy
- Proof of Accommodation – Documentation showing where you will stay (university housing, private rental, etc.)
- Flight Reservation – Proof of booked travel to and from Italy
- Academic Transcripts and Diplomas – Certified copies of prior academic records and qualifications
- Universitaly Summary – The summary or confirmation document is generated on the Universitaly portal after completing your pre-enrollment application (Please only apply on universitaly with the final admission letter)

To request a study permit visa, you must contact the Italian embassy in your country. You can find information about the Italian embassies in your country in the link below. <https://www.esteri.it/it/ministero/struttura/laretdiplomatica/>

Important Notice: The university only issues the admission letter for your visa application, and we are not permitted to interfere in the visa process, as it is handled entirely by the embassy. The Italian Embassy appointment for VISA process, could take several months, depending on the request.

10. On your arrival

When you arrive in Palermo, you must submit your original documents to the international office (University Campus, building 3) to finalise your enrolment.

Required documents typically include your original academic records, such as your bachelor's degree certificate, transcript of records, and the Dichiarazione di Valore (DOV).

You may also need to provide a copy of your passport, visa, and any other specific documents requested by the university.

After you complete, you are allowed to follow the lectures.

Information & contacts

University International office for Application:
internationalstudents@unipa.it

Spatial Planning Master's Degree Contact:
cds.urbanistica@unipa.it
barbara.liino@unipa.it

Course Webpage:
<https://www.unipa.it/dipartimenti/architettura/cds/spatialplanning2333>