



**THE RECTOR**

- CONSIDERING** the Law no. 168 of 09.05.1989, establishing the Ministry of University and Scientific and Technological Research;
- CONSIDERING** the Law no. 241 of 07.08.1990, containing new rules on administrative procedure and right of access to administrative documents, and subsequent amendments and additions;
- CONSIDERING** the Law no. 104 of 05.02.1992, "Framework Law on the assistance, the social integration and the rights of disabled people";
- CONSIDERING** the Presidential Decree no. 487 of 09.05.1994, containing rules on access to jobs in public administrations and the procedures for conducting public competitions, single competitions and other forms of recruitment in public employment, and subsequent amendments and additions introduced by Presidential Decree no. 693 of 30.10.1996;
- CONSIDERING** the Ministerial Decree no. 509 of 03.11.1999, "Regulation concerning provisions on the didactic autonomy of universities" and the subsequent Ministerial Decree no. 270 of 22.10.2014;
- CONSIDERING** the Presidential Decree no. 445 of 28.12.2000, Consolidated Law of the legislative and regulatory provisions on administrative documentation and subsequent amendments;
- CONSIDERING** the Presidential Decree no. 117 of 23 March 2000 and subsequent amendments and additions;
- CONSIDERING** the Legislative Decree no. 165 of 30 March 2001 and subsequent amendments and additions;
- CONSIDERING** the Legislative Decree no. 196 of 30.06.2003, "Personal Data Protection Code" and further modifications;
- CONSIDERING** the Law no. 106 of 15.04.2004, "Rules for the legal filing of documents of cultural interest intended for public use";
- CONSIDERING** the Presidential Decree no. 68 of 11.02.2005, "Regulation concerning provisions for the use of certified e-mail, pursuant to art. 27 of Law no. 3 of 16 January 2003";
- CONSIDERING** the Legislative Decree no. 82 of 07.03.2005, Digital Administration Code and subsequent amendments and additions;
- CONSIDERING** the Legislative Decree no. 198 of 11.04.2006, Equal Opportunities Code, pursuant to art. 6 of Law 28.11.2005, n. 246, and subsequent amendments and additions;
- CONSIDERING** the Presidential Decree no. 252 of 03.05.2006, "Regulation for the filing of documents of cultural interest intended for public use";
- CONSIDERING** the Decree of the Ministry for Cultural Heritage and Activities of 28.12.2007 "Identification of the depository institutions of the documents of editorial production, identified in each region and autonomous province in implementation of art. 4, paragraph 1, of the Presidential Decree no. 252 of 3 May 2006";
- CONSIDERING** the Law no. 240 of 30.12.2010 on "Rules for the organisation of universities, academic staff and recruitment, as well as delegation to the Government to encourage the quality and efficiency of the university system" and in particular art. 24 and subsequent amendments and additions;
- CONSIDERING** the Ministerial Decree no. 243 of 25.05.2011, which identifies criteria and parameters for the preliminary evaluation of candidates for the award of contracts pursuant to art. 24 of the aforementioned Law no. 240/2010;
- CONSIDERING** the Law no. 183 of 02.11.2011, and in particular Article 15 which identifies the rules for certificates and substitute declarations, along with the prohibition on introducing, in the transposition of EU directives, additional obligations with respect to those provided for by the directives themselves;
- CONSIDERING** the Decree-Law no. 5 of 09.02.2012, converted into Law no. 35 of 04.04.2012 containing "Urgent provisions on simplification and development";
- CONSIDERING** the Legislative Decree no. 33 of 14.03.2013, "Reorganization of the regulations concerning the obligations of publicity, transparency and dissemination of information by Public Administrations" and subsequent amendments and additions;



- CONSIDERING** the Decree-Law no. 69 of 21.06.2013, containing urgent provisions for the balance sheet of the national economy, which repealed the rules concerning the obligation to present certificates certifying the psycho-physical suitability for work converted into Law no. 98 of 9 August 2013;
- CONSIDERING** the Law no. 97 of 6 August 2013 and in particular Article 7 amending Article 38 of Legislative Decree no. 165/2001;
- CONSIDERING** the Code of Ethics issued by the University of Palermo with the Rector's Decree n. 2741 of 18.07.2014, whose art. 7 was modified with the Rector's Decree n. 1693 of 13.05.2019;
- CONSIDERING** the Ministerial Decree no. 855 of 30.10.2015, on the redefinition of public competition sectors and macro-sectors;
- CONSIDERING** the Ministerial Decree no. 662 of 01.09.2016, which defines the correspondence tables between Italian and foreign academic positions supplemented by Ministerial Decree no. 372 of 01.06.2017;
- CONSIDERING** the resolution no. 132 of 13.09.2016 of the Board of Directors of ANVUR;
- CONSIDERING** the EU Regulation no. 679 of 2016;
- CONSIDERING** the Regulations for the recruitment of fixed-term researchers, issued by the University of Palermo with Rector's Decree no. 1695 of 13.05.2019;
- CONSIDERING** the MIUR Decree no. 83 of 14 May 2020 relating to the "*2020 Extraordinary Plan for the recruitment of researchers referred to in Article 24, paragraph 3, letter b) of Law 240/2010*";
- CONSIDERING** the Ministerial Decree no. 856 of 16 November 2020 relating to the "*Second Extraordinary Plan 2020 for the recruitment of researchers referred to in Article 24, paragraph 3, letter b) of Law 240/2010*";
- CONSIDERING** the resolution no. 05.01 of 15.04.2021, relating to "*Programming of teaching staff and researchers - year 2021*", with which the Board of Directors, having regard to the positive opinion expressed by the Academic Senate, in the session of 15.04.2021, approved for the Departments and for the sectors listed below the initiation of selective procedures relating to the hedging of 13 fixed-term university researcher positions referred to in art. **24 paragraph 3 letter b)** of Law 240/2010;
- CONSIDERING** the resolution no. 05.02 of 24.02.2022 relating to "*RTDB Extraordinary Plan – activation of a recruitment procedure for 13 positions*" through which the Board of Directors resolved to accept requests from the Departments of Cultures and Society; Surgical, Oncological and Dental Disciplines; Law; Mathematics and Computer Science; and Economics, Business, and Statistics and to proceed with the call for 13 RTDB positions based on the resources of the extraordinary plan;
- CONSIDERING** the resolutions of the Departments of Cultures and Society; Surgical, Oncological and Dental Disciplines; Law; Mathematics and Computer Science; and Economics, Business, and Statistics;
- CONSIDERING** that the financial coverage for the **13** positions will weigh on the resources made available by the Extraordinary RTD-B Plan referred to in the Ministerial Decree 856/2020

#### **DECREES THE FOLLOWING:**

##### **Art. 1**

##### **Purposes**

Selective procedures are convened at the University of Palermo, based on qualifications and interviews, aimed at filling **no. 13** vacancies for fixed-term researcher full-time positions, defined by the contractual type provided for in paragraph 3 letter **b)**, of art. 24 of Law 240 of 30.12.2010, with a non-renewable three-year contract, to carry out research, teaching, supplementary teaching activities, and provide services to students at the Departments and for the sectors indicated below:



**DEPARTMENT OF CULTURES AND SOCIETY**

**S.C. 10/A1 - Archaeology** no. 1 vacancy

**S.S.D. L-ANT/10 - Archaeological Research Methodologies**

**Venue of the research activity:** Department of Cultures and Society

**Venue of the didactic activity:** Department of Culture and Society

**Number of publications:** 12

**Foreign language:** English

**S.C. 10/B1 - Art History** no. 1 vacancy

**S.S.D. L-ART/03 - Contemporary Art History**

**Venue of the research activity:** Department of Cultures and Society

**Venue of the didactic activity:** Department of Culture and Society

**Number of publications:** 12

**Foreign language:** English

**S.C. 10/D2 - Greek Language and Literature** no. 1 vacancy

**S.S.D. L-FIL-LET/02 - Greek Language and Literature**

**Venue of the research activity:** Department of Cultures and Society

**Venue of the didactic activity:** Department of Culture and Society

**Number of publications:** 12

**Foreign language:** English

**DEPARTMENT OF ONCOLOGICAL AND ORAL SURGICAL DISCIPLINES**

**S.C. 06/C1 - General Surgery** no. 1 vacancy

**S.S.D. MED/18 - General Surgery**

**Venue of the research activities:** Department of Surgical, Oncological and Dental Disciplines

**Venue of the didactic activity:** School of Medicine and Surgery

**Maximum number of publications:** 20

**Foreign language:** English

**S.C. S.C. 06/F1 – Oral Diseases** no. 1 vacancy

**S.S.D. MED/28 – Oral Diseases**

**Venue of the research activities:** Department of Surgical, Oncological and Dental Disciplines

**Venue of the didactic activity:** School of Medicine and Surgery

**Maximum number of publications:** 20

**Foreign language:** English

**S.C. 06/F4 – Musculoskeletal Disorders and Physical and Rehabilitation** no. 1 vacancy

**Medicine S.S.D. MED/33 – Musculoskeletal Disorders**

**Venue of the research activities:** Department of Surgical, Oncological and Dental Disciplines

**Venue of the didactic activity:** School of Medicine and Surgery

**Maximum number of publications:** 20

**Foreign language:** English



**DEPARTMENT OF LAW**

- S.C. 12/A1 - Private Law** no. 1 vacancy  
**S.S.D. IUS/01 - Private Law**  
**Venue of the research activities:** Department of Law  
**Venue of the didactic activity:** Department of Law  
**Maximum number of publications:** 12  
**Foreign language:** English
- S.C. 12/B1 - Commercial Law** no. 1 vacancy  
**S.S.D. IUS/04 - Commercial Law**  
**Venue of the research activities:** Department of Law  
**Venue of the didactic activity:** Department of Law  
**Maximum number of publications:** 12  
**Foreign language:** English
- S.C. 12/H2 - History of Medieval and Modern Law** no. 1 vacancy  
**S.S.D. IUS/19 - History of Medieval and Modern Law**  
**Venue of the research activities:** Department of Law  
**Venue of the didactic activity:** Department of Law  
**Maximum number of publications:** 12  
**Foreign language:** English
- S.C. 12/E1 - International Law** no. 1 vacancy  
**S.S.D. IUS/13 - International Law**  
**Venue of the research activities:** Department of Law  
**Venue of the didactic activity:** Department of Law  
**Maximum number of publications:** 12  
**Foreign language:** English

**DEPARTMENT OF MATHEMATICS AND COMPUTER SCIENCE**

- S.C. 01/B1 - Computer Science** no. 1 vacancy  
**S.S.D. INF/01 - Computer Science**  
**Venue of the research activities:** Department of Mathematics and Computer Science  
**Venue of the didactic activity:** Department of Mathematics and Computer Science  
**Maximum number of publications:** 12  
**Foreign language:** English

**DEPARTMENT OF ECONOMICS, BUSINESS AND STATISTICS**

- S.C. 13/D1 - Statistics** no. 1 vacancy  
**S.S.D. SECS-S/01 - Statistics**  
**Venue of the research activities:** Department of Mathematics and Computer Science  
**Venue of the didactic activity:** Department of Economics, Business and Statistics, regarding Degree Courses also on decentralized sites and English language courses  
**Maximum number of publications:** 12  
**Foreign language:** English



**S.C. 13/A4 – Applied Economics**

no. 1 vacancy

**S.S.D. SECS-P/06 - Applied Economics**

**Place of research activities:** Department of Economic, Business and Statistical Sciences

**Venue of the didactic activity:** Department of Economics, Business and

Statistics, regarding Degree Courses also on decentralized sites and English language courses

**Maximum number of publications:** 12

**Foreign language:** English

## **Art. 2**

### **Admission Requirements**

Candidates holding the title of Ph.D., or equivalent qualification obtained in Italy or abroad, or - for the sectors concerned - the diploma of medical specialization, are eligible to participate.

Subject to the above requirements, candidates must also have worked for at least three years, even cumulatively, under:

- contracts stipulated pursuant to art. 1, paragraph 14 of Law 230/2005;
- contracts stipulated pursuant to art. 24, paragraph 3, letter a) of Law 240/2010;
- research grants pursuant to art. 51, paragraph 6, of Law 449/1997 and pursuant to art. 22 of the Law 240/2010;
- post-doctoral fellowships pursuant to art. 4 of Law 398/1989;
- similar contracts, grants or fellowships in foreign universities;

or, alternatively, must have obtained the national scientific qualification for the functions of associate or full professor referred to in Article 16 of Law 240/2010.

Candidates holding a medical specialization shall be admitted participating solely with the qualification in question.

In the case of a Ph.D. degree obtained abroad, it is necessary to attach, under penalty of exclusion:

- the declaration of equivalence with the qualification of Ph.D. as provided for by the Italian university system, issued pursuant to art. 74 of Presidential Decree no. 382/1980;
- or the determination of equivalence of the foreign degree to the Italian one, issued pursuant to art. 38 of Legislative Decree no. 165/2001
- or the declaration of initiation of the request for equivalence to the qualification required by the call, according to the procedure referred to in art. 38 of Legislative Decree 165/2001 (reference website: <http://www.funzionepubblica.gov.it/strumenti-e-controlli/modulistica>).

This requirement must necessarily be met by the candidate at the time of the recruitment.

The above requirements must be met on the date of expiry of the deadline for the submission of the application.

Are excluded and, therefore, cannot participate:

- 1) those who are excluded from the exercise of civil and political rights;
- 2) those who have been dismissed or released from employment in a Public Administration due to persistent insufficient performance or who have been declared forfeited from another employment, pursuant to art. 127, first paragraph, letter d) of the Consolidated Law approved by Presidential Decree 10.01.1957 n. 3;



- 3) subjects already hired for an indefinite period as university professors (either associate or full) or as researchers for an indefinite period, even if their employment has terminated;
- 4) those who have had a contract as a research fellow and as a fixed-term researcher referred to in Articles 22 and 24 of Law 240/2010, at the University of Palermo or at other Italian universities, either public, private or online universities, as well as at the bodies referred to in paragraph 1 of Article 22 of the aforementioned law, for a period that, added to the duration provided for by the contract advertised in the call, exceeds a total of twelve years, even non-continuous, pursuant to Article 22, paragraph 9, of Law 240/2010.
- 5) those who, pursuant to art. 18, paragraph 1, letters b and c, Law 240/2010, and art. 6 of the "Regulations for the recruitment of fixed-term researchers", have a degree of consanguinity or affinity, up to and including the fourth degree, with a professor belonging to the department or structure that makes the call or with the Rector, with the Director General or with a member of the Board of Directors of University of Palermo, at any stage of the procedure;

Participation in the selection process referred to in Article 1 shall be free, in relation to the nationality held by the candidates.

### **Art. 3 How to apply**

Candidates must complete the application to the selection process using the online tool available at <https://concorsi.unipa.it>

The application must be printed, signed, scanned, and submitted, under penalty of exclusion, by 23:59 on the thirtieth day from the date of publication of the relevant notice in the Official Gazette of the Italian Republic, IV special series Competitions and Examinations, by means of certified email (PEC), by sending, from a personal PEC address, an email to the address [pec@cert.unipa.it](mailto:pec@cert.unipa.it) with the object: n. 13 RTDB posts – competition code 2022RTDB13 and the progressive number produced by the application as well as the Competition Sector and the Scientific Disciplinary Field.

Submission can be split into multiple sends (the maximum size of each email being 20 Megabytes).

It should be noted that the validity of the transmission of the certified e-mail message (PEC) is attested by the receipt of acceptance and the receipt of delivery provided by the e-mail manager, pursuant to art. 6 of Presidential Decree no. 68 of 11.02.2005, and the Administration assumes no responsibility for any problems of receipt of the PEC not attributable to the same Administration.

For foreign citizens only, the sending of the application and the declarations referred to in this article may be made by email to the address: [mail-protocollo@unipa.it](mailto:mail-protocollo@unipa.it), after subscription with a digital signature (art. 8 Law 35/2012), indicating in the object no. 13 RTDB places – competition code 2022RTDB13 and the indication of the Competition Sector, the Scientific Disciplinary Field, and the progressive number produced by the online tool.

If it is not possible to sign the application with a digital signature, the foreign candidate must only send the application with a handwritten signature, already anticipated by e-mail, by means of an international registered letter, accompanied by a valid identification document at the following address:

Settore Reclutamento e Selezioni - Università degli Studi di Palermo - Piazza Marina, 61 - 90133 Palermo.

Candidates are required to pay, under penalty of exclusion from the procedure, a fee of € 35.00.



The participation fee must be paid by means of bank transfer on account no. 000300004577 in the name of the University of Palermo - Agency A - Via Roma, Palermo – UniCredit S.p.A. – **IBAN code IT09A0200804682000300004577**

specifying the competition code 2022RTDB13, the Competition Sector, and the Scientific Disciplinary Field.

For transfers from abroad – Swift code: **UNCRITMMXXX**.

For UniCredit account holders only, in case of impossibility to carry out the transfer, the participation fee must be paid by means of a payment at the counter, quoting the identification code of the treasury of the University of Palermo 9150300.

A copy of the transfer/payment must be attached to the application.

When completing the above-mentioned online application, candidates must declare under their own responsibility:

- name and surname;
- place and date of birth;
- tax code (only for Italian citizens);
- registered residence;
- domicile;
- personal certified e-mail address (PEC) (only for Italian citizens);
- email address;
- telephone number;
- possession of the qualification of Ph.D. or equivalent obtained in Italy or abroad or, for the sectors concerned, of the medical specialization diploma;
- to have worked for at least three years, even cumulatively, under:
  - contracts stipulated pursuant to art. 1, paragraph 14 of Law 230/2005;
  - contracts stipulated pursuant to art. 24, paragraph 3, letter a) of Law 240/2010;
  - research grants pursuant to art. 51, paragraph 6, of Law 449/1997 and pursuant to art. 22 of Law 240/2010;
  - post-doctoral fellowships, pursuant to art. 4 of Law 398/1989;
  - similar contracts, grants or fellowships in foreign universities; alternatively:
- to have obtained the national scientific qualification for the functions of associate or full professor referred to in Article 16 of Law 240/2010.
- to be in possession of the medical specialization diploma;
- not to have had research grants and contracts referred to in Article 24 of Law 240/2010, also with other public, private or online universities, as well as with the bodies referred to in paragraph 1 of Article 22 of the aforementioned law for a period that, added to the duration provided for by the contract advertised in the call, exceeds a total of twelve years, even non-continuous, pursuant to Article 22, paragraph 9, of Law 240/2010;
- Italian nationality or the nationality of another Member State of the European Union, or to be a family member of persons who are not nationals of a Member State, provided that they have the right of residence or the right of permanent residence, as well as third-country nationals who hold an EC residence permit for long-term residents or who have refugee status or subsidiary protection status;
- for Italian citizens: the Municipality on whose electoral lists he/she is registered, or the reasons for not registering or deleting from the same lists;
- for foreign citizens: to enjoy civil and political rights in the home country or the reasons for the lack of enjoyment;



- not to have reported criminal convictions, or conversely, any criminal convictions reported, indicating the details of the related rulings (even if amnesty, remission, indult, or judicial pardon has been granted) and any pending criminal proceedings against it;
- the current standing with regard to military obligations (only for Italian citizens);
- not to have been dismissed or dispensed from employment in a Public Administration for persistent insufficient performance and not to have been declared lapsed from other public employment pursuant to art. 127, letter d) of the Consolidated Law no. 3 of 10/01/1957;
- to have adequate knowledge of the Italian language (only for foreign citizens);
- not to have a degree of consanguinity or affinity, up to and including the fourth degree, with a professor belonging to the Department that makes the call or with the Rector, with the Director General, or with a member of the Board of Directors of University of Palermo;
- to be aware of the situations of incompatibility referred to in art. 13 of the call;
- not to be a university professor (either associate or full professor) or researcher already hired for an indefinite period, nor to have been hired even after leaving the service.

Foreign candidates must also indicate the elected domicile in the application for the purposes of the procedure, the email address, and a telephone number. Any change must be promptly communicated to the Office to which the request is addressed.

For foreign candidates, the Administration assumes no responsibility for the unavailability of the recipient or for the dispersion of communications due to incorrect indication of the delivery by the candidate, for failure or late communication of the change of address indicated in the application, or for any postal mismatch or in any case attributable to third parties, in case of unforeseeable circumstances or force majeure.

Candidates recognized as handicapped and/or disabled, recognized pursuant to Law 104/1992, as amended, and Law 68/1999, with a specific indication given in the application for participation in the selection, must apply for the benefits referred to in the aforementioned laws, by specifying the assistance necessary for the performance of the exams in relation to their condition, as well as the possible need for additional time to carry out the exams. In such cases, they shall present appropriate medical and health certification that specifies the essential elements relating to their condition, in order to allow the Administration to timely prepare the means and tools to guarantee the required benefits.

Failure to indicate the relevant aids in the application automatically exempts the Administration from any responsibility in this regard.

**The application produced by the online tool, as well as the pre-filled attachments relating to the personal declaration of certification and the self-drafted affidavit, must be signed by the candidates, scanned, and transmitted in the manner already indicated.**

In addition to the application, candidates must submit in the same manner (scanning and/or transmission in pdf format):

- valid ID document (front/back);
- tax code or national social security card (only Italian citizens);
- resume of their scientific and didactic activity, written in Italian and duly signed, pursuant to art. 46 and 47 of Presidential Decree 445/2000;
- a self-drafted affidavit, pursuant to art. 47 of Presidential Decree 445/2000, attesting that they have worked, for at least three years, even cumulatively, under:
  - contracts stipulated pursuant to art. 1, paragraph 14 of Law 230/2005, (*please, specify period and location*);
  - contracts pursuant to art. 24, paragraph 3, letter a) of Law 240/2010 (*please, specify period and location*);



- research grants pursuant to art. 51, paragraph 6, of Law 449/1997 and pursuant to art. 22 of Law no. 240 of 30 December 2010 (*please, specify period and location*);
- post-doctoral fellowships, pursuant to art. 4 of Law 398/1989 (*please, specify period and location*);
- similar contracts, grants, or traineeships in foreign universities (*please, specify period and location, and attach copies of the contracts*);

alternatively,

- to have obtained the national scientific qualification for the functions of associate or full professor referred to in Article 16 of Law 240/2010.

or,

- to be in possession of the medical specialization diploma;
- **list of qualifications deemed useful for the purposes of the selection, dated and signed - (art. 8 of the notice)**;
- **list of scientific publications in pdf format, numbered, dated, and signed (do not exceed the number indicated in art. 1 of this notice)**;
- **declaration attesting that** the publications provided for by art. 4 of the call have been deposited;
- Ph.D. thesis;
- any other document required by the call that is not self-certifiable or declarable with the pre-filled models provided by the online application (example: equivalence for qualifications obtained abroad);
- receipt of the bank transfer/payment of **€ 35.00** for the competition participation fee.

The qualifications, in the cases provided for by law, can be attested with a personal declaration of certification pursuant to art. 46 or self-drafted affidavit pursuant to art. 47 of Presidential Decree 445/2000, specifying all the information necessary to evaluate the same qualifications.

Reference to qualifications, documents, and publications submitted to this or other administrations for participation in other selection procedures is not permitted.

For transmission, all of the above documents shall be scanned. The scanning of an original document must be accompanied by a declaration of conformity to the original made with a self-drafted affidavit, pursuant to art. 47 of Presidential Decree no. 445/2000.

In relations with public administration bodies and managers of public services, certificates and affidavits are always replaced by the declarations referred to in articles 46 and 47 of Presidential Decree no. 445/2000.

With regard to administrative documentation, citizens of non-EU states must comply with the provisions of art. 3, paragraphs 2, 3, and 4 of Presidential Decree no. 445/2000.

Degrees and declarations drawn up in a foreign language other than English, French, German and Spanish must be accompanied by an Italian translation, certified in accordance with the foreign text, drawn up by the competent Italian diplomatic or consular representation, or by an official translator.

The Administration reserves the right to carry out appropriate checks on the accuracy of declarations, self-certifications, and substitute declarations. In the event of a forgery, the provisions of articles 483, 485 and 486 of the Criminal Code will apply.



#### **Art. 4 Publications**

The publications that the candidate submits for the purposes of the selection procedure must be numbered in progressive order, with the relative list dated and signed and sent, together with the application, only by means of certified personal e-mail (PEC) or, for foreign citizens, simply by email, also splitting them into multiple sends (maximum size of each send being 20 Megabytes). Publications not submitted within the deadline for submission of the application will not be accepted and evaluated.

**If a candidate submits a number of publications exceeding the maximum number foreseen for the reference procedure, the Commission will evaluate only those provided for by the procedure, according to the order listed by the candidate.**

Publications and works published before the deadline for the submission of applications may be evaluated for the purposes of this procedure.

For works published in Italy before 02.09.2006, the legal deposit in the forms referred to in Legislative Decree 31.08.1945 no. 660 is required, which consists of the delivery by the printer of four copies of each of its printed work or publication, to the Prefecture of the Province in which the graphic studio is located and one copy to the Public Prosecutor's Office, or if printed in Italy after 02.09.2006, the legal deposit is required pursuant to Law 15.04.2004 no. 106, Presidential Decree no. 252 of 03.05.2006 and the decree of the Ministry of Cultural Heritage and Activities of 28.12.2007. The fulfillment of these obligations must be certified by appropriate documentation, together with the application, attesting to the successful filing, or by a self-drafted affidavit presented by the candidates.

For publications published abroad, the date and place of publication or alternatively the ISBN code or other equivalent must appear.

The publications must be produced in the original language, if it is one of the following: Italian, French, English, German and Spanish, otherwise translated into one of these languages.

The translated texts may be submitted, together with the copies in the original language, in a typewritten copy made compliant with the original in accordance with current legislation.

For the fields relating to linguistic matters, publications may be produced in the language - or one of the languages - for which the call is opened, even if they differ from those referred to in the preceding subparagraph.

The files concerning the publications must be sent together with the declaration of conformity made with a self-drafted affidavit pursuant to art. 47 of Presidential Decree no. 445/2000.

The substitute declarations provided so far, apply indistinctly to Italian citizens and citizens of the European Union (Presidential Decree no. 445/00), according to the schemes attached to the application.

Texts or articles accepted for publication by the date of expiry of the call must be submitted together with the document of acceptance by the publisher.

#### **Art. 5 Cases of exclusion from the selection process**

Candidates are admitted subject to selection.

The exclusion for the lack of one of the requirements of this call is ordered, at any time of the procedure, by reasoned decree of the Rector who will be notified to the interested party by certified e-mail or, for foreign candidates, by registered letter with return receipt.

In any case, candidates will be excluded in the following cases:

- lack of the admission requirements referred to in art. 2 of this call;
- failure to submit/view the application by personal PEC or, for foreign candidates, by e-mail;



- submission of the application beyond the deadlines laid down in the call;
- non-payment of the competition participation fee.

**Art. 6  
Selection Board**

**1.** The Selection Boards are composed of three professors, serving at different universities, with expertise in the relevant Competition Sector.

The department that requested the opening of the call indicates, by an absolute majority of the members, the names of four professors not associated with the University, among which two members of the Board will be drawn by officials appointed by the Rector.

The department that requested the opening of the call will also indicate the name of the third component also internal to the University staff and, in this latter case, he/she can still be identified within the macro-sector.

The proposed members must have a high scientific profile at the international level, and they are identified among the full professors listed as commissioners for the national scientific qualification in their Competition Sector.

For professors who are not present in the current ministerial lists of the Commissioners for the national scientific qualification, the possession of the requirements, namely both those required for inclusion in the lists and those referred to in resolution n.132 of 13.09.2016 of the Board of Directors of ANVUR, shall be self-certified and validated by the Director of the Department that requested the procedure.

A scholar permanently engaged abroad in research and teaching activities at the university level for at least three years can also be proposed. He/she must hold an academic position equivalent to that of a full professor in a foreign university or research institute, and possess a high scientific qualification recognized at the international level.

In the absence of full professors in service at the University within the competition sector, an associate professor meeting the requirements indicated above may serve as a member of the selection board.

**2.** The Board shall be appointed by decree of the Rector who, also using the opinion of experts, may first verify the requirements referred to in paragraph 1 above.

In the event of resignation or unavailability prior to the appointment of the board, the draw is repeated for the member who has resigned, following the proposal of an additional name by the department concerned.

The decree of appointment is published in the register of the University.

**3.** The Board shall identify a Chair and a recording Secretary and shall take its decisions by an absolute majority of the members.

**4.** Any objection from the candidates against the board, if the conditions provided for in articles 51 and 52 of the Code of Civil Procedure exist, must be submitted to the Rector of the University within thirty days from the day following the publication of the decree of appointment of the board in the University Register.

Whereas all the candidates declare that there are no grounds for objection, that period shall expire early, and the Board may begin its work.

If a cause of objection has arisen, if it is earlier than the date of establishment of the Board, the period shall begin to run from its occurrence. Once this period has elapsed and, in any case, after the Board has been established, no objections may be lodged against its members.



#### Art. 7

##### Duties of the Selection Board and examinations

The first convocation of the Selection Board is carried out by the internal lecturer, thirty days after the date of publication of the decree appointing the Committee into the University Register. With this notice, the Board is authorized to hold the first meeting and the entire procedure electronically.

During the first session, the Board shall:

- elect the Chair and the recording Secretary;
- enter in the minutes a statement showing that, between them, there are no grounds for abstention referred to in articles 51 and 52 of the Code of Civil Procedure;
- establish the criteria for the preliminary evaluation of candidates (Ministerial Decree no. 243 of 25.05.2011);
- establish the criteria to be used for the award of a score to the qualifications and to each of the publications submitted by the candidates admitted to the interview;
- take note of the list of candidates and include in the minutes a statement showing that, between them and the candidates, there are no grounds for abstention referred to in articles 51 and 52 of the Code of Civil Procedure;

At the end of the first session, the minutes containing the criteria and methods of evaluation of the candidates shall be delivered to the person in charge of the procedure who ensures their publicity, by posting them on the Official Register of the University, for at least seven days before the continuation of the work of the board.

The selection, pursuant to paragraph 2 letter c) of art. 24 – Law no. 240/2010, takes place through a preliminary assessment of the candidates, with a reasoned analytical judgment on the qualifications, curriculum vitae and scientific production, including the doctoral thesis, according to criteria and parameters, also recognized at the international level, identified with Ministerial Decree no. 243/2011 as per the following art. 8 of this call.

After the preliminary assessment, the comparatively most deserving candidates, between 10% and 20% of the total number, and in any case not less than six units, are admitted to the public interview with the Board, to be heard on their qualifications and scientific production. The list of those admitted will be notified, prior to the scheduled date for the interview, by means of a notice that will be published in the Official Register of the University and at the address on the University website on the page: <http://bit.ly/ricercatoriTD>

If the number of candidates is equal to or less than six, the candidates are all admitted to the interview and, therefore, the preliminary evaluation will not be carried out.

The oral exam takes place on the same day as the interview on the qualifications and publications. It is aimed at ascertaining the proper knowledge of the foreign language foreseen by the call. The oral exam is public.

The day, the venue, and the time of the test will be communicated by notice that will be published in the Official Register of the University and on the website of the University at: <http://bit.ly/ricercatoriTD> at least 20 days before the interview.

The publication of the aforementioned notices in the Official Register of the University will have the value of notification for all participants in the selections, without the obligation of any further communication.

After the interview, the Committee shall assign **a score to the qualifications and to each of the publications** submitted by the candidates admitted to the debate, in accordance with the criteria laid down in minutes no. 1.



When assigning scores to qualifications and to each of the publications, the Board is required to reserve for publications not less than 70% of the maximum score (articles 7 and 9 of the Regulations for the recruitment of fixed-term researchers).

In order to take the exam, which can also be carried out by video conference, through the use of IT and digital tools, candidates must present to the Board the same identification document attached to the application.

Candidates may use one of the following valid identification documents:

- a) national ID card;
- b) firearms license;
- c) driving license;
- d) boat license;
- e) passport;
- f) identification cards issued by a State Administration, if they bear a photograph and a stamp or other equivalent signature.

The records of the selection procedure shall consist of the minutes of the individual meetings and the final report of the work carried out by the Board. The individual and collegial judgments expressed on each candidate during the preliminary evaluation, as well as the scores analytically attributed to the qualifications and publications of the candidates admitted to the public interview, represent an integral and necessary part of the minutes, drawn up daily.

At the end of its work, the Board, acting by a majority of the members, shall indicate the winner.

The Board must conclude its work within four months from the date of the Rector's decree of appointment.

The Rector may extend once, and for no more than two months, the deadline for the conclusion of the work, for grounded and exceptional reasons indicated by the Chair of the Board.

If the works have not been completed within the aforementioned period, the Rector, with a reasoned provision, shall initiate the procedures for the replacement of the members responsible for the delay, thus establishing a new deadline for the completion of the works.

## **Art. 8**

### **Assessment of qualifications and curriculum**

The preliminary evaluation of the candidates with reasoned analytical judgment on the qualifications, curriculum, and scientific production, including the doctoral thesis, is carried out, before the interview and the oral test, according to the criteria identified by art. 2 of Ministerial Decree 25.05.2011 n. 243, on the basis of the following duly documented elements.

The Selection Boards of the procedures, referred to in Article 1 of the aforementioned Ministerial Decree, carry out a reasoned evaluation followed by a comparative evaluation, referring to the specific field of competition and to the profile defined exclusively by indicating one or more scientific disciplinary sectors, the curriculum and the following qualifications, duly documented, of the candidates:

- a) Ph.D. degree or equivalent, or, for the sectors concerned, the diploma of medical specialization or equivalent, obtained in Italy or abroad;
- b) any teaching activities at university level in Italy or abroad;
- c) documented training or research activities at qualified Italian or foreign institutions;
- d) documented activities in the clinical field in relation to the competition sectors in which these specific skills are required;



- e) implementation of project activities in relation to the competition sectors in which it is planned;
- f) organization, management, and coordination of, or participation in, national and international research groups;
- g) patent ownership in relation to the competition sectors in which it is envisaged;
- h) speaker experience at national and international congresses and conventions;
- i) national and international awards and acknowledgments for research activities;
- j) European specialization diploma recognized by international boards, related to those competition sectors in which it is envisaged.

The evaluation of each qualification indicated in the preceding paragraph is carried out specifically considering the significance it assumes in terms of the quality and quantity of the research activity carried out by the individual candidate.

#### **Art. 9**

##### **Assessment of scientific production**

The Selection Boards, when carrying out the preliminary comparative evaluation of the candidates, take into consideration only publications or texts accepted for publication according to current regulations as well as essays included in collective works and articles published in paper magazines paper or in digital form with the exclusion of internal notes or departmental reports.

The doctoral thesis or equivalent degrees are taken into consideration even in the absence of the conditions referred to in this paragraph.

The Selection Boards shall carry out the comparative evaluation of the publications referred to in the preceding paragraph on the basis of the following criteria:

- a) originality, innovation, methodological rigor, and relevance of each scientific publication;
- b) congruence of each publication with the competition sector for which the call is opened and with any profile, defined exclusively by indicating one or more scientific-disciplinary sectors, or with interdisciplinary issues related to them;
- c) scientific relevance of the editorial placement of each publication and its dissemination within the scientific community;
- d) analytical determination, also on the basis of criteria recognized in the international scientific community of reference, of the individual contribution of the candidate in the case of participation of the same in collaborative work.

The Selection Boards must also assess the overall consistency of the candidate's scientific production, its intensity and temporal continuity, without prejudice to the periods, adequately documented, of involuntary removal from the research activity, with particular reference to parental functions.

In the competition sectors in which its use at the international level is consolidated, the boards, when evaluating publications, also make use of the following indicators, referring to the expiration date of the terms of the applications:

- a) overall number of citations;
- b) average number of citations per publication;
- c) overall "impact factor";
- d) average "impact factor" per publication;
- e) combinations of the above parameters to enhance the impact of the candidate's scientific production (Hirsch index or similar).



After the preliminary assessment and the consequent admission of the most deserving candidates, a score is assigned to the qualifications and each of the publications presented, following the interview and the oral test, on the basis of criteria predetermined by the Committee at the first meeting and the identification of the winning candidate.

#### **Art. 10**

##### **Verification of the correctness of the records**

The Rector, by means of his/her own decree, verifies the correctness of the records within thirty days from their delivery and declares the name of the winning candidate.

The personal status, facts, and qualities self-certified by the winning candidate are subject, on the part of the University, to verifications, including sample checks, on their truthfulness.

The decree of approval of the records is communicated to all interested parties and is transmitted to the Department that requested the call.

The Rector's Decree will be published in the Official Register and on the University website, at the address indicated in the following art. 18.

In case irregularities are found, the Rector shall, by reasoned decision, refer the records to the Board so that it may regularize them, by assigning a deadline.

#### **Art. 11**

##### **Signing of the contract and announcement of the winner**

The decree of approval of the records will be notified to the candidate identified as the winner of the selection process.

Following the approval of the records, pursuant to paragraph 2 letter d) of art. 24 of Law 240/2010, the Department makes the recruitment proposal, approved by an absolute majority of the full and associate professors.

This proposal must be submitted to the Board of Directors for approval.

The winner, after the approval of the recruitment proposal, is invited to sign a three-year, non-renewable full-time contract, pursuant to paragraph 3 letter b) of art. 24 of Law 240/2010.

The total annual commitment foreseen for the performance of teaching, supplementary teaching, and student service activities is 350 hours.

The performance of this contract constitutes a preferential right in competitions for access to public administrations (paragraph 9 of art. 24 of Law 240/2010).

Ownership of the contract does entail any rights of access to university roles.

Upon the signing the contract, the interested party must declare that he/she is not in any of the situations of incompatibility referred to in this call and, if he/she is an Italian citizen or a citizen of another Member State, must make a declaration, under penalty of forfeiture of the entitlement to employment, pursuant to articles 46 and 47 of Presidential Decree no. 445/2000, including:

- a) date and place of birth;
- b) citizenship;
- c) enjoyment of civil and political rights in Italy and in the home country;
- d) the standing with regards to military obligations;
- e) the absence of criminal convictions that prevent the establishment of a public service relationship;
- f) tax code (only if an Italian citizen);
- g) composition of the household;



- h) the absence of relations of consanguinity or affinity, up to and including the fourth degree, with a professor belonging to the proposing department, or with the Rector, the Director General, or a member of the University's Board of Directors;
- i) any positions held in the of the State, the provinces, the municipalities, or other public or private bodies and, if so, the declaration attesting to the request for extended leave without stipend, for the entire duration of this contract.

The declaration mentioned at point c) must show the indication of the possession of the requirement on the expiry date of the call.

The non-EU national named winner of the selection procedure, must submit, within thirty days, under penalty of forfeiture of the entitlement to employment, the following documents:

- 1) birth certificate;
- 2) a certificate, equivalent to the general criminal record certificate, issued by the competent authority of the State of which the foreign candidate is a national. If the foreign candidate resides in Italy, in addition to the aforementioned certificate, he/she must also present a certificate showing the lack of criminal convictions and pending charges against him in Italy;
- 3) certificate of citizenship;
- 4) certificate attesting to the enjoyment of political rights.

The certificate mentioned at point 4) must indicate the possession of the requirement on the date of expiry of the call.

The certificates, issued by the competent authorities of the State of which the winner is a national, must comply with the provisions in force in that State and must also be legalized by the competent Italian consular authorities.

A translation, in Italian language, certified as compliant with the foreign original text, drawn up by the competent diplomatic or consular representation, or by an official translator, must be attached to the deeds and documents drawn up in a foreign language.

According to the provisions of the registry regulations of the resident population approved by Presidential Decree 30.05.1989, n. 223, non-EU citizens residing in Italy may use the substitute declarations referred to in articles 46 and 47 of Presidential Decree 28.12.2000 no. 445, limited to cases in which it is a question of proving statuses, facts, and personal qualities certifiable or attestable by Italian public or private subjects, without prejudice to the special provisions contained in the laws and regulations concerning the regulation of immigration and the condition of the foreigner.

#### **Art. 12 Remuneration**

The remuneration due to the recipient of the contract is equal to the initial remuneration of a researcher working under a full-time regime.

#### **Art. 13 Incompatibility**

The provisions of art. 6 paragraphs 9, 10, 11, and 12 of Law no. 240/2010, which govern the incompatibilities related to the legal position of the researcher and the incompatibilities related to the full-time work regime, shall apply, insofar as they are compatible, to the recipients of fixed-term contracts, stipulated pursuant to this call.

For the authorization regime, the provisions of art. 53 of Legislative Decree no. 165/2001 as well as the University regulations for authorizations to carry out paid external assignments apply.



**Art. 14**

**Termination of the contract**

Termination of the employment is determined by the expiration of the term or by withdrawal of one of the parties. Either party may terminate the contract before the expiry of the term if there is a cause that, pursuant to art. 2119 of the Italian Civil Code, does not allow the continuation, even provisional, of the working relationship.

**Art. 15**

**Processing of personal data**

The personal data transmitted by the candidates with their application will be processed by the University of Palermo, pursuant to EU Regulation no. 679 of 2016, for the purposes of managing the procedure. The provision of data is mandatory under penalty of exclusion from the procedure.

The data subject enjoys the rights provided for by the EU Regulation above, including the right of access to data concerning him/her. These rights may be asserted against the University of Palermo, which is the data controller.

In this regard, interested parties can consult the information on data processing available at:

<http://www.unipa.it/amministrazione/arearisorseumane/settorereclutamentoeselezioni/informativa-privacy/>

**Art. 16**

**Official in charge of the procedure**

Pursuant to the provisions of art. 5 of the law 07.08.1990, n. 241, the person responsible for the procedure referred to in this notice is Dr. Chiara Terranova – Piazza Marina n. 61, 90133 – Palermo – Telephone: 091.23893626 – email: [concorsi@unipa.it](mailto:concorsi@unipa.it)

**Art. 17**

**Referral clause**

For anything not expressly provided for in this call, the provisions of the legislation mentioned in the preamble to this decree, as well as the code of ethics issued by the University of Palermo and the laws in force on the matter, shall apply, if applicable.

**Art. 18**

**Publication**

The notice for the selection procedures, issued by decree of the Rector, will be publicized, after the publication of the relevant notice in the Official Gazette of the Italian Republic, IV special series competitions and examinations,

- in the Official Register of the University <http://www.unipa.it/albo.html>
- on the University website: <https://bit.ly/researchersTD>
- on the MIUR website <http://bandi.miur.it/index.php>
- on the European Union website: <http://www.euraxess.it/>

**THE RECTOR**

**Prof. Massimo Midiri**

Digitally signed by: Massimo Midiri  
Organization: UNIVERSITY OF PALERMO/80023730825  
Date: 07/03/2022 15:44:39