

**CALL FOR APPLICATIONS FOR THE ADMISSION TO THE
RESEARCH DOCTORATE COURSES AT THE UNIVERSITY OF PALERMO**

Academic Year 2015/2016 (XXXI Cycle)

Titolo V		Classe 2		Fascicolo	
N. 51043		Del 14/07/2015			
UOR	CC		RPA Carmelo Priolo		

DECREES N. 2450 - 2015

D E C R E E S

Art. 1

Institution of PhD courses

The University of Palermo announces an open competition based on academic qualifications and interview, written and oral exams, for PhD Research Courses – academic year 2015/2016 – with the administrative centre at the University of Palermo. The three-year courses and the related positions available for foreign students are listed below. For each PhD Course is indicated the location of the course, the course Supervisor, the number of positions with/without grant, and any positions reserved to foreign students with or without grant.

Competition code	PhD Course	Coordinator	Proposer Department	Total Positions	Total number of Positions with Scholarships	Total number of positions with reserved scholarships for students graduated abroad	Total number of Positions without Scholarships	Total number of positions without reserved scholarships for students graduated abroad
1	Architecture, Arts and Planning (Area CUN 08)	Prof. Francesco LO PICCOLO	Architettura (DARCH)	8	6	3	2	1
2	Biomedicine And Neuroscience (International) (Area CUN 05)	Prof.ssa Felicia FARINA	Biomedicina Sperimentale e Neuroscienze Cliniche (BioNeC)	6	4 (di cui 1* da UTMB)	1	2	1
3	Human Rights. Evolution, Protection and Limits (International) (Area CUN 12)	Prof. Aldo SCHIAVELLO	Scienze Giuridiche, della Società e dello Sport	6	4	1	2	1

Competition code	PhD Course	Coordinator	Proposer Department	Total Positions	Total number of Positions with Scholarships	Total number of positions with reserved scholarships for students graduated abroad	Total number of Positions without Scholarships	Total number of positions without reserved scholarships for students graduated abroad
4	Energy And Information Technologies (Area CUN 09))	Prof. Maurizio CELLURA	Energia, Ingegneria dell'Informazione e Modelli Matematici (DEIM)	9	7 (di cui 1* CNR-ITAE e 1* 7Pixel s.r.l.)	1	2	--
5	Information and Communication Technologies – in Convention with INRS - Canada) Internazionale (Area CUN 09)	Prof.ssa Alessandro BUSACCA	Energia, Ingegneria dell'Informazione e Modelli Matematici (DEIM)	6	4 (di cui 3* al 50% INRS)	1* al 50% INRS	2	--
6	Civil Engineering, Environmental Materials (Area CUN 08)	Prof. Mario DI PAOLA	Ingegneria Civile, Ambientale, Aerospaziale, dei Materiali (DICAM)	7	5	1	2	--
7	Engineering Technological Innovation (Area CUN 09)	Prof. Antonio CHELLA	Ingegneria Chimica, Gestionale, Informatica, Meccanica	10	8 (di cui 3 DICGIM)	1	2	--
8	Clinical Medicine And Science Of Behavior (In Convention with con University of Messina) (Area CUN 06)	Prof. Antonio PINTO	Biomedico di Medicina Interna e Specialistica (DIBIMIS)	8	6 (di cui 3* da Univ. Messina)	1	2	--
9	Models For Improving The Performance In The Public Sector (International) (Area CUN 13)	Prof. Carmine BIANCHI	Studi Europei e dell'Integrazione Internazionale. Diritti, Economia, Management, Storia, Lingue e Culture (D.E.M.S.)	12	10	7 (di cui 4 a laureati Univ. Bogotà; 1 a laureati Univ. Malesia; 2 a laureati Univ. Shanghai)	2	1

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10	Experimental Oncology And Surgery (International) (Area CUN 06)	Prof.ssa Giuseppina CAMPISI	Discipline Chirurgiche, Oncologiche e Stomatologiche (Di.Chir.On.S.)	6	4 (di cui 1* al 50% Univ. Anterp)	1	2	--
11	Legal pluralisms. Ancient and present perspectives (International) (Area CUN 12)	Prof. Antonello TANCREDI	Scienze Giuridiche, della Società e dello Sport	6	4	1	2	--
12	Agricultural Forestry And Environmental Sciences (Area CUN 07)	Prof. Stefano COLAZZA	Scienze Agrarie e Forestali	7	5	1	2	--
13	Earth And Marine Sciences (Area CUN 04))	Prof. Alessandro AIUPPA	Scienze della Terra e del Mare (DISTEM)	8	6 (di cui 1* da CNR)	1	2	--
14	Economics, Statistics, Psychology and Social (Area CUN 11,13)	Prof. Marcello CHIODI	Scienze Economiche, Aziendali e Statistiche (SEAS)	7	5	1	2	--
15	Molecular And Biomolecular Sciences (International) (Area CUN 03)	Prof.ssa Patrizia DIANA	Scienze e Tecnologie Biologiche, Chimiche e Farmaceutiche	7	5 (di cui 1* finan. Univ. Budapest; 1* al 50% Univ. Burgos; 1* al 50% Univ. Namur; 1* al 50% Univ. Belfast)	2	2	--

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16	Literary, Philological And Linguistics Studies (In Convention with University of Catania) (Area CUN 10)	Prof.ssa Maria D'Agostino	Scienze Umanistiche	9	7 (di cui 3* Università Catania, 1 finaz. Univ. Hanoi)	1	2	--
Total number of PhD Courses		No. 16	Total Positions	122	90	25	32	4

Places with grant marked with an asterisk, as indicated in each PhD course attachment, will be activated if the agreement is signed by Financing Agency, before the conclusion of the competition proceedings.

All grants funded by external funding agencies will be paid to assignees on condition that the University receives amounts.

PhD Courses can not be activated if one of the following conditions occurs:

- In case of competition with less than four participation requests, the competition proceedings will not be activated;
- If at any time of the competition the candidates that will be present or eligible will be less than four, the examination board will stop further competition proceedings and it will give notice to the candidates;
- The competition results will be considered not valid if at least four candidates will not be usefully placed on the list.

Examination methods, information about locations and time of the tests, where foreseen, are indicated in the attached form for each phd course and will represent a notification for all practical purposes.

Candidates will not receive any written notice of date and venue of the exam.

Foreign candidates can also be admitted in excess of up to 50% of the seats, according to art. 10, paragraph 8, of the Regulations of Doctoral and subsequent Artt. 6 and 9 of this Call.

The scholarships and the number of positions set out in this notice may be increased and / or replaced as a result of additional funding available, also obtained from external public and private entities, through agreements or

arrangements to be established into after the publication of this announcement and before the expiry of the deadline set by the same.

Any other grants that may become available as part of research projects funded on a call for National Operational Programmes of Regional Operational Programmes, other Community Programmes, national and regional and / or international projects, can be used instead of the grants funded by the university and / or, in proportion, for positions without scholarship.

Art. 2

Admission requirements

- 1) Applicants of any Country and age holding the following requirements can submit their application:
 - Master Degree (Ministerial Decree n. 509/1999),
 - Master Degree (Ministerial Decree n. 270/2004),
 - Master Degree (Old legislation degree)
 - Every equivalent foreign qualification, lasting at least four years, previously approved by the competent academic authorities also in the framework of inter-university cooperation and mobility schemes.

Admission requirements for each PhD course are **illustrated and specified in the related attached form and recorded with the Selection Code as indicated in Art. 1.**

May also apply for participation in the competition for admission to PhD who is also in possession of a title of PhD Doctorate. In this case the candidate, if s/he have already received a grant, may be permitted to attend the doctorate course, after passing the exams, and for a position not covered by grant.

All applicants are eligible for selection, subject to verification of the self-declared statements within the meaning of the Legislative Decree No 445/2000 and subsequent modifications and integrations.

The University may provide, at all times, by order of the Rector of the exclusion of candidates during the selection procedure or during the PhD course, subject to criminal liability arising from false statements.

2) Admission to the selection for candidates who are scheduled to obtain the degree

Those students who are scheduled to obtain the degree required in the first paragraph are admitted *sub condizione* and may submit the application, within the following October 31st, on penalty of forfeiture of admission in the case of positive result of the selection.

In this case the admission to the competition will be considered 'provisional' and candidates will be required to send to the Doctorate Office a substitute declaration of the certificate required in compliance with art. 46 D.P.R. 28.12.2000 n. 445 and subsequent modifications and integrations

3) Qualifications held abroad

a) Italian and European citizens in possession of foreign degree resulting from at least four-year course, if it has not already been declared equivalent, must request their equivalence for the sole purpose of admission to the competition, to be annexed to the application form together with the list of exams translated in Italian or English, by and under the responsibility of the candidate who certifies conformity with the original.

b) Non-EU citizens holding an academic degree, lasting at least four years, that has not yet been declared equivalent to the required Italian degree, will have to ask an equivalence only for the purpose of admission to the exam for the elected Doctorate course. In this case, the candidate shall also attach to his/her application the academic degree certificate, with the list of all exams and their

translation in Italian or English, under their own responsibility and, in case of admission to the course, will have to provide with the legalization and "declaration of equivalent value" made by the competent Italian Diplomatic-Consular Representation of the country where the qualification was awarded, according to the regulations governing the admission of foreign students to degree courses in Italian universities.

The equivalence recognition of the foreign qualifications, exclusively for the purpose of access to doctoral course, will be expressed by the PhD Academic Board for the doctorate selected by the applicant and will be assessed by the selection Commission.

Applicants with foreign qualification will be admitted as "reserve applicant" and they will be excluded from the doctoral program if, after verification, qualification does not comply with the above mentioned requirements and does not allow enrolment to doctorate course.

4) Participation fees to the competition procedure

In order to submit the application, according to the resolution of the Board of Directors n. 05

11.4.2013, candidates have to pay an application fee of € 50,00, by the set deadline for applications submission. Candidates who will not pay until this term **will be excluded from the procedures**.

The payment must be made by the MAV (Notice Payment Forms) generated by the Information System of the online procedure, **in no case refundable**, to be paid at any branch of the **Banco di Sicilia**

UniCredit Group – (with the exception of agency 33 - Palermo – Parco d'Orleans) **no later than closing time of the bank on the expiry day of the call. The online payment will have to be made no later than 5 p.m. of the same day of the expiry of the call.**

Those ones who will pay the competition fee using ways different from those ones described above and not according to the above terms will not be allowed to participate in the selection proceedings.

Applicants with a disability level higher than 66%, and foreign citizens are exempted from the payment of the Doctoral Research participation fee (Resolution of the Board of Directors No. 05 5.04.2013).

Foreign citizens can be exonerated from the payment of the participation fee if they **do not possess the Italian citizenship too**.

Art. 3

Application

In order to apply, candidates have to:

- a) register on the Portale Studenti at the following link <http://studenti.unipa.it> (that is <http://immaweb.unipa.it/immaweb/home.seam>) and obtain via e-mail identity credentials and online login on Portale Studenti of the University of Palermo – those ones who already have username and access password can go to step **b**);
- b) enter Portale Studenti with the credentials received by e-mail (username and password): connect to <http://portale.unipa.it/>, click on "LOGIN" and then on "Portale Studenti"; that is, on

the following webpage <http://studenti.unipa.it>, click on “ACCEDI AL PORTALE” situated on the left side “AREA RISERVATA”.

c) refer to "Pratiche Studente" on the left side of the menu and select “Nuova Pratica”: within the proposed list, click on “Dottorati di Ricerca” and then on “Domanda di partecipazione a concorso per l'accesso ad un corso di Dottorato di Ricerca”;

d) fill in the form and print the MAV payment receipt of € **50,00** (fifty/00), **in no case refundable**, to be paid as indicated in the art. 2 paragraph 4, no later than h 05.00 p.m. **of the thirtieth day** after the date of publication of this announcement and after the deadline as indicated at the following link:

<http://portale.unipa.it/amministrazione/area2/set15/uob18/>

following notice of the publication on **GURI - 4° Serie Speciale – Concorsi ed Esami on 14.07.2015.**

The application form that has been filled out online to participate in the competition for admission to PhD is considered as self-certification according to art. 2 Law 4.1.1968 n.15, art.3 Law n.

127/and D.P.R. n. 445/2000.

Candidates should also submit, attached to the application, the following documents in pdf:

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1) Europass *curriculum vitae* duly signed, (Attachment A);

2) list of qualifications duly signed (Attachment B);

3) research project duly signed (**short summary of the research plan - max five A4 pages**);

4) valid copy of an ID document duly signed;

5) students with **physical disabilities higher than 66%** must provide certification

6) copy of field of study (including marks of each subject) duly signed and self certified according to art. 45 D.P.R. n. 445 on 28/12/2000.

NB. In no case documents required by “Attachment B” shall be submitted along with the application form. If the candidate has publications, s/he **can provide a link for the inspection by the**

Board of Examiners.

Applicants with disabilities, according to the Law 104/92 and Law 17/99, have to specify in the application form the needed assistance with respect to his/her handicap, as well as the possible need of additional time to complete examination tests.

All the documents written in foreign languages must be translated into Italian or English, on behalf and under the responsibility of the candidate certifying compliance with original document.

All candidates are admitted with reserve to the competition procedure. **If candidates will not take the exam at the appointed time, regardless of the justification, will be excluded.**

The University Administration may order at any time, for justified reasons, the exclusion for lack of requirements. In this case, the communication would be sent to the email address indicated in the application.

The University Administration is not responsible, in any case, for dispersion of communications due to wrong indications concerning personal and contact data, as permanent address, telephone number or email address, or due to late notification of any modification by the applicant.

Art. 4

Evaluation Board

The Evaluation Board for each PhD course, composed in accordance with art. 11 of Doctoral Regulations, is nominated by Rector's decree, upon the advice of the Academic Board. In the case of PhD programs established through an international university cooperation, the course modalities, the final graduation and the evaluation Board are defined in accordance with the same agreements.

The composition of each Board will be officially communicated after the expiry of the notice, and **not before 09.04.2015**, at this web address:

<http://portale.unipa.it/amministrazione/area2/set15/uob18/>

Art. 5

Admission tests

Admission procedures are indicated in each PhD corresponding attachment and the selection will be based upon:

- A) Project evaluation, qualifications and interview
- B) Project evaluation, qualifications, written test and interview

Each candidate can participate for one or more courses of study of the same or different PhD programs, submitting a separate application for each request. However, this is not binding on tests schedule.

In the case of PhD courses articulated in curricula each candidate is required to indicate in the application one or more curricula (in order of priority) which s/he interested in.

Please note that the curricula are listed in the annexes of each PhD.

The exams are designed to ascertain the candidate's aptitude for scientific research.

The admission test consists of:

- written test (if any) lasting 4 - 6 hours (the duration of a minimum of 4 hours to a maximum of 6 hours will be determined by the Board of Examiners);
- Interview in which the candidate will present his/her research plan, already submitted with the application, regarding the topics of the Phd course;

The candidate must also demonstrate a good knowledge of one foreign language.

To be examined, candidates must show a valid ID document.

Each Board of Examiners, according to the type of examination and selection, has available:

A) 70 points for project evaluation, qualifications and interview;
project evaluation - for a maximum of 20/70 points. The test is passed with a minimum vote of 14/20.

interview – for a maximum of 30/70 points

- The test is passed with a minimum vote of 21/30

qualifications – for a maximum of 20/70 points, counted as follow:

- degree score – for a maximum of 10 points

- other qualifications – for a maximum of 10 points (other degrees, certificates of postgraduate courses, schools, licence to practice, periods spent at Italian and foreign scientific institutions, other useful documents to certify the activities of study and research).

At the first meeting the Board of Examiners will establish criteria and rules to evaluate qualifications and procedures for the test, drafting a special document attached to the minutes and specifying other

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qualifications and corresponding score. The Board of Examiners also establishes the meeting date for the projects' evaluation. The first meeting and those ones necessary for the projects' evaluation can be held through web too.

The evaluation project is made before the interview.

The list of candidates admitted to the interview, with the relative indication of the vote in the evaluation of the project and the score for qualifications, will be made public by the Board of Examiners, by notice on the Register of the organization where the examination will take place, no later than the day before the date scheduled for the interview.

B) 100 points for evaluation project, qualifications, written test and interview
project evaluation - for a maximum of 20/100 points. The test is passed with a minimum vote of 14/20.

written test – for a maximum of 30/100 points. The test is passed with a minimum vote of 21/30.

interview – for a maximum of 30/100 points. The test is passed with a minimum vote of 21/30.

qualifications – for a maximum of 20/100 points, counted as follow:

- degree score – for a maximum of 10 points;

- other qualifications – for a maximum of 10 points (other degrees, certificates of postgraduate courses, schools, licence to practice, periods spent at Italian and foreign scientific institutions, other useful documents to certify the activities of study and research).

At the first meeting the Board of Examiners will establish criteria and rules to evaluate qualifications and procedures for the test, drafting a special document attached to the minutes and specifying other qualifications and corresponding score.

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projects' evaluation. The first meeting and those ones necessary for the projects' evaluation can be held through web too.

The evaluation project is made before the interview.

The list of candidates admitted to the written test with the relative indication of the vote in the evaluation of the project and the score for qualifications, will be made public by the Board of Examiners, by notice on the Register of the organization where the examination will take place, no later than the day before the date scheduled for the written test.

The list of candidates admitted to the interview with the relative indication of the vote in the evaluation of the project, in the written test and the score for qualifications, will be made public by the Board of Examiners, by notice on the Register of the organization where the examination will take place, and the day of publication will be communicated to the candidates during the written test.

Art. 6

Admission tests for foreign candidates or supernumerary foreign students

Candidates graduated abroad, participating in the selection for reserved or supernumerary positions, should make an explicit request in their application form if:

- 1) they apply for **positions reserved to students graduated abroad, with or without grant**, for which a specific list will be drawn;
- 2) they ask for **supernumerary positions**, 50% of the positions contained in the notice, and they will be eligible as mentioned in the Art.10, paragraph 8) of the Research Doctorate rules and regulations, once the opinion of the Doctorate Academic Board has been acquired, only if:
 - they have been awarded by a grant financed by the Ministry of Foreign Affairs of the Italian Republic, or by their mother country's government;
 - they come from countries with which a specific intergovernmental agreement or an agreement with the University of Palermo exists, in any case without charges for the University of Palermo.

Admission procedures for the candidates who, under this article, ask to participate at the competition procedures for positions reserved to candidates graduated abroad or foreign candidates who participate for supernumerary positions, under the typologies 1 and 2, will be carried out through the project evaluation, the evaluation and an interview.

Foreign students residing abroad may also be interviewed by online devices **and the Coordinator and the Academic Board** will provide for these obligations.

For the purposes of identification and on pain of exclusion, every candidate must provide a valid ID document – the same document already attached to the application- before the beginning of the exam.

The failure of communication of personal e-mail address, internet connection unavailable, the unavailability of candidates on the appointed day/time, the failure to display the identification document will cause exclusion from the selection proceedings.

The Board has 70 available points:

A) 70 points for project evaluation, qualifications and interview:

Evaluation project- for a maximum of 20/70 points. The test is passed with a minimum vote of 14/20.

Interview – for a maximum of 30/70 points. The test is passed with a minimum vote of 21/30.

Qualifications – for a maximum of 20/70 points, counted as follow:

- degree score – for a maximum of 10 points;

- other qualifications – for a maximum of 10 points (other degrees, certificates of postgraduate courses, schools, licence to practice, periods spent at Italian and foreign scientific institutions, other useful documents to certify the activities of study and research).

At the first meeting the Board of Examiners will establish criteria and rules to evaluate qualifications and procedures for the test, drafting a special document attached to the minutes and specifying other qualifications and corresponding score. The Board of Examiners also establishes the meeting date for the projects' evaluation. The first meeting and those ones necessary for the projects' evaluation can be held through web too.

The evaluation project is made before the interview.

The list of candidates admitted to the interview with the relative indication of the vote in the evaluation of the project and the score for qualifications, will be made public by the Board of Examiners, by notice on the Register of the organization where the examination will take place, no later than the day before the date scheduled for the interview.

Candidates graduated abroad or foreign candidates participating in the selection for a position with **not reserved** grant, will be subjected to the valuation indicated in art. 5.

Candidates graduated abroad who apply for participating to the selection for reserved positions or foreign candidates who apply for supernumerary positions, (these latter should attach the certificates attesting the possession of the title **for** participating to the selection for supernumerary positions, under Art. 10. paragraph 8), **cannot participate to the competition procedures for ordinary positions.**

The choice for one typology of competition excludes the other.

Foreign candidates must also certify (self-certification in compliance with D.P.R. 445/2000) the following requirements:

- a) they possess civil and political rights in their own Country;
- b) they possess, excluding Italian citizenship, all other requirements provided for Italian citizens.
- c) they possess an appropriate knowledge of the Italian language.

Art. 7

International Doctorates

The Academic Senate and the Board of Directors approved on 05.05.2015 and 05.05.2015 the following International PhD courses:

1. Biomedicine and Neurosciences – in convention with *UNIVERSITY OF TEXAS MEDICAL BRANCH AT GALVESTON* – Area Cun 5
2. Human Rights: Evolution, Protection and Limits – in convention with *UNIVERSITAT DE VALENCIA; UNIVERSIT DE PARIS OUEST-NANTERRE LA DFENSE; UNIVERSITÉ DE TUNIS EL MANAR; UNIVERSIDAD AUTONOMA DE MEXICO* – Area Cun 12
3. Information and Communication Technologies – in convention with con INRS - INSTITUT NATIONAL DE LA RECHERCHE SCIENTIFIQUE) – Area Cun 9
4. Models for improving the Performance in the Public sector – in convction with *UNIVERSITY OF BERGEN; RADBOUD UNIVERSITY OF NIJMEGEN; UNIVERSIDAD DE BOGOTÀ JORGE TADEO LOZANO; UNIVERSITI KEBANGSAAN MALAYSIA; SHANGHAI UNIVERSITY OF INTERNATIONAL BUSINESS AND ECONOMICS* - Area Cun 13
5. Experimental Oncology and Surgery – in convention with *UNIVERSITY OF ANTWERP; UNIVERSITY OF GENT* – Area Cun 6
6. Legal Pluralisms. Ancient and present perspectives – In convention with *UNIVERSITY PARIS II - PANTHÉON ASSAS* – Area Cun 12
7. Molecular and Biomolecular Sciences– In convention with *PAZMANY PETER CATHOLIC UNIVERSITY – BUDAPEST* – Area Cun 3

Examinations regarding the PhD Courses mentioned above are ruled by the same procedures of this Public Selection Announcement and Academic Committees could establish to perform the examination in English.

Every Doctorate enrolled in an International PhD Course, with or without grant, will spend a period of study abroad at the University in convention with, as referred in the related conventions and training plan.

Art. 8

Admission to the PhD Courses

The rank list of candidates will be approved by Rector's Decree, once confirmed the regularity of the proceedings.

Successful candidates will be admitted to each PhD Research Program, according to their order on the rank list, until all available places have been filled.

The rank lists will be exclusively published on the official website of the University of Palermo:

<http://portale.unipa.it/amministrazione/area2/set15/uob18/>

This call is equivalent to an official notification for all successful candidates and it will be published after the completion of all competition examinations, according to the order of tests.

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Candidates will not receive personal communications.

Will not be all allowed appeals against the rank lists after the sixtieth day from the Rector's Decree approving the Public Selection Act.

Who has already obtained the title of PhD, can be allowed to attend, once passed the Admission Tests, an other Doctoral course, without grant.

In case of useful placement in more rankings, the candidate must choose only a single Doctoral Course.

In case of admission to the PhD Course and to TFA course, upon candidate's request and approval from the Academic Board, the grantee may ask for one-year suspension of his/her PhD course.

As regards the schools of medical specialization, the PhD Academic Board and the Council of Postgraduate School may authorize the joint attendance of specialized and PhD course to those attending the last year of the postgraduates school, depending on the activity provided for by the school itself and the formative plan of the PhD Course.

Postgraduates enrolled in the last year of postgraduates school may submit the application for joint attendance. The teaching body of the PhD course provides for any acceptance of the application and at the same time authorizes the reduction of the PhD course in other two years,

after the evaluation of the research activity already carried out during the medical PhD course.

The joint attendance, where authorized, implies the cut of any awarded PhD grant. In this case, the application for a joint attendance might be accepted only if the suspension of the award for the year of joint attendance do not draw on the minimum number of awards for the PhD course and the average number of the awards for each course and cycle at the University.

The positions with and without grant reserved to foreign applicants, not requested by eligible foreign students, may be used for other doctoral candidates duly positioned on the list.

Art. 9

Supernumerary Admission

Foreign candidates who have successfully passed the exams, if not among successful candidates, are admitted to the PhD course, without grant and in supernumerary position, as referred in Art.6 point 2.

Holders of research grant as defined in Art. 22, Law n.240/2010 14.01.2011, if among successful candidates, may apply to be enrolled in a PhD course, renouncing to the research grant, or may apply to be admitted as supernumerary, no more than one and following the rank list, without renouncing to the research grant, upon payment of the fees for admission and attendance of PhD courses. The option is irrevocable.

Those who, on the due date for registration, are the winners of a selection for the award of a research grant whose contract will run in coincidence with the start of the course, will have to declare it on the application form.

Art . 10

Public Employees

Public employees, if among successful candidates, will be admitted to the PhD course upon payment of the fees for admission and attendance (Law 476/1984 as amended by art.52, paragraph 57 of Law n.448, 28/12/2001).

In case of admission to a PhD course without a grant or in case of renounce, the employee on leave preserves his salary, social security and pension from the public Institution in which s/he works, "consistently with the administration needs" (*Law n. 240, 30/12/2010 art. 19 point 3) paragraph a*).

Public employees who have already received the title of Research Doctor, or public employees who have been enrolled in the doctoral program for at least one academic year, benefiting from such leave (*Law n. 240, 30/12/ 2010 art. 19 point 3) paragraph b*) have no rights to special leave with or without payment.

Art. 11

Enrolment Procedure

Successful candidates admitted through the ranking lists must submit their enrolment form to the University administration within 7 days from the day following the publication of the rank lists on the following website:

<http://portale.unipa.it/amministrazione/area2/set15/uob18/>

Following the instructions provided on the above mentioned web site, entering the Portale Studenti (<http://studenti.unipa.it>) with the same credentials gained during registration, applicants can fill out on line the "Domanda di Immatricolazione ad un corso di Dottorato di Ricerca", through the hypertext path PRATICHE STUDENTE - NUOVA PRATICA - Dottorati di Ricerca.

The filling of the application will allow applicants to provide the University administration with all the necessary self-certifications, to attach documents in pdf and to print the MAV receipt along with enrolment fees, as established in art. 12, whose payment is binding on successful enrolment procedure.

If a candidate does not enroll by this deadline, s/he tacitly withdraws from the PhD program and loses the right to enroll. This decision is definitive.

After this deadline, the free positions will be offered to the qualified next candidates on the ranking list, and they will be allowed to enter Portale Studenti (<http://studenti.unipa.it>) and enrol under the terms and conditions indicated in the above mentioned paragraphs.

Art. 12

Fees for admission and attendance of PhD courses

Enrolment in PhD Courses is in any case subordinate to the **annual payment** listed below, in compliance with D.R. Rector's Decree n. 431 25.01.2013 and ratified by the Board of Directors' resolution n. 05 5.04.2013, and by the Regulations on Doctoral Research of the University of Palermo.

a) For applicants with grant:

Administrative fees € 205,00

Regional Tax € 140,00

b) For applicant without grant:

Administrative fees, admission and course attendance € 500,00

that have a gross income that is more than € 30.000 per year € 1.000,00

Regional Tax € 140,00

Successful candidates without grant will be exempted to pay administrative, admission and course attendance fees if they are eligible or holders of a grant financed by ERSU.

Moreover, are exempted from the payment of admission and course attendant fees:

- holders of "student loan" and also people with disability level superior to 66%;
- holders of research grant financed by the Ministry of Foreign Affairs, as regards to the year of the financed research grant;
- foreign applicants who are holders of research grant financed by the their country of origin.

In any case, both Doctoral students with grant and without grant will have to pay the regional taxes for the 'right to education'.

Art. 13

Grants

Grants are assigned following the ranking list until grants last.

The grants financed by other Institutions will assigned after those financed by the University of Palermo following the ranking list, unless otherwise stated by the Academic Board.

If the candidates have equal merit, the candidate younger in age will be given preference over the older in age.

The remaining places without grant will be assigned according to the candidates on the ranking lists and up to the amount of places available.

Under no circumstances, as a result of refuse or exclusions made during the course, it will be possible the transfer to another student of the remaining grant.

The amounts of the administrative fees for admission, course attendance and administrative rights or regional tax may be subject to variations from year to year by decision of the Academic Organs or by Ministerial and Regional Decrees.

Anyone who has already held a grant for a Doctorate course, even for one year or a fraction of it, can't request a second grant and is placed among paying students.

The duration of the grant is annual and is renewable under the conditions that the doctoral student has completed the research activities included in the program of the previous year and that the Academic Board has proposed the admission to the next year.

The grant will be paid in deferred and postponed monthly payments.

The amount of the grant will be increased by 50% in proportion and in relation to periods of training abroad foreseen by the training plan; this increase will not be supplied for a number of months higher than the half of the total duration of the doctorate course.

The amount of the research grant financed by "Fondo per il sostegno dei Giovani – "Youth Educational Assistance Fund" is increased by 50%, for any periods of training abroad, for a maximum of six months.

Doctoral students who go abroad without grant will benefit from a contribution that will be established by the Board of Directors, according to the budget and through a special announcement.

In case of grants financed by other Bodies, training periods to be spent abroad will be regulated by the same procedure and its corresponding agreement.

Regarding the grants financed for the course attendance, are applied regulations tax under Art.4 Law N.476 13/8/1984 and art. 6 Section 6 of Law 398/89.

For the entire duration of the course, students, on penalty of the course attendance, are not allowed to cumulate their grant with others for any purpose, except for those ones awarded by national or foreign institutions that integrate periods of study abroad, training and period or research of students (as referred in Art. 6 of Law N. 398 30/11/1989).

Art. 14

Attendance and obligations

Admission to the PhD course requires a full-time commitment.

Doctoral students are in any case obliged to carry out the ongoing study and research activities in accordance with the terms provided by the Academic Board, in accordance with research training programme provided in the proposal of activation, except for the matters regulated under Art.7, Art.11 of the Ministerial Decree No. n. 45 8/02/2013.

At the end of each year students must submit to the Academic Board a report regarding the progress of their research. The Academic Board, with its resolutions will propose the admission or, in the case of a negative evaluation, the exclusion from the continuation of the course.

It is not possible the exclusion from the course in cases of maternity or severe and documented illness.

In case of suspension without justification that is longer than thirty days, the grant can not be paid and the period of suspension is not subject to refund.

In case of exclusion or refuse to the course, during the year, it will be necessary to proceed to the refund of grant already paid.

In accordance with Art. 13, paragraph 5) of the Rules of PhD research at the University of Palermo, "*...to the PhD students can be assigned, upon permission from the Academic Board and without any additional increase of the grant amount, tutorial activities for students attending undergraduate and graduate courses and integrative teaching activities that should not exceed the maximum of 40 hours for each academic year*".

PhD students in medical field can participate in clinical practice activities.

In the case of PhD programs established through an international university cooperation, the course modalities, the final graduation and evaluation Board are defined in accordance with the same agreements.

Art.15

Inelegibility

The PhD Course is incompatible with the concurrent admission to any other Course of Study.

PhD access is incompatible with the inscription in Italy and abroad with other PhD courses, undergraduate e postgraduate degree, bachelor, 1-2nd level master's degrees, courses equivalent to masters, TFA courses and postgraduate schools (excluded the medical ones as referred in the art. n.8),

excluding co-supervision theses agreements and international PhD Courses with double enrolment.

Those ones who are in possession of a PhD obtained in Italy or abroad and recognized as equivalent, can be enrolled in a new PhD program but **without grant**.

Art. 16

Awarding of the Doctorate

The title of Doctorate, abbreviated to "Ph.D.", will be awarded on the positive evaluation of a final research thesis which represents a significant contribution to the knowledge and methodologies in the corresponding field of research.

The doctoral thesis, with a summary either in Italian or English language, must be written either in Italian or English language or any other language under the authorization of the Academic Board. At the end of the discussion, the board of examiners gives a collectively motivated written opinion on the admission to the following years and to the final exam.

The title of Doctorate is given upon passing the final exam. The final exam will be executed in front of a special board composed in accordance with the Art. 16 of the "Regulations for Doctoral Research" of the University of Palermo, after being admitted to the final exams from the Academic Board at the end of the third year and after the payment of the examinations admission fee of € 150,00 (if no later alterations of academic bodies occur) and the duties stamp in accordance with the law.

It is the course supervisor's responsibility to ensure that one copy of PhD thesis is deposited in PhD Administrative department, while the University is responsible for ensuring that thesis is deposited in the Libraries of Rome and Florence through the SURPLUS system and ensuring that the thesis is available on the website.

The title is conferred by the Rector who certifies, if requested from the PhD students, the awarding of the Doctorate with papyrus.

To receive the papyrus is required a payment of € 30,00 (unless subsequent modifications of the academic bodies) and the duties stamp in accordance with the law.

Art. 17

Data Protection Act

The Administration of the University of Palermo, in accordance with Legislative Decree n.196/2003 and subsequent amendments, will respect the confidentiality of information supplied by the candidate.

The applicants' personal data will be used only for selection procedure, institutional purposes and possible career management of the PhD Student, until the obtainment of the title of Doctoral Researcher, in accordance with the provisions in force.

Art. 18

Officer in charge of the Procedure

According to the Art.5 of Law n. 241 07/08/1990, the officer in charge of the procedure is ing. Carmelo Priolo - e-mail: dottorati@unipa.it, Responsible of U.O.B. 18 Dottorato di Ricerca e-mail: dottorati@unipa.it.

For any further information candidates can contact the Area Ricerca e Sviluppo - Settore Formazione per la Ricerca – Dottorati di Ricerca, P.zza Marina n. 61 - 90133 Palermo tel. 091 238 93123 / 93139 / 93893 / 93121 / 93345 / 93122 / 93120 / 93135.

Art. 19

Final Rules

For matters not explicitly mentioned in the present competition announcement, please refer to the regulations contained in Law 210/98, Ministerial Decree n. 224 30/04/1999, Law 240 /2010, Ministerial Decree n. 45 8.02.2013 and published in GURI n. 104 06.05.2013, PhD programme Regulations of the University of Palermo, Rectoral Decree n. 2235 25.06.2015, as well other rules in force.

This announcement and its attachments are available on the website of the University of Palermo at:

<http://portale.unipa.it/amministrazione/area2/set15/uob18/>

The following documents are attached to the PhD application form:

- 16 forms for each PhD course corresponding to the examination code under Art.1

([Attachments 1 – 16](#))

- Europass Curriculum Vitae ([Attachment A](#))

- list titles owned and curriculum with exams with vote ([Attachment B](#))

- self-declaration affidavit ([Attachment C](#))

Palermo, 14/07/2015

IL RETTORE

Prof. Roberto LAGALLA