

## **Guidelines for the submission of proposals to the UNIPA-Springer Series**

### Admissible editorial products

- Monographs – Single authored or multi authored, high quality, specialized, long term of validity
- Multi-authored – One or more authors, chapters can be written by more authors, long term of validity
- conference Proceedings – short term of validity
- Text books – One or more authors, written for undergraduates or post graduates, high utilization rate
- SpringerBriefs (<http://www.springer.com/authors/book+authors/springerbriefs?SGWID=0-1720013-0-0-0>) – concise summaries of cutting-edge research and practical applications across a wide spectrum of fields. Featuring compact volumes of 50 to 125 pages –arranged per area, active only in certain areas (i.e. not in Clinical Medicine)
- Reference Works, Encyclopedia, Manuals or Atlas – Detailed and complete: tertiary literature – Often arranged alphabetically
- SpringerReference (<http://www.springerreference.com/docs/index.html>) – dynamic platform with updates, similar to Wikipedia (but peer- reviewed).
- Journals.

### **Submission**

For the evaluation of the proposals the authors must send a complete form with the relevant information: <http://portale.unipa.it/ateneo/.content/documenti/Book-Proposal-Form-UNIPA-Springer-Seires.pdf>

The form must be sent with a draft of one chapter or more paragraphs and a note where the commercial target of the editorial product is specified and a curriculum vitae.

– Submission of manuscripts must be edited according to

<http://www.springer.com/authors/book+authors/helpdesk?SGWID=0-1723113-12-971304-0>.

- The editing features of SpringerBriefs can be found [http://static.springer.com/sgw/documents/1010537/application/pdf/Briefs\\_Manuscript\\_Guidelines.pdf](http://static.springer.com/sgw/documents/1010537/application/pdf/Briefs_Manuscript_Guidelines.pdf)

It is also possible to publish PhD results. In this case the manuscript will have original and new contents as compared to the PhD thesis

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The form must be transmitted to: [unipaspringer@unipa.it](mailto:unipaspringer@unipa.it)

### **Timing**

There are three deadlines: January 30<sup>th</sup>; June 30<sup>th</sup>; November 30<sup>th</sup>

Following the transmission of the proposal, the Editorial board components of the relevant area will proceed, autonomously or through the support of external scientists, to evaluate the proposal.

As a result of this first evaluation, executed within one month from the date in which the proposal is received, and if the proposal is accepted, the author is contacted to agree on a date for the final manuscript delivery and for some suggestions about the final organization of the text. If the author accepts to prosecute his work, will have to send within the agreed date the final manuscript.

The editor entitled of the review will send the manuscript to two or more referees for peer-review.

Within three months, the referees will tell the editor of the relevant area the comments; the authors will then be invited to modify the manuscript accordingly. The corrected manuscript will be further reviewed and a final evaluation about acceptance will be given. From that time on, the author will be guided along the final publishing process

The editorial products are all in English language. For this reason the editor invites the authors that are not native English to use the editing services also offered by EDANZ, <http://www.edanzediting.com/>. The latter is however an independent structure and there is therefore no connection or constraint about the choice on editing services. The authors will be granted with discounts on Springer products.

For any other information, it is possible to visit the homepage of the series:

<http://www.springer.com/series/13175> .

The UNIPA internal homepage is <http://portale.unipa.it/ateneo/Unipa-Springer-Series/>