



THE GENERAL MANAGER

GIVEN the Consolidated text of the provisions concerning the statute of civil servants of the State, approved with Decree of the President of the Republic 10 January 1957 n. 3;

GIVEN the Law of 7 August 1990 n. 241 and subsequent amendments and additions, containing rules regarding administrative procedures and the right of access to administrative documents;

GIVEN the DPCM (Prime Ministerial Decree) 07.02.1994 n.174 "Amendment to the regulation containing rules on the access of citizens of the Member States of the European Union to jobs in public administrations";

GIVEN the D.P.R. (Decree of the President of the Italian Republic) 09.05.1994 n. 487 and subsequent amendments and additions containing rules for access to public jobs in the public administration and the methods for carrying out competitions;

GIVEN the D.P.R. (Decree of the President of the Italian Republic) 28.12.2000 n. 445, "Consolidated Act of the regulations and legislative provisions regarding the administrative documents" and subsequent amendments and additions;

GIVEN the D.Lgs. (Legislative Decree) 30.03.2001 n. 165, and subsequent amendments and additions, "General rules on the organization of work in public administrations";

GIVEN the D.Lgs. (Legislative Decree) 30 June 2003 n. 196 containing rules on the protection of personal data and subsequent amendments and additions, pursuant to the EU Regulation. n. 679 of 2016;

GIVEN the D.Lgs. (Legislative Decree) 07.03.2005 n. 82, "Digital Administration Code";

GIVEN the D.Lgs. (Legislative Decree) 11.04.2006 n. 198, "Code of equal opportunities between men and women, pursuant to Article 6 of Law 28/11/2005, no. 246";

GIVEN the Interministerial Decree of 9 July 2009 on the equivalence between the old system degree diplomas and specialist degrees (LS) pursuant to Ministerial Decree 509/99 and master's degrees (LM) pursuant to Ministerial Decree 270/04 for the purposes of participation in public competitions;

GIVEN the Law of 30.12.2010 n. 240, related to the "Regulations on the organization of Universities, academic staff and recruitment, as well as the mandate to the Government to encourage the quality and efficiency of the university system" and subsequent amendments and additions;

GIVEN the law of 6 November 2012, n. 190, "Provisions for the prevention and repression of corruption and illegality in the Public Administration";

GIVEN the Legislative Decree 14 March 2013 n. 33 containing rules on the reorganization of the regulations concerning the obligations of publicity, transparency and dissemination of information by Public Administrations, and in particular art. 19 and subsequent amendments and additions;

GIVEN the the Legislative Decree n. 44/2023, converted into Law no. 74/2023 and subsequent amendments;

GIVEN the current Statute of the University of Palermo, adopted with Rectoral Decree no. 2589 of 03.06.2022;

GIVEN the Code of Ethics of the University of Palermo, issued with Rectoral Decree no. 4115 of 22.09.2022;

GIVEN the current National Collective Bargaining Employment Agreement (CCNL) in the Education and Research sector;

GIVEN the University Regulations for the institution of the "technologist" - pursuant to articles 24 bis and 24 ter of law no. 240/2010 – of the University of Palermo, issued with the D.R. n. 4021 of 08/06/2023;

GIVEN the resolution of the Department of Earth and Marine Sciences (DiSTeM) of 20/07/2023 relating to the determinations regarding the profiles of experimental laboratory technicians/technologists to be recruited following the assignment to the same department of resources for a total of no. 2 units of ctg. C (0.50 P.O.): of these the DiSTeM Council proposes a replacement by requesting the activation of a Technologist position, classified in the EP Category (0.40 P.O.) generating, moreover, an economy of 0, 10 P.O. in favor of the University;

GIVEN the resolution of the Board of Directors n. 10/02 of 26.10.2023 Repertoire no. 1257/2023 – prot. n. 165552/2023 having as its object "**TAB staffing needs 2023 – new decisions regarding changes in rankings and activation of selective procedures**";



CONSIDERING that this Administration avails itself of the right to derogate from the completion of the mobility referred to in the art. 30 of Legislative Decree no. 165/2001, provided for by art. 3, paragraph 8, of Law 19 June 2019 n. 56;

CONSIDERING that, to date, no rankings are available for profiles similar to the one sought;

HAVING RECOGNIZED, therefore, the need to proceed with the announcement of a selective procedure for the recruitment of n. 1 EP category technologist, full-time and permanent economic position EP1, to be allocated to the Department of Earth and Marine Sciences (DISTEM);

CONSIDERING that the hiring of the aforementioned staff unit will take place using the resources allocated in the session of 5 July 2022 for the recruitment of n. 35 laboratory technicians

DECREES

Art. 1

Number of positions and profile required

At the University of Palermo, the selective procedure for qualifications and exams is announced, aimed at filling no. 1 full-time and permanent Technologist position, EP category, EP1 economic position, to be allocated to the Department of Earth and Marine Sciences (DISTEM).

Article 2

Admission requirements

For admission to the public selection pursuant to art. 1 the following general requirements are required:

a. qualification:

- master's degree pursuant to Ministerial Decree 270/04 in the classes LM/74 and LM/79,
- specialist degree ex D.M. 529/99 in classes 86/S and 85/S
- old system degree diplomas equivalent to them

b. professional qualification: certified experience and skills in the field of laboratory analytical techniques used in geosciences, with particular reference to instrumental techniques in the geochemical and volcanological fields. Experience in the assembly, development, installation and maintenance of measuring stations and related instrumental geochemical networks for the measurement of volcanic gases; Management of databases, NAS and servers for archiving geochemical network data.

c. age of not less than 18 years;

d. Italian citizenship or citizenship of another Member State of the European Union or declaration of being family members of subjects who do not have the citizenship of a Member State provided they are holders of the right of residence or the right of permanent residence, as well as citizens of third countries who are holders of the EC residence permit for long-term residents or holders of refugee status or subsidiary protection status;

e. physical fitness for employment. In accordance with the legislation in force, the University reserves the right to request from the successful candidate to undergo medical examinations;

f. to be in compliance with the rules concerning military service obligations for those born up to 1985;

g. enjoyment of civil and political rights;

h. to have no criminal convictions, even if not final judgement, which prevent the establishment or continuation of the employment relationship with the public administration;

For qualifications obtained abroad, the declaration of equivalence of the foreign qualification to the Italian one is required, pursuant to art. 38 of Legislative Decree no. 165/2001, or the declaration of initiation of the request for equivalence to the qualification required by this notice, according to the procedure referred to in art. 38 of Legislative Decree 165/2001 and art. 2 of Presidential Decree. 07.30.2009 n.189 (reference website:



<http://www.funzionepubblica.gov.it/strumenti-e-controlli/modulistica>) or different procedure permitted by current provisions. In any case, the provision must necessarily be possessed by the candidate at the time of hiring.

Candidates who have criminal convictions must indicate the date of the sentence, the authority that issued it, the nature of the crime, even if a pardon, amnesty, etc. was granted and even if nothing results from the judicial record. Criminal proceedings in progress must also be indicated, whatever their nature.

Those who have been excluded from the active political electorate cannot access jobs, as well as those who have been dismissed or exempt from employment in a public administration, due to persistent insufficient performance, or have been declared forfeited from state employment, pursuant to the art. 127, first paragraph, letter d) of the Consolidated text of the provisions concerning the statute of civil servants of the State, approved with Decree of the President of the Republic 10 January 1957 n. 3, and those who have been fired for having obtained the job through the production of false documents and in any case by fraudulent means.

Pursuant to Art. 18, paragraph 1, letters b) and c) of the Law No. 240/2010: "*Those who have kinship or affinity relationships, up to and including the fourth degree, with a Professor belonging to the Department or structure publishing the proposal for the activation of the contract or with the Rector, the General Manager or a member of the Board of Directors of the University*" cannot participate.

Foreign citizens must also meet the following requirements:

- 1) to enjoy civil and political rights also in the Country of origin or provenance;
- 2) to meet all the same requirements necessary for the Italian citizens, except for the Italian citizenship;
- 3) to have an adequate knowledge of the Italian language.

Candidates must meet the above requirements on the deadline for submitting applications.

The lack of necessary requirements, ascertained during or even after the selection procedure, leads to exclusion from the selection procedure itself and constitutes cause for termination of the employment relationship, if already established.

The Administration guarantees equality and equal opportunities between men and women for access to work and treatment in the workplace.

ART. 3 Application procedures and deadlines

Applicants must submit their application form, under penalty of exclusion, online, using the online application form available on the following webpage:

<https://pica.cineca.it/unipa/>

Applicants will be able to access the competition platform using the SPID system (Public Digital Identity System), selecting the University of Palermo among the institutions or applicants will be able to register and access using credentials issued directly by the platform or authenticate with their LOGINMIUR, REPRISE or REFEREES account, if in possession.

The computer application will necessarily require the possession of an e-mail address in order to register with the system.

Applicants must enter all the data required to produce the application form and attach the documents in PDF format.



The application form must be completed in all its parts, as indicated in the online procedure.

Candidates, under penalty of exclusion from the procedure, are required to pay a non-refundable contribution of €10.00 via the PagoPA portal, following the path described below.

<https://unipa.pagoatenei.cineca.it/frontoffice/home>

Choose: "Pagamento spontaneo" (Spontaneous payment)

Choose: "D00 - Pagamenti a favore dell'amministrazione centrale dell'Ateneo" (D00 - Payments to the central administration of the University)

Choose in the box "Motivo Pagamento" (Payment Reason): "Tassa per procedura concorsuale" (Fee for public selection procedure)

Insert in the box "Causale" (reason for payment): "Concorso 1 posto Tecnologo cat. EP1 – DISTEM" (Competition no.1 EP1 category Technologist position – DISTEM).

The payment receipt must be attached to the competition application.

Other methods of sending application forms or documentation useful for participation in the procedure are not allowed.

The computer application allows applicants to save the documentation entered in draft mode, within the deadline for submitting the application.

The date of the electronic submission of the application is certified by the information system by means of a receipt, which will be automatically sent by e-mail when the application is submitted.

Once the application has been completed and all the attachments have been enclosed, the candidates must click on the "submit" button ("presenta"). The completion of the application will be proven only by the change in the status of the application, which will appear "submitted" ("presentata") and no longer "in draft" ("in bozza").

Once the submission deadline has expired, the system will no longer allow access and submission of the online form.

Each application will be assigned an identification number which, along with the competition code indicated in the computer application, must be specified for any subsequent communication.

The procedure for completing and submitting the application electronically must be completed no later than 12,00 am on the thirtieth day after the publication of this announcement.

In case of access through identification through the SPID system, the application for admission to the selective procedure will be automatically acquired by the system without the need for a signature.

In all other cases, under penalty of exclusion, the application must be signed, must contain all the requested data and be accompanied by a valid identification document.

The application can be signed with a certified digital signature, but only in CADES mode. Otherwise, the candidate must save the PDF file generated by the system on his PC and, without modifying it in any way, print it and add a complete handwritten signature on the last page of the printout. This complete document must be scanned and uploaded to the system in PDF format.

For technical problems only, support is available via the link <https://pica.cineca.it/unipa/>

When filling in the online application form, applicants must declare, under their own responsibility:

- name and surname;
- place and date of birth;
- social security number – fiscal code number (only for Italian citizens);
- residential address and, if different, domicile address;



- personal certified email address (PEC);
- e-mail address;
- telephone number;
- citizenship;
- for Italian nationals: the electoral lists where enrolled, otherwise the reasons for the cancellation or the failure to register;
- for foreign citizens: the full enjoyment of civil and politics rights - otherwise the reason for the failure of enjoyment - and an adequate knowledge of the Italian language;
- to have no criminal convictions, otherwise any criminal convictions reported, indicating the details of the relative sentences (even if amnesty, pardon or court pardon was granted) and any pending criminal proceedings against them;
- the position for the fulfilment of military obligations, for those born up to 1985;
- to be physically fit for the job;
- to be in possession of the educational title, with an indication of the year in which it was obtained and the institution that issued it, and the professional qualification required for the position referred to in art. 2 of this announcement;
- possession of additional assessable qualifications;
- possession of preferential qualifications in the event of equal scoring, held on the expiry date of the deadline for the presentation of applications to participate in the selection. In case of omission of this declaration, the candidates forfeit the foreseen benefits;
- not to have been dismissed or exempted from an employment in a Public Administration's office because of persistent insufficient performance, and/or dismissed from any other public employment, according to the article 127 subsection 1 lett. d) of D.P.R. 10.1.1957, n. 3;
- not to have a degree of kinship or affinity, up to and including the fourth degree, with the Rector, the General Director or with a member of the Board of the University or with a professor belonging to the Department that hesitated the resolution to request coverage of positions.

Along with the application form, candidates must attach the following documents:

- copy of a valid ID document (front/back);
- copy of the fiscal code card (only for Italian citizens);
- curriculum vitae in European format;
- any qualifications to be evaluated;
- any other document required by this announcement (e.g., the equivalence certificate for qualifications obtained abroad);
- receipt of payment of €10.00.

A translation, in the Italian language, certified to be in accordance with the foreign text, prepared by the competent diplomatic or consular representation or by an official translator, must be attached to the acts and documents written in a foreign language.

Candidates certified as disable pursuant to the Law 104/1992, as amended and modified, and to the Law 68/1999, as well as candidates with Specific Learning Disorders pursuant to Decree-Law No. 80 of 9 June 2021, converted with amendments by Law No. 113 of 6 August 2021, will have to apply for the benefits referred to in the aforementioned laws through a specific indication given in the application for admission to the selective procedure, specifying the needed support for carrying out the exam in relation to their condition.

In such situations, they will have to produce suitable medical-health certification that specifies the essential elements relating to their condition, in order to allow the University to prepare tools and instruments to guarantee all they need in time.

Failure to indicate in the application of the necessary aids automatically make the University free of any obligations.

The University reserves the right to carry out checks, at any stage of the procedure, on the truthfulness of the declarations made by candidates in the application, pursuant to the Presidential Decree 445/2000 and subsequent amendments and additions.



ART. 4

Application form for foreign candidates

Foreign candidates, in addition to what is mentioned in the previous article and in the documents available in the online procedure, must declare that:

- they enjoy civil and political rights in the country of origin; otherwise, they must explain the reasons for the lack of this requirement;
- they have adequate knowledge of the Italian language.

EU citizens can report the qualifications they intend to submit into the curriculum vitae, written according to the recommendations referred to in the previous article.

Non-EU citizens residing in Italy can use self-declarations only for proving personal conditions, facts and qualities certifiable or attestable by Italian public or private subjects.

In all other cases, they must present the qualifications possessed to be submitted to the evaluation of the Commission by uploading the documents and qualifications in .pdf format to the platform, along with an Italian translation, certified as conforming to the foreign text, drawn up by the competent Italian diplomatic or consular representation or by an official translator.

The candidate is nevertheless admitted with reservations even in the absence of the certified translation, which must, however, be submitted - under penalty of exclusion - before the date of recruitment.

Furthermore, non-EU citizens must also be in possession of a regular and valid EC residence permit for long-term residents or holders of refugee status or subsidiary protection status at the time of taking up employment.

ART. 5

Candidates' mandatory fulfilments, under penalty of exclusion

The following cases will determine the exclusion or non-admission to the selection procedure:

- 1) lack of even one of the admission requirements referred to in the art. 2;
- 2) failure to send the application referred to in art. 3 and the related documentation through the PICA - CINECA online platform by the deadline;
- 3) failure to pay the contribution for participation in the procedure.

Candidates are admitted to the selection procedure with reservations.

The University may order the exclusion from the procedure at any time with a motivated provision, even after the interview has taken place. The exclusion will be communicated to the interested party.

For foreign candidates only, the exclusion from the procedure will be communicated to the interested party by international registered mail.

ART. 6

Selection Committee

A selection Committee will be appointed by decree of the General Manager, made up of three members chosen among full professors, associate professors and researchers, even from outside the University, on proposal from the Department.

The first convocation of the Selection Committee is carried out by the President.



During the first meeting, the Committee will establish the general criteria for the evaluation of the candidates;

At the end of the first meeting, the minute is delivered to the person in charge of the procedure in order to ensure the required publicity on the University's Official Register and on the University's website at the webpage: <https://bit.ly/tecnologo-unipa>

The Selection Committee, before proceeding to the evaluation of qualifications, will have to assess the candidates' admission requirements, as set out in Art. 2 of this notice, whose applications will be made available on the PICA platform.

The records of the selection procedure consist of the minutes of the work carried out by the Committee at the individual meetings.

The Committee must conclude all the selection phases within three months from the date of the Decree of appointment. If the selection procedure is not completed within this deadline, the General Manager, by means of a reasoned provision, shall initiate the procedures for the replacement of the members to whom the causes of the delay are attributable and, at the same time, shall establish a new deadline for the conclusion of the procedures.

ART. 7 Qualifications assessment

A score of **30 points** is reserved for the evaluation of qualifications.

The following qualifications are assessable, provided they are relevant to the profile applied for:

- documented work experience in areas relevant to the profile applied for at public and private research institutions for at least 6 months: **up to a maximum of 4 points**. The periods of service or contract, expressed in months, will also be calculated, proportionally and rounded off to the second decimal place, if longer than 16 days;
- having held the position of fixed-term technologist by virtue of an employment contract stipulated pursuant to art. 24-bis, of law 30 December 2010, n. 240, in relation to the duration of the contract: **up to a maximum of 10 points**
- other qualifications: degrees in addition to the one used for access, post-graduate specialisations, research grants, scholarships, research doctorates: **up to a maximum of 6 points**.
- IT qualifications: ECDL (European Computer Driving License), MOS (Master Microsoft Office Specialist), Eipass (European Informatics Passport) or equivalent; other IT courses, if associated with a certificate duly issued in accordance with current regulations: **up to a maximum of 2 points**.
- scientific publications relevant to the requested profile. The publications will be evaluated based on the degree of relevance and congruity with the requested profile: **up to a maximum of 8 points**.

The assessment of the candidates' qualifications, subject to the identification of criteria, is carried out before the oral test.

For each candidate the Committee will draw up a summary sheet, which will form an integral part of the minutes, listing the qualifications relating to the various categories and the corresponding marks.

The result of the assessment of qualifications will be published before the oral exam, in confidential form, on the website at the address indicated in the following art. 15.



ART. 8 Exam tests

The exam tests will consist of:

- a written test
- an oral test

The written test, with theoretical and/or practical content, will focus on the following topics:

- laboratory analytical techniques used in the geochemical and volcanological fields.
- sensors and measurement techniques for the creation of instrumental geochemical networks for the measurement of volcanic gases;
- management of databases, NAS and servers for archiving geochemical network data.

The date, location and time of the written test will be communicated, **at least 20 days prior to the scheduled date**, by means of a notice published in the Official Notice Board of the University and on the institutional website of the University at the address indicated in art. 15, which will serve as official notification.

Any changes to the date of the written test will always be communicated by means of a notice on the Official Notice Board of the University and at the address given in art. 15 and will serve as official notification.

For the written test, candidates may not bring books, periodicals, newspapers and publications of any kind with them, nor may they carry bags or similar items capable of containing the aforementioned material, which must in any case be delivered before the start of the test, to the security staff, who will return them at the end of the test, without however assuming any responsibility for their content.

Furthermore, the use of personal electronic equipment (e.g. computers, mobile phones, smartphones, smartwatches, tablets) will not be permitted, under penalty of immediate exclusion from the competition.

During the written test, candidates may not communicate with each other or with outsiders in any way, under penalty of immediate exclusion from the competition.

The results of the written test will be made public through publication with restricted access on the website of the University of Palermo at the address indicated in the following art. 15.

Candidates who have obtained a mark equal to **21/30** or higher in the written test will be admitted to the oral test.

The list of candidates admitted to the oral test will be published on the website of the University of Palermo at the address indicated in art. 15 below.

The oral test will focus on the same topics as the written test, as well as on the following topics:

1. Elements of University Legislation
2. Statute of the University of Palermo



During the same test, knowledge of the English language will also be assessed as well as knowledge of the most popular IT applications (Word, Excel, Powerpoint, most used internet browsers).

The oral test will take place in a room open to the public with a capacity suitable to ensure maximum attendance and will be considered passed with a mark of at least **21/30**.

The date, location and time of the oral test will be announced, **at least 20 days before the scheduled date**, by means of a notice published on the Official Notice Board of the University and at the address given in art. 15, which will serve as official notification. Any changes to the date of the oral test will always be announced by notice to the Official Notice Board of the University and to the address given in art. 15 and will serve as official notification.

At the end of each session dedicated to the oral test, the Selection Committee will formulate the list of candidates examined, which will be posted in the exam venue, or published, with restricted access, on the University website at the address given in art. 15, indicating the marks obtained by each.

Failure to attend even one examination is considered a waiver by the candidate and will result in exclusion from the competition.

To be admitted to take the exams, candidates must have one of the following identification documents:

- a) identity card;
- b) car licence;
- c) nautical license;
- d) license to carry weapons;
- e) passport
- f) identification card issued by a State Administration, provided that it has a photograph and a stamp or other equivalent signature.

The Committee has at its disposal n. 90 points divided as follows:

- n. 30 points - qualification evaluation
- n. 30 points – written test
- n. 30 points - oral exam

The overall mark is determined by adding the marks reported in the written test and the oral test to that reported in the evaluation of qualifications.

At the end of the work, the Committee will formulate the overall merit list according to the descending order of the total score obtained by each candidate.

ART. 9 Titles of preference

Candidates who have passed the oral test and who intend to claim precedence and/or preference qualifications, in accordance with current provisions, in the event of equal rating, must send, within the peremptory deadline of fifteen days starting from the day on which they passed the oral test, the documents (or the respective substitute declarations pursuant to articles. 46 and 47 of the Presidential Decree n. 445/2000) certifying the possession of any qualifications of preference and/or precedence, already indicated in the application, which also demonstrates the possession of the qualification on the expiry date of the deadline for submitting the application to participate in the selection.



The documents must be sent from the personal PEC address to the address pec@cert.unipa.it and, for foreign citizens, by e-mail to the email address: proceduretab@unipa.it, and must have as the subject "Titoli di preferenza concorso n.1 posto di tecnologo cat. EP1 – DISTEM" (Titles of preference – competition for n. 1 position as technologist cat. EP1 – DISTEM Department), adding the unique code generated by the IT platform.

The Administration reserves the right to carry out appropriate checks regarding the truthfulness of the substitute declarations. If this check reveals the untruthfulness of the content of the declarations, the declarant will lose any benefits resulting from the provision issued on the basis of the untruthful declaration, without prejudice to the provisions of the art. 76 of the Presidential Decree n. 445/2000.

Delay in the submission of documents or the submission of documents other than those required or irregularly completed will result, without the need for notice, in the forfeiture of the relevant benefits.

In the event of equal merit, the preference titles (in accordance with the provisions of art. 5 paragraph 4 of Presidential Decree 487/1994 as updated by Presidential Decree 82/2023) are:

- a) those awarded the medal for military valor and civilian valor, if they leave service;
- b) mutilated and disabled people due to service in the public and private sectors;
- c) the orphans of the fallen and the children of the disabled, disabled and those permanently unable to work for reasons of service in the public and private sector, including the children of those practicing health professions, those practicing the profession of social worker and social and health workers died following SarsCov-2 infection contracted while carrying out their business;
- d) those who have provided commendable service in any capacity, for no less than one year, in the administration that announced the competition, where they do not benefit from any other preferential title due to the service provided;
- e) greater number of dependent children;
- f) mutilated and disabled civilians who do not fall within the category referred to in letter b);
- g) volunteer soldiers of the Armed Forces discharged without demerit at the end of their service or re-enlistment;
- h) athletes who have had sporting work relationships with military and civil sports groups of the State;
- i) have successfully completed the further period of completion at the office for the trial pursuant to article 50, paragraph 1-quater, of the legislative decree of 24 June 2014, n. 90, converted, with amendments, by law 11 August 2014, n. 114;
- l) have successfully completed the training internship at the judicial offices pursuant to article 37, paragraph 11, of the legislative decree of 6 July 2011, n. 98, converted, with amendments, by law 15 July 2011, n. 111, despite not being part of the trial office, pursuant to article 50, paragraph 1-quinques, of the legislative decree of 24 June 2014, n. 90, converted, with amendments, by law 11 August 2014, n. 114;
- m) have successfully completed the internship at the judicial offices pursuant to article 73, paragraph 14, of the legislative decree of 21 June 2013, n. 69, converted, with amendments, by law 9 August 2013, n. 98;
- n) be the owner or have carried out collaboration tasks conferred by ANPAL Servizi S.p.A., in implementation of the provisions of article 12, paragraph 3, of the legislative decree of 28 January 2019, n. 4, converted, with amendments, by law 28 March 2019, n. 26;
- o) younger age.

With reference to the staff in service at the University of Palermo before December 31st of the year preceding the publication of this notice, in relation to the qualification referred to in the profile requested, the difference between genders does not exceed 30 percent; therefore, the title of preference referred to in the art. does not apply. 5 paragraph 4 letter o) of the Presidential Decree 487/1994.



**ART. 10
Approval of the ranking**

By order of the General Manager, taking into account any preferences referred to in the previous article, the competition documents will be approved as well as the merit ranking and the winner will be declared.

The provision will be posted on the University Noticeboard and published on the website of the University of Palermo at the address indicated in the following art. 15.

The terms for any appeals will start from the date of posting on the notice board.

The merit ranking remains effective for the period established by current legislation.

**ART. 11
Establishment of the employment relationship and presentation of the required documents**

The winner of the competition will be hired on a probationary basis with an individual permanent employment contract, in the EP Category, EP1 economic position.

The trial period lasts three months. The winner called into service must present, within thirty days of hiring, the documentation requested by the competent Sector of the Organization and Human Resources Development Area.

To the deeds and documents drawn up in a foreign language, a translation into Italian must be attached, certified as compliant with the foreign text, drawn up by the competent diplomatic or consular representation, or by an official translator.

The signing of the contract is subject to the actual availability of the funds.

**ART. 12
Officer in charge of the procedure**

The Officer in charge of the procedure is Doctor Sonia Contrafatto, Piazza Marina n. 61 - 90133 - Palermo - phone number: +39 09123893019 e-mail: sonia.contrafatto@unipa.it

**ART. 13
Data protection**

Pursuant to the articles 12 and 13 of EU Regulation 2016/679 relating to the protection of natural persons with regard to the processing of personal data, the personal data provided by candidates are collected at the Organization and Development of Human Resources Area of the University of Palermo, for purposes connected to the completion of the procedure and are stored and processed in an automated manner within a database, with logic fully compliant with the aforementioned purposes, even after the possible establishment of the employment relationship.

The provision of data is mandatory, under penalty of exclusion from the competition, for the purposes of examining the participation requirements possessed by the candidates, while it is optional for data concerning any precedence or preference qualifications.

For the processing by the University of the data provided, the consent of the interested parties is not required pursuant to art. 6, par. 1 of EU Regulation 2016/679.

The data provided may only be communicated to the Public Administrations to which the communication is necessary for purposes related to the conduct of the competition.

In this regard, interested parties may consult the information on data processing available at:

<https://www.unipa.it/privacy/formazione/informazioni-sul-trattamento-di-dati-personali-procedure-concorsuali-e-seltive-bandite-dallateneo/>

**ART. 14
Final rules**



For anything not expressly provided for in this announcement, the provisions set out in the legislation cited in the introduction to this decree are valid, as applicable, as well as the code of ethics issued by the University of Palermo and by the laws in force.

**ART. 15
Publicity**

This notice will be advertised:

- in the Official Noticeboard of the University of Palermo
- on the University website at: <https://bit.ly/tecnologo-unipa>
- on the MIUR website <http://bandi.miur.it/index.php>
- on the European Union website: <http://www.euraxess.it/>
- on the InPA Recruitment Portal (<https://www.inpa.gov.it/>)

Il Direttore Generale
Dott. Roberto Agnello

This document is a courtesy translation of the call for applicants, issued by the General Manager, written in Italian. In case of doubts or misunderstandings, the Italian version is prevalent.