



## UNIVERSITÀ DEGLI STUDI DI PALERMO

AREA RISORSE UMANE - SETTORE RECLUTAMENTO E SELEZIONI

## THE RECTOR

- Given** the Law n. 168 dated 9.05.1989 establishing the Ministry of University and Technological and Scientific Research;
- Given** the Law n. 241 dated 7.08.1990, related to the new rules for the administrative procedures and the right of access to the administrative documents, as amended and revised;
- Given** the Law 05.02.1992, n. 104 on the assistance, social integration and the rights of persons with disabilities including general rules on socio-economic inclusion of persons with disabilities;
- Given** the D.P.R. (Decree of the President of the Italian Republic) 09.05.1994, n. 487, concerning the rules on access to the employment in the public administrations and on the procedures for managing competitions, unique competitions and other forms of recruitment in the Public employment as amended and revised by the Presidential Decree 30.10.1996 n. 693;
- Given** the D.M. (Ministerial Decree) 3.11.1999, n. 509, "Regulation laying down rules on the education and didactic autonomy of the Universities and the following D.M. 22.10.2014 n.270;
- Given** the D.P.R. (Decree of the President of the Italian Republic) 28.12.2000, n. 445, Consolidated Act of the regulations and legislative provisions regarding the administrative documents as subsequently amended;
- Given** the D.Lgs.(Legislative Decree) 30.03.2001, n. 165 and following revisions and amendments;
- Given** the D.Lgs.(Legislative Decree) 30.06.2003, n. 196, on the protection of natural persons with regard to the processing of personal data and on their free flow;
- Given** the Law 15.04.2004, n. 106, Rules concerning the legal deposit of documents of cultural interest for public use";
- Given** the D.P.R. (Decree of the President of the Italian Republic) 11.02.2005, n. 68 Regulation containing provisions for the use of certified electronic mail, pursuant to art. 27 of the Law of 16 January 2003, n. 3
- Given** the D.Lgs.(Legislative Decree) 07.03.2005, n. 82, Digital Administration Code as amended;
- Given** the D.Lgs.(Legislative Decree) n. 198, 11.04.2006 "Code of equal opportunities between men and women, pursuant to art 6 of Law No. 246, 28.11.2005, n. 246", as amended;
- Given** the D.P.R. (Decree of the President of the Italian Republic) D.P.R. 03.05.2006, n. 252 Regulation containing rules on deposit of documents of cultural interest for public use";
- Given** the Decree of the Ministry for Cultural Heritage and Activities dated 28.12.2007 "Identification of the depository institutions of the documents of editorial production, identified in each autonomous region and province, implementing the art. 4, paragraph 1 of the Decree of the President of the Republic 3 May 2006 n. 252 ";
- Given** the Law 09.01.2009, n. 1, which has adapted, with modifications, the D.L. 10.11.2008, n. 180, containing urgent provisions for the right to study, the promotion of merit and the quality of the University system and research;
- Given** the Law of 30.12.2010, n. 240, relating to the "Regulations on the organization of Universities, academic staff and recruitment, as well as the mandate to the Government to encourage the quality and efficiency of the university system" and in particular the art. 24 as amended and revised;
- Given** the D.M. (Ministerial Decree) 25.05.2011, n. 243 identifying the criteria for the prior assessment of candidates for the contracts pursuant to art. 24 of the abovementioned Law no. 240/2010;
- Given** the Law 02.11.2011, n. 183 and in particular the article 15 identifying rules and procedures on the certificates and substitutive declarations and the banning of introducing additional requirements, in the reception of EU Directives, compared to those already foreseen in the Directives;
- Given** the Law Decree (D.L.) 09.02.2012 n.5 confirmed in Law n. 35 del 04.04.2012 laying down Urgent provisions on simplification and development;
- Given** the D.Lgs.(Legislative decree) 14.03.2013, n. 33 "Restructuring of regulations concerning the duties of publicity, transparency and of information's dissemination in charge of the Public administrations, as subsequently amended;

- Given** the D.L. (Law Decree) 21.06.2013, n. 69, laying down dispositions on the economy balance sheet that cancelled rules and procedures related to the submission's duty of the certificates, stating the work psychophysical suitability, as subsequently amended;
- Given** the Ethics Code issued by the University of Palermo throughout the D.R (Rector's Decree) 2741 dated 18.07.2014, as amended with the D.R. n. 1693 dated 13<sup>th</sup> may 2019;
- Given** the D.M. (Ministerial Decree) dated 30.10.2015 n. 855, laying down dispositions on the redescription of macro-sectors and competition' sectors
- Given** the D.M. (Ministerial Decree) 01.09.2016, n. 662 defining the table of correspondence between the Italian and foreign academic positions, as amended with the D.M. 01.06.2017 n. 372;
- Given** the Decision n. 132 dated 13.09.2016 issued by the Board of ANVUR
- Given** the Regulation for the recruitment of temporary researchers" issued by the University of Palermo with the D.R n. 1695 dated 13<sup>th</sup> may 2019;
- Given** the D.D. (Directorial Decree) n. 407 dated 27.02.2018 launching the call *AIM: Attraction and International Mobility Axis I" Human capital*, aimed at encouraging and supporting the mobility of researchers under the scheme of the National Operational Programme on Research and Innovation 2014-2020 and in line with the National Strategy of Smart Specialisation (NSSS)
- Given** that the action, under the above mentioned DD 407/2018, foresees activities under **Line 1** and namely for supporting the employment of temporary young researchers - pursuant to art. 24, paragraph 3. Subsection a) of the law 240/2010 - with a qualification acquired no later than four years at the issuing date of the call "AIM Attraction and International Mobility" (D.D. n. 407 dated 27.02.2018);
- Given** the D.D. (Directorial Decree) n. 3407 dated 21.12.2018 approving the final assessment grid of the submitted proposals, as per the abovementioned call;
- Given** the D.D. (Directorial Decree) n. 1621 dated 12.08.2019 registered at the Court of Auditors (ref. 1-3006 11<sup>th</sup> September 2019) and sent with communication dated 25<sup>th</sup> September 2019 n. 17396 with which the Ministry of Education, University and Technological and Scientific Research approved and funded 95 additional proposals submitted by the Italian Universities as per annex A and namely 7 proposals submitted by the University of Palermo under the Line 1 (n. 2 proposals submitted by the Department of Architecture; n. 2 proposals submitted by the Department of Engineering; n. 1 proposal submitted by the Department of Biomedicine, Neuroscience and Advanced Diagnostics (ex DI.BI.MED); n. 2 proposals submitted by the Department of Surgical, Oncological and Oral – Stomatology Sciences;
- Given** that the activities, foreseen under the above mentioned Call, have to be implemented within 6 months from the date communicating the project approval (25th September 2019 n. 17396) and to be completed within 42 months;
- Given** that, under the National Operational Programme on Research and Innovation) 2014-2020 the Guidelines for the implementation - art. 3, as amended with the DD n. 2011 dated 22<sup>nd</sup> October 2019, foresees that the University cannot do any technical-scientific changes producing modifications of the declared objectives and expected results. Any request for modifications has to be submitted to the Selection Committee established at the Ministry of education, University and Research for the evaluation and approval; otherwise, it can cause the cancellation of funding.
- Having acquired** the resolutions from the Departments of Architecture, Engineering Biomedicine, Neuroscience and Advanced Diagnostics and from the Department of Surgical, Oncological and Oral – Stomatology Sciences;
- Having acquired** the resolution, issued by the Academic Senate on the 7<sup>th</sup> November 2019 n. 05.02, expressing favourable advice on the assessment grid approving other 95 additional proposals as per D.D. n. 3407 dated 21.12.2018 and on the launch of a recruitment procedure for 7 temporary researchers Line 1;
- Having acquired** the resolution, issued by the Board of Directors n. 05.02 dated 7<sup>th</sup> November 2019 approving the assessment grid, granting other 95 additional proposals as per D.D. n. 3407 dated 21.12.2018 and launching a recruitment procedure for 7 temporary researchers Line 1;

**Given** that the financial provision will be covered by the National Operational Programme on Research and Innovation 2014-2020 fund.

## DECREES

### Art. 1

#### Scope of the public selection

Under the scheme of the call for researchers, named AIM: Attraction and International Mobility Axis I" Human capital **Line 1 (Researchers Mobility)** - aimed at encouraging and supporting the international mobility of researchers under the scheme of the National Operational Programme on Research and Innovation 2014-2020 and in line with the National Strategy of Smart Specialisation (NSSS), issued by the D.D. 407/2018, the University of Palermo has launched a public selection, by qualifications and public interview, for recruiting **7 researchers** with a fixed-term employment, pursuant to the art. 24 paragraph 3 letter a) of Law no. 240 dated 30.12.2010 for the sectors and Departments listed and described following:

**Architecture Department**  
**Id. proposal - AIM1890405 – 1**  
**Sector: Cultural heritage**  
**Months abroad: 12**

- **Id. proposal - AIM1890405 – 1 Line 1;**
- **Italian Competition Sector S.C. 08/D1** "Architectural Design
- **Italian Didactic Scientific sector S.S.D. ICAR/14** -" Architectural and Urban design
- Place of work: Department of Architecture;
- Siege of the research activities: Department of Architecture
- Siege of Didactic Activities: Department of Architecture
- Max number of publications: 12
- Foreign language Knowledge: English

**Architecture Department**  
**Id. proposal - AIM1890405 – 2**  
**Sector: Cultural heritage**  
**Months abroad: 12**

- **Id. proposal - AIM1890405 – 2 – Line 1;**
- **Italian Competition Sector S.C. 08/F1** "Urban and Territorial Planning and Design
- **Italian Didactic Scientific sector S.S.D. ICAR/21** -" Urban design
- Place of work: Department of Architecture;
- Siege of the research activities: Department of Architecture
- Siege of Didactic Activities: Department of Architecture
- Max number of publications: 12
- Foreign language Knowledge: English

**Engineering Department (Ex DICAM)****Id. Proposal: AIM1845825 – 3****Sector: Energy****Months abroad: 6**

- **Id. Proposal: AIM1845825 – 3 – Line 1**
- **Italian Competition Sector S.C. 09/D2** Systems, Methods and Technologies of Chemical and Process Engineering
- **Italian Didactic Scientific Sector S.S.D. ING-IND/23** “Applied Physical Chemistry”
- Siege of the research activity: Department of Engineering
- Siege of Didactic activities: Department of Engineering
- Max number of publications: 12
- Foreign language Knowledge: English

**Engineering Department (Ex DIID)****Id. Proposal: AIM1813040-1****Sector: Factory****Months abroad: 6**

- **Id. Proposal: AIM1813040-1 – Line 1**
- **Italian Competition Sector S.C. 09/B1** Processing Technologies and Systems
- **Italian Didactic Scientific Sector S.S.D. ING-IND/16** “Processing Technologies and Systems”
- Siege of the research activity: Department of Engineering
- Siege of Didactic activities: Department of Engineering
- Max number of publications: 12
- Foreign language Knowledge: English

**Department of Biomedicine, Neuroscience and Advanced Diagnostics (Ex DI.BI.MED)****Id. proposal - AIM1804355-1****Sector: Health****Months abroad: 6**

- **Id. proposal - AIM1804355-1 – Line 1**
- **Italian Competition Sector S.C. 05/F1** “Applied biology
- **Italian Didactic Scientific sector S.S.D. BIO/13** -“ Applied Biology
- Siege of the research activities: Department of Biomedicine, Neuroscience and Advanced Diagnostics
- Siege of Didactic Activities: Department of Biomedicine, Neuroscience and Advanced Diagnostics
- Foreign language Knowledge: English
- Max number of publications: 12

**Department of Surgical, Oncological and Oral- Stomatology Sciences****Id. proposal - AIM1892002 – 2****Sector: Health****Months abroad: 6**

- **Id. proposal - AIM1892002 – 2 – Line 1**
- **Italian Competition Sector S.C. 06/N1** “Health Professions and Applied Medical Technologies
- **Italian Didactic Scientific sector S.S.D. MED/46** -“ Technical Sciences of Laboratory Medicine
- Siege of the research activities: Department of Surgical, Oncological and Oral- Stomatology Sciences
- Siege of Didactic Activities: School of Medicine and Surgery
- Foreign language Knowledge: English
- Max number of publications: 15

**Department of Surgical, Oncological and Oral- Stomatology Sciences****Id. proposal - AIM1892002 – 3****Sector: Health****Months abroad: 6**

- **Id. proposal - AIM1892002 – 3 – Line 1**
- **Italian Competition Sector S.C. 06/C1 "General Surgery**
- **Italian Didactic Scientific sector S.S.D. MED/18 -" General Surgery**
- Siege of the research activities: Department of Surgical, Oncological and Oral- Stomatology Sciences
- Siege of Didactic Activities: School of Medicine and Surgery
- Foreign language Knowledge: English
- Max number of publications: 15

Pursuant to the art. 24 Law 240/2010 subsection 3 Lett. a), the researchers will be employed for a period of **36 months** with a full-time fixed term contract. The employed researcher will be also involved in a working mandatory period abroad (not necessary ongoing) **from 6 to 15 months** in one or more Universities, Research Centres/Institutions abroad, to participate in and to join activities research and/or research's programs or projects.

**Art. 2****Admission requirements**

The selection is open to applicants with an academic PhD qualification or equivalent, obtained in Italy or abroad, not later than 4 years at the date of the call *AIM: Attraction and International Mobility Axis I" Human capital, issued by the D-D 407/2018*, D.D. 407/2018 dated 27.2.2018, and namely not earlier than the 27<sup>th</sup> February 2014.

The PhD is considered as achieved after the date of the discussion of the final exam. Maternity leave and sickness leave will be taken in account in the calculation of the foreseen years.

In the event of a PhD, obtained abroad, please include otherwise excluded:

- Or a statement of equipollence with the Italian PhD title pursuant to art. 74 of D.P.R. 382/1980;
- or the statement of equivalence with the Italian PhD title pursuant to art. 38 of Legislative Decree. N. 165/2001;
- or the statement starting the request for the equivalence to the qualifications, as foreseen under this public notice, according to the procedure art. 38 of Legislative Decree 165/2001 (<http://www.funzionepubblica.gov.it/strumenti-e-controlli/modulistica>);
- or the statement starting the request for the equipollence to the qualifications pursuant to art. 74 of D.P.R. 382/1980.

According to the article 18 subsection 1) lett. B and C - Law 240/2010, as amended and updated, and according to article 7, subsection 1 and 2 of the Ethics code, the selection is not open to any person who is related by marriage or by blood up to the fourth degree, to a professor working in the Department in charge of the vacancy, or the structure proposing the activation of the contract, or to the Rector, General Director, or a member of the Board of Governors of the University.

In relation to the citizenships, there are not restrictions.

The selection is not open to and otherwise shall be excluded:

- 1) those who have been excluded from the enjoyment of civil and political rights;
- 2) those who have been dismissed or exempted from an employment in a Public Administration's office because of insufficient performance, and/or dismissed from any other public engagement, according to the article 127 subsection 1 lett. d) of D.P.R. 10.1.1957, no. 3;
- 3) those already employed as first or second level tenured University professors or as researchers, even if they don't work anymore;

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- 4) research grants and/or contracts holders, pursuant to the Article 24 of Law 240/2010, who have been employed for more than twelve years, even if not ongoing and also after different employments with public, private and online Universities pursuant to Article 22, subsection 9 - Law 240/2010, as well as with the Institutions as referred in subsection 1 - art. 22;
- 5) those who, pursuant to article 18, paragraph 1, lett. B and C, Law 240/2010, have a degree of kinship or affinity, up to and including the fourth degree, with a professor belonging to the department or structure that carries out the call or with the Rector, the General Director or with a member of the Board of the University;
- 6) those for whom there are conflicts and incompatibilities pursuant to art. 7, paragraphs 1 and 2, of the Ethics Code as issued by the University of Palermo with the D.R. n. 2741 dated 18.07.2014 as amended with the D.R. n. 1693 dated 13<sup>th</sup> May 2019.

**Art. 3****How to apply**

Applicants must submit their application forms online via <https://concorsi.unipa.it>, filling in the template. Candidates can find more information about the proposed activities by each Department as approved by the Ministry of Education, University and Research at the following address <http://bit.ly/ricercatoriTD>. The application form must be printed, signed, scanned and sent by certified email (PEC) to the following email address [pec@cert.unipa.it](mailto:pec@cert.unipa.it), mentioning in the subject: **7 vacancies for Fixed term - Researcher A -- PON Line 1– selection code 2019AIML1BIS, the sequential number as released by the online system, the General Sector and the Italian Didactic Scientific Sector S.S.D.**

The deadline for the submission of the application form is the 15<sup>th</sup> day, after the official publication of the call on the **Gazzetta Ufficiale della Repubblica Italiana, quarta serie speciale concorsi ed esami at 23.59 (Italian local time)**.

Any application form submitted after the deadline will be rejected.

It is possible to apply throughout multiple sending (max size of each email 20 Megabyte).

According to the art. 6 of D.p.R 68/ 2005 proof of sending is the receipt of acceptance and of delivery as provided by the Email system provider.

**Foreign citizens:** only for foreign candidates the following procedures have to be followed: application forms can be sent by not an email address to: [mail-protocollo@unipa.it](mailto:mail-protocollo@unipa.it) **signing the application with a certified digital signature according to the art. 8 Law 35/2012**, mentioning in the subject: **7 vacancies for Fixed term - Researcher A -- PON Line 1– selection code 2019AIML1BIS, the sequential number as released by the online system, the General Sector and the Italian Didactic Scientific Sector S.S.D.**

If it is not possible to sign the application digitally, the foreign candidates can validate the application form and all the required statements signing the documentation before the interview.

Candidates are required to pay a contribution equal to **€ 35,00**, otherwise excluded.

This amount must be paid by a bank transfer as follows:

Account number: 000300004577

Bank holder: University of Palermo

Bank information: - Agenzia A - Via Roma, Palermo - **UniCredit S.p.A**

**IBAN code: IT09A0200804682000300004577.**

Swift/code: **UNCRITMMPAE.**

For UniCredit bank account holders **only**, if the transfer cannot be done, the contribution must be paid by cash payment at the counter, mentioning the ID code **treasury 9150300** of the University of Palermo.

Copy of the bank transfer must be attached to the application.

**Under their own responsibility, filling in the online application form the applicants must declare:**

- name and surname;
- place and date of birth;
- social security number – fiscal code number (only for Italian citizens);
- residence and domicile;



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- certified email address PEC - only for the Italian citizens;
- email address (for Italian and foreign citizens);
- telephone number;
- not to have been employed as research grants and/or contracts holders, pursuant to the Article 24 of Law 240/2010, for more than twelve years, even if not ongoing and also after different employments with public, private and online Universities pursuant to Article 22, subsection 9 - Law 240/2010, as well as with the Institutions as referred in subsection 1 - art. 22;
- to have obtained in Italy or abroad the title of PhD or equivalent no later than four (4) years at the date of the D.D. n. 407 dated 27.2.12018, namely starting from the 27<sup>th</sup> February 2014;
- to commit to spend the mandatory working period abroad;
- the citizenship;
- for Italian nationals: the electoral lists where enrolled or otherwise the reasons for the cancellation or the failure to register;
- if foreign citizens: the full enjoyment of civil and politics rights otherwise the reason for the failure of enjoyment;
- to have no criminal convictions, or any criminal convictions reported, indicating the details of the relative sentences (even if amnesty, pardon or court pardon was granted) and any pending criminal proceedings against him/her;
- only for Italian citizens: the current position regarding military obligations;
- not to have been dismissed or exempted from an employment in a Public Administration's office because of insufficient performance, and/or dismissed from any other public engagement, according to the article 127 subsection 1 lett. d) of D.P.R. 10.1.1957, no. 3;
- only for foreign citizens: proper knowledge of the Italian language
- not to have a degree of kinship or affinity, up to and including the fourth degree, with a professor belonging to the department or structure that carries out the call or with the Rector, the General Director or a member of the Board of the University;
- to be aware of the of situations of incompatibility pursuant to art. 13 of this call;
- neither to be nor to be employed with a permanent contract as first or second level University professors -- or as researchers, even if exempted.

Candidates certified as disable pursuant to the Law 104/1992, as amended and modified and to the Law 68/1999, may ask for the benefits as foreseen in the laws, mentioning it in the application form. Namely, it must be specified the needed support for attending the tests in relation to one's own condition, as well as the possible need for additional time for carrying out the examination tests. In such situations, they will have to produce suitable medical-health certification that specifies the essential elements relating to their condition, in order to allow the Administration to prepare tools and instruments to guarantee all they need in time. Failure to indicate in the application of the necessary aids automatically make the Administration free of any obligations.

In the application, foreign candidates must also specify the address where to receive information in relation to this procedure, an email address and a telephone number.

Any change must be promptly communicated to the Office to which the application is addressed.

As far as the foreign candidates are concerned, the University of Palermo will not be responsible for not reaching the candidate in time and/or for loss of information due to incorrect communicated addresses and/or due to a delayed communication in the addresses changings as specified in the application form and/or failure to communicate those changes. The University of Palermo is not also responsible for problems incurred in sending the paperwork and/or for any problems caused by third parties, unforeseeable circumstances or force majeure.

The application, as released by the online system and the pre-filled annexes, related to the personal – self statements, must be signed, scanned and sent as above specified by each candidate, otherwise excluded.

Along with the application form. The candidates must attach, signed, scanned and saved in pdf file,

- copy of a valid ID document;
- only for the Italians: copy of the health insurance card and/or fiscal code card;

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- curriculum vitae, in Italian, stating the scientific and didactic activities carried out by the candidates, signed according to the art. 46 e 47 del D.P.R. 445/2000;
- qualifications and certifications, held for this selection, numbered in an attached dated and signed list as per the art. 8 of the call;
- scientific publications in pdf format, numbered in an attached dated and signed list;
- statement about the sending and deposit of what foreseen in article 4 of the this call;
- Phd thesis/dissertation;
- Any other documents and certifications and statements not foreseen in the templates provided by the online system ( such as equivalence decree for educational qualifications obtained abroad, etc);
- Copy of the bank transfer equal to € 35,00 as proof of the participation's contribution.

According to the Italian Law, the possess of qualifications can be certified with a self-statement as per the art. 46 or per the art. 47 of the D.P.R. 445/2000, mentioning all the detailed information required and needed for the assessment procedure.

It is strictly forbidden to mention publications and/or copy of qualifications already submitted to this University or to other Public Administrations/Institutions.

**Each candidate must fill in, sign, scan and send two single and detailed lists: one related to owned qualifications and another one to the publications.**

All the above-mentioned documents must be scanned and sent along with a separate statement, certifying the documents are equal to the original ones and are in compliance with the original copies, according to the art. 47 -- D.P.R. n. 445/2000.

As stated in the art. 15 of the law 12.11.2011 n. 183, the certifications issued by the Public Administration regarding status, personal qualities and facts, are valid only in relations between private individuals, starting from 01.01.2012.

In the relations with Public administration bodies and Public services providers, certificates are always replaced by statements, released according to the articles 46 and 47 of the D.P.R. n. 445/2000.

In relation to administrative documentations, citizens of a non-EU country must comply with the requirements foreseen in art. 3, subsections 2, 3 and 4 of the D.P.R. n. 445/2000.

Owned qualifications and statements, written in another foreign language than English, French, German and Spanish, must be translated in Italian, and certified as conforming by the competent Italian diplomatic or consular office or by a sworn translator.

The Administration reserves the right to carry out checks on the truthfulness of the declarations, self-certifications and substitute declarations. In the event of fake statements, the provisions in articles 483, 485 and 486 of the penal code will be applied.

#### Art. 4 Publications

The publications that the candidate will show for this selection procedure must be numbered sequentially, with the related list, dated, signed and sent, by **email PEC (for the Italian candidates)** and **by email (only for foreign citizens)**, along with the application and sharing them in different sending (maximum size of each sending 20 Megabytes), if necessary. Publications sent after the deadline will be rejected.

**If a candidate will send a number of publications exceeding the envisaged number (as per article 1) the evaluation committee will assess only the ones foreseen by the call and as numbered by the candidates.**

Under this selection's procedure, the commission will evaluate the publications and works published within the deadline; and namely those for which, if published before the 2<sup>nd</sup> September 2006 the legal deposit as foreseen in the Legislative Decree of the Lieutenancy 31.08.1945 n. 660 has been carried out, consisting in the delivery by the printer, of 4 copies of each work or publication to the Prefecture of the Province where the printing company is based and one copy to the Public Judge court; if published after the 2<sup>nd</sup> September 2006 the legal deposit has been carried out according to the Law 15.04.2004 n. 106, the D.P.R. n. 252 of 03.05.2006 and the decree of the Ministry for Cultural Heritage and Activities dated 28.12.2007.

The fulfilment of these obligations must be certified by suitable documents, certifying the successful deposit or with a statement/declaration by the candidates, to be sent along with the application.

For the publications and works, published abroad, date and place of publication must appear clearly or the ISBN or equivalent code has to be clearly showed.

The publications can be sent in one of the following languages: Italian, French, English, German and Spanish or otherwise translated in one of those languages. The translated copies can be sent along with the original copy in a typewritten copy according to the original one and in compliance with the current legislation.

The files concerning the publications must be sent together with a statement of compliance with the original pursuant to the art. 47 of the D.P.R. n. 445/2000.

All the types of substitutive declarations, foreseen up to now, are valid for the Italian citizens and citizens of the European Union (D.P.R. n. 445/00), according to the scheme attached to the application form.

### **Art. 5**

#### **Exclusion from the selection procedure**

Candidates are admitted to the selection on a conditional basis.

The exclusion, due to the lack of one of the requirements can be decided because at any time during the procedure, by a duly motivated Decree, issued by the Rector and notified to the interested party by PEC for the Italian candidates and by registered letter with return receipt for foreign candidates.

In any case, candidates will be excluded due to:

- lack of admission requirements pursuant to art. 2 of this announcement;
- failure to transmit / view the application for the Italian candidates via personal PEC and for foreign candidates via email;
- transmission of the application beyond the deadline set by the notice;
- failure to pay the contribution.

### **Art. 6**

#### **Selection Committees**

The committees, in charge of the selection procedures, are made up of three permanent members, Professors, belonging to the competition sector and not working for the University of Palermo.

The Department, asking for the publication of this call for selection, will appoint four Professors not belonging to the University of Palermo, by an absolute majority of its Board. Among those four professors, Officers, appointed by the Rector, will draw two members of the Commission.

The Department, asking for the publication of this call for selection, will appoint the third member, belonging to the University as well. In this circumstance, this third member can be selected within the macro sector.

The proposed members must have an international high scientific profile. They are selected among the tenured professors, belonging to the list of commissioners in charge for the national scientific qualification in the relevant Assessment Sector.

The Director of the Department, who requested the procedure, will validate the possess of requirements and qualifications for the professors not belonging to the Ministerial lists of the Commissioners for the national scientific qualification. Those requirements and qualifications are equivalent to ones required for being included in the above mentioned lists and to those detailed in the resolution n. 132 dated 13.09.2016 issued by the ANVUR Board of Directors.

As member of the selection committee, a scholar, engaged permanently abroad in Universities research and teaching activities for at least three years, covering an academic position equivalent to that of full professor in foreign universities or research institutions, with high scientific qualification recognized internationally, can be proposed.

Should a first –level professors, belonging to the University of Palermo not be selected, as member of the Commission for the selection procedure a second-level professor ca be proposed if belonging to the University of Palermo and holding the required qualifications.

The Commission is appointed with a Decree issued by the Rector who may verify the above requirements with a support of external experts preliminarily.

When a member turns down the appointment or in the event of unexpected unavailability before the appointment of the commission, the draw procedure is repeated for the commissioner who renounced, as soon as the concerned department has communicated another member.

The designation decree is published on the Official University Register.

The Commission appoints a President and a Secretary among its members and makes its decisions by an absolute majority.

Second-level professors, holding the necessary requirements to be included in the current ministerial lists of the commissioners for national scientific qualification may also be members of the selection committees for selecting and recruiting researcher as foreseen by the law 240/2010 letter a).

### Art. 7

#### Selection committee's fulfilments and exams test

The first meeting of the selection committee is requested and asked by the internal Professor, after 15 days from the date of publication of the appointment's Decree on the University's Official Register.

Under the scheme of this call for selection, the committee is authorized to carry out online meetings (skype call – conference call etc) for the first meeting.

The Committee in the above-mentioned meeting will:

- appoint the President and the Secretary for the minutes;
- enter in the minutes a declaration released by each member and stating the nonexistence of the causes of abstention pursuant to arts. 51 and 52 of the Italian Code of civil procedure;
- establish the criteria for the preliminary evaluation of the candidates (Ministerial Decree 05/25/2011 n. 243);
- establish the criteria to be used for the acknowledgment of a score to the qualifications and to each publication sent by the candidates, admitted to the discussion;
- view the list of candidates and enter in the minutes a statement affirming that there are no abstentions pursuant to Articles 51 and 52 of the code of civil procedure between candidates and committees' members.

At the end of the first meeting, the minutes containing the assessment criteria and schemes is delivered to the person in charge of the procedure in order to ensure the required publicity on the University's Official Register, at least for seven days, before the next and coming selection Committee section.

Pursuant to paragraph 2 letter c) of the art. 24 - Law n. 240/2010, the selection procedure will foresee a first preliminary evaluation of the candidates, with an explained and analytical evaluation decision referred to the qualifications, curriculum and on the scientific productions, including the PhD thesis, according to criteria and parameters recognized also in the international context and identified with the Ministerial Decree n. 243/2011 as per the following art. 8 of this announcement.

After the preliminary assessment, the most deserving candidates are admitted to the public discussion of qualifications and scientific production. A number between 10% and 20% of candidates and however not less than six units will be admitted.

If the number of the same is equal to or less than six, all the candidates will be admitted to the public discussion and the above-mentioned preliminary evaluation will not be carried out.

The exam will take place together with the discussion about the qualifications and publications. It is also aimed at establishing the foreign language knowledge.

The public interview/discussion is open to externals and general audience.

Day, venue, and time of the public discussion will be communicated to the interested parties, via Certified Electronic Mail (PEC) or for foreign citizens by registered letter with return receipt, not less than twenty days before the exam.

After the discussion, the Commission will score the qualifications and each publication sent by the candidates admitted to the discussion, according to the criteria established in the minutes no. 1.

The Commission is required to reserve not less than 70% of the maximum score for the publications (articles 7 and 9 of the Regulations for the recruitment of temporary researchers), in scoring the qualifications and each publication.

Candidates must show only one of the following valid identification documents, for joining the evaluation sections:

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- identity card;
- firearms license;
- driving license;
- boat license;
- passport;
- identification cards issued by a State Administration, provided that those documents have a photograph and/or a stamp and/or other equivalent signature.

The selection procedure acts consist of the minutes of the meetings and the final report about the works carried out by the Commission. The individual and collective decisions expressed for each candidate during the preliminary assessment, as well as the scores assigned to the qualifications and to each publication of the candidates admitted to the public discussion, are integral and necessary part of the minutes.

At the end of the work, the Commission, after a comparative evaluation, with a final resolution approved by the majority of the members, appoints the winner.

The Commission must conclude all the selection phases within 2 (two) months from the date of the Rector's appointment decree. In the event that the works are not completed within the aforesaid term, with a motivated decision, the Rector can launch the procedure to replace the members of the committee, establishing at the same time a new deadline for the conclusion of the procedures.

**Art. 8****Qualifications and curriculum assessment**

The early evaluation of the candidates, with motivated analytical decision based on the qualifications, on the curriculum and on the scientific production, including the PhD research, is carried out before the public discussion, according to the criteria as per art. 2 of the Ministerial Decree 25.05.2011 n. 243 and based on the following elements.

The selection Commissions foreseen by article 1 of the abovementioned D.M. carry out an exhausted evaluation phase, followed by a comparative evaluation, making reference to the specific competition sector and to the possible profile defined exclusively through indication of one or more scientific disciplinary sectors, of the curriculum and of the following titles, duly documented, of the candidates:

- A. PhD research or equivalent, or, for the concerned sectors, the medical specialization diploma or equivalent, obtained in Italy or abroad;
- B. any teaching activity carried out at Universities in Italy or abroad;
- C. recognized training or research activities in qualified Italian or foreign institutions;
- D. recognised activities in the clinical field relating to the competition sectors where these specific skills are required;
- E. implementation of project activities relating to the competition sectors where envisaged;
- F. organization, direction and coordination of national and international research groups, or participation in;
- G. ownership of patents relating to the competition sectors where envisaged;
- H. speaker at national and international congresses and conferences;
- I. national and international prizes and awards for research activities;
- J. European specialization diploma recognized by international boards, in relation to those competition sectors where envisaged.

The evaluation of each qualification as mentioned in the previous paragraph is carried out, taking in consideration the value compared to the quality and quantity of the research activities, carried out by each candidate.

**Art. 9****Scientific production assessment**

The selection committees, in carrying out the preliminary comparative evaluation of the candidates, take into consideration only publications or texts accepted for publication according to the regulations in force as well as essays included in collective works and articles published in magazines in paper or digital format with the exclusion of internal notes or departmental reports.

The PhD research or equivalent qualifications are taken into consideration even in the absence of the conditions referred to, in this paragraph.

The selection committees carry out the publications comparative evaluation as referred to in paragraph, on the following criteria basis:

- a. originality, innovation, methodological rigor and relevance of each scientific publication;
- b. congruence of each publication to the competition sector where the procedure is announced and with the possible profile, defined exclusively by indicating one or more scientific-disciplinary sectors, or with related interdisciplinary topics;
- c. scientific relevance of the editorial location of each publication and its dissemination within the scientific community;
- d. analytical determination, also on the basis of recognized criteria in the international scientific community of reference, of the individual contribution of the candidate in the event of his / her participation in collaborative works.

The selection committees must also evaluate the overall quality of the candidate's scientific production, its strength/quantity and temporal continuity, apart from the period of non-voluntary removal from the research's activity, if explained enough, and in particular in relation to the parental leave/maternity leave. With regard to the competition's sectors, as internationally recognized, the commissions, in evaluating the publications, also apply the following parameters/indicators, within the application deadline terms:

- a) total number of academic citations;
- b) average number of academic citations per publication;
- c) "impact factor" total weight;
- d) average "impact factor" per publication;
- e) combinations of the previous parameters to enhance the impact of the candidate's scientific production (Hirsch index or similar).

After the above-mentioned preliminary assessment and the subsequent admission of the most deserving candidates, after the discussion and after the oral test, a score is assigned to the qualifications and to each publication presented, based on the criteria established by the Commission first meeting and, subsequently, the identification of the winning candidate.

#### **Art. 10**

##### **Documents conformity and regularity checks**

Within 30 days from the delivery of the documentation, the Rector, with his own decree verifies the formal regularity of the documents and declares the name of the winner, by serving all interested parties with it.

In the event that the Rector finds irregularities, he refers the case to the Commission with a reasoned decision so that it can proceed with the regularization by assigning it a term.

The conditions, facts and personal qualities self-certified by the winning candidate are subject to checks by the University to verify the truthfulness, also on a random basis.

The Rector's Decree will be published on the Official Register of the University and on the website as indicated in the following art. 18.

#### **Art. 11**

##### **Contract signature and winner's appointment**

The candidate, declared winner of the selection procedure, will receive a notification throughout a decree concerning the approval of the proceedings. Then, and pursuant to paragraph 2 letter d) of art. 24 of Law 240/2010, the Department in charge of the required vacancy will define the proposal to employ the candidate, with a document voted by an absolute majority of first and second level professors.

This proposal must be submitted to the approval of the Board of Directors.

The winner, after the further approval voted by the Board of Directors, will sign a contract pursuant to paragraph 3 letter a) of art. 24 of Law 240/2010 on a full-time basis.

The contract, signed under the PON Research and Innovation 2014 - 2020 fund and scheme, shall terminate in 36 months, including the mandatory working period abroad in one or more Universities or Research centres, pursuant to art. 1 of this call of selection.



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The activities carried out by the researcher will be checked by the Board of the belonging Department and by the offices in charge at the Italian Ministry of Education, Research and University. This control system is aimed at verifying the correctness of the activities carried out by the researcher compared to the duties established by the contract. The researchers will delivery a report on the carried out activities every six months, and, a periodic report on an annual basis.

The contract shall be terminated by right, if, as a result of the control phase, it is recognized a non-compliance with the didactic and scientific duties and if the provisions of the Notice and of the Ministerial Regulations are not followed and this entails the cancellation of the funded project and the reimburse of the amounts already received.

The possible two-years contract's extension, pursuant to art. 24 paragraph 3 letter a) of Law 240/2010, covered by the University budget, may be granted if requested by the Department for only two years and only once, after a positive evaluation of the teaching and research activities carried out with the methods, criteria and parameters identified by the DM 24.05.2011 n. 242, and if there are the required needed financial resources/funds and the staff/HR positions.

The total annual commitment envisaged for carrying out the planned activities is equal to 350 hours.

This contract is to be considered as special title in general competitions for accessing to the public administrations offices (paragraph 9 of article 24 of Law 240/2010).

This contract does not allow to access to the University roles or personnel profiles automatically.

**Upon signing the contract, the interested party will have a look into and study the proposed activities by the concerned Department and approved by the MIUR on the website <http://bit.ly/ricercatoriTD> and she/he must declare:**

- a) not to be in any of the incompatibility situations/circumstances as referred to in this announcement;
- b) to be aware that the project and the activities are co-financed by the European Social Fund-Program -- OPN R&I 2014-2020 National Operational Programme on Research and Innovation 2014-2020, managed by the Ministry of Education, University and Research;
- c) to be aware that failure to comply with the provisions of the Notice pursuant to Legislative Decree 407/2018 and the annexed disciplinary implementation entails the cancellation of the approved initiatives and the whole reimburse of the already received amounts;
- d) to be aware that the revision of the project objectives and the expected results (if not previously authorized by the MIUR) involves the annulment of the approved intervention and the cancellation of the approved initiative and the full reimburse of the already received amounts.

Failure to carry out the minimum working period abroad, envisaged by the contract due to reasons attributable to the researcher, entails the automatic termination of the contract and the reimburse of the already received amounts.

The candidate winner, if an Italian citizen and/or a European Member State citizen, has to send a statement, pursuant to arts. 46 and 47 of the D.P.R. n. 445/2000, declaring:

- a) date and place of birth;
- b) citizenship;
- c) the enjoyment of civil and political rights in Italy and in the State of origin;
- d) the position for the fulfilment of military obligations;
- e) the inexistence of criminal convictions that prevent the establishment of a public employment relationship;
- f) the fiscal code number (only for the Italian citizens);
- g) the family units composition;
- h) the absence of marriage, kinship or affinity relationships, up to and including the fourth degree, with a professor belonging to the proposing department, or with the Rector, the General Director or with a member of the University's Board of Directors;
- i) any other employments for State, provinces, municipalities or other public or private bodies and, if so, a declaration stating that the winner has requested for an unpaid placement (without salary) for the whole period of this contract.

The statement related to the point c) must specify the possess of this requirement on the date of the deadline of this call for selection.

The non-EU nationals, winners of the selections procedure, must submit the following documents within thirty days, otherwise they'll lose the right to be appointed:

- 1) birth certificate;
- 2) certificate, equivalent to the general certificate of the criminal record, issued by the competent authority of the State where they stay as citizen. The foreign candidates, if residing in Italy, in addition to the aforementioned certificate, must also submit a certificate showing the lack of criminal convictions and pending charges against them in Italy;
- 3) certificate showing the citizenship;
- 4) certificate showing the enjoyment of political rights.

The certificate related to the point n. 4) must show the possession of the requirement on the deadline of this call for selections.

The certificates, issued by the competent authorities of the State whom the winner is a citizen of, must comply with the provisions in force in the State itself and must also be confirmed and certified by the competent Italian consular authorities.

All the documents, drawn up in a foreign language, must be translated in Italian or submitted with an Italian translation, certified as in compliance with the foreign text, drafted by the competent diplomatic or consular Italian Authority/Representative, or by an official translator.

Non-EU nationals, residing in Italy, according to the provisions of the registry regulation of the resident population approved by D.P.R. 30.05.1989, n. 223, can submit declarations under the scheme of the Law .P.R. 28.12.2000 n. 445 --- 46 and 47, only for proving personal status, facts and qualities that can be certified or verified by an Italian public or private Institution/Entity/Administration and excluding all the special provisions foreseen in the the laws and the regulations concerning the immigrations laws and the condition of foreigners.

#### Art. 12

##### Economic conditions

The monthly fee/salary due to the employed researcher with a full-time commitment scheme is based on the monthly standard cost units, as ruled by the Ministry with D.D. n. 3395 dated 21.12.2018 and includes all the charges, related to the workers fees and to the employers fees.

If renewed, after the conclusion of the three-years period covered under PON Research and Innovation Fund 2014 – 2020 program, the economic treatment and conditions are those foreseen by the Law 240/2010 - art. 24, paragraph 8.

#### Art. 13

##### Incompatibility

The provisions of art. 6 paragraphs 9, 10, 11 and 12 of Law no. 240/2010, regulating the incompatibilities related to the legal position of researcher and the incompatibilities connected with full-time commitment are referred to the holders of a fixed-term contract as agreed under this call for applications.

The provisions of art. 53 of the D.Lgs. n. 165/2001 as well as the University regulations for authorizations to perform paid external tasks are also in force for all the issues related to the authorization scheme.

#### Art. 14

##### Termination of the contract

The contract **shall be ended** at the expiration date as foreseen in the contract or by right by giving notice to the other party. Each of the contractors may terminate the contract, before the deadline, when a circumstance doesn't allow the prosecution of the contract, pursuant to art. 2119 of the civil code.

#### Art. 15

##### Data Protection

The personal data, communicated by the candidates throughout the application, will be collected and processed by the University of Palermo in compliance with Legislative Decree 196/2003 and with the aim to manage the selection procedure. The data communication is mandatory, otherwise excluded. The interested parties enjoy the rights as detailed in the art. 7 of the Legislative Decree 196/2003, including the right to



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access the data concerning him/her. These rights may be acted against the University of Palermo as the data controller.

More details on [www.unipa.it/amministrazione/arearisorseumane/settorereclutamentoeselezioni/informativa-privacy](http://www.unipa.it/amministrazione/arearisorseumane/settorereclutamentoeselezioni/informativa-privacy).

#### Art. 16

##### Officer in charge of the Procedure

According to the Art.5 of Law n. 241 07/08/1990, the Officer in charge of the procedure is Mrs Doctor Alessandra Fallica – Piazza Marina n. 61, 90133 – Palermo – Telephone: 091.23893876 - 091.23893779 – Fax: 091.23860781 – email: concorsi@unipa.it.

#### Art. 17

##### Final rules

For all the issues, not explicitly mentioned in the present competition announcement, please refer to the regulations and laws as detailed in the premise, the Ethics Code issued by the University of Palermo with the D.R (Rector Decree) n. 2741 dated 18.07.2014 and the other rules in force.

#### Art. 18

##### Publicity and information

After the publication on the **Official Journal of the Italian Republic 4<sup>th</sup> Special Section for Selections and exams** (*Gazzetta Ufficiale della Repubblica Italiana, quarta serie speciale concorsi ed esami*), this call for selection issued by a Rector Decree will be published on:

- <http://www.unipa.it/albo.html>
- <http://bit.ly/ricercatoriTD>
- <http://bandi.miur.it/index.php>
- <http://www.euraxess.it/>.

**The Rector**  
**Prof. Fabrizio Micari**

#### **Important notice**

*This document is the English version of the call for applicants, issued by D.R. (Rector Decree) n. 4780 and dated 23<sup>rd</sup> December 2019, written in Italian. In case of doubts or misunderstandings, the Italian Version is prevalent.*