



# UNIVERSITÀ DEGLI STUDI DI PALERMO

AREA RISORSE UMANE  
SETTORE RECLUTAMENTO E SELEZIONI

## THE RECTOR

- Given** the Law n. 168, dated 9.05.1989 establishing the Ministry of University and Technological and Scientific Research;
- Given** the Law n. 241, dated 7.08.1990, related to the new rules for the administrative procedures and the right of access to the administrative documents, as amended and revised;
- Given** the Law 05.02.1992, n. 104 on the assistance, social integration and the rights of persons with disabilities including general rules on socio-economic inclusion of persons with disabilities;
- Given** the D.P.R. (Decree of the President of the Italian Republic) 09.05.1994, n. 487, concerning the rules on access to the employment in the public administrations and on the procedures for managing competitions, unique competitions and other forms of recruitment in the Public employment as amended and revised by the Presidential Decree 30.10.1996 n. 693;
- Given** the D.M. (Ministerial Decree) 3.11.1999, n. 509, "Regulation laying down rules on the education and didactic autonomy of the Universities and the following D.M. 22.10.2014 n.270;
- Given** the D.P.R. (Decree of the President of the Italian Republic) 28.12.2000, n. 445, Consolidated Act of the regulations and legislative provisions regarding the administrative documents as subsequently amended;
- Given** the D.P.R. (Decree of the President of the Italian Republic) 23.03.2000 n. 117 and following revisions and amendments;
- Given** the D.Lgs.(Legislative Decree) 30.03.2001, n. 165 and following revisions and amendments;
- Given** the D.Lgs.(Legislative Decree) 30.06.2003, n. 196, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data
- Given** the Law 15.04.2004, n. 106, Rules concerning the legal deposit of documents of cultural interest for public use";
- Given** the D.P.R. (Decree of the President of the Italian Republic) 11.02.2005, n. 68 Regulation containing provisions for the use of certified electronic mail, pursuant to art. 27 of the Law of 16 January 2003, n. 3
- Given** the D.Lgs.(Legislative Decree) 07.03.2005, n. 82, Digital Administration Code as amended;
- Given** the D.Lgs.(Legislative Decree) n. 198, 11.04.2006 "Code of equal opportunities between men and women, pursuant to art 6 of Law No. 246, 28.11.2005, n. 246", as amended;
- Given** the D.P.R. (Decree of the President of the Italian Republic) D.P.R. 03.05.2006, n. 252 Regulation containing rules on deposit of documents of cultural interest for public use";
- Given** the Decree of the Ministry for Cultural Heritage and Activities dated 28.12.2007 "Identification of the depository institutions of the documents of editorial production, identified in each autonomous region and province, implementing the art. 4, paragraph 1 of the Decree of the President of the Republic 3 May 2006 n. 252 ";
- Given** the Law 09.01.2009, n. 1, which has adapted, with modifications, the D.L. 10.11.2008, n. 180, containing urgent provisions for the right to study, the promotion of merit and the quality of the University system and research;
- Given** the Law of 30.12.2010, n. 240, relating to the "Regulations on the organization of Universities, academic staff and recruitment, as well as the mandate to the Government to encourage the quality and efficiency of the university system" and in particular the art. 24 as amended and revised;
- Given** the D.M. (Ministerial Decree) 25.05.2011, n. 243 identifying the criteria for the prior assessment of candidates for the contracts pursuant to art. 24 of the abovementioned Law no. 240/2010;
- Given** the Law 02.11.2011, n. 183 and in particular the article 15 identifying rules and procedures on the certificates and substitutive declarations and the banning of introducing additional requirements, in the reception of EU Directives, compared to those already foreseen in the Directives;
- Given** the Law Decree (D.L.) 09.02.2012 n.5 confirmed in Law n. 35 del 04.04.2012 laying down urgent provisions on simplification and development;



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- Given** the D.Lgs.(Legislative decree) 14.03.2013, n. 33 “Restructuring of regulations concerning the duties of publicity, transparency and information’s dissemination in charge of the Public administrations, as subsequently amended;
- Given** the D.L. (Law Decree) 21.06.2013, n. 69, laying down dispositions on the economy balance sheet that cancelled rules and procedures related to the submission’s duty of the certificates, stating the work psychophysical suitability, as subsequently amended;
- Given** the Law n. 97 dated 6<sup>th</sup> august 2013 and the article 7 modifying the art 38 of the D.Lgs n. 165/2001;
- Given** the Ethics Code issued by the University of Palermo with the D.R (Rector’s Decree) n. 2741 dated 18.07.2014 as revised with the D.R. 1693 dated 13.05.2019;
- Given** the D.M. (Ministerial Decree) dated 30.10.2015 n. 855, laying down dispositions on the planning of macro-sectors and competition’ sectors
- Given** the D.M. (Ministerial Decree) 01.09.2016, n. 662 defining the table of correspondence between the Italian and foreign academic positions, as amended with the D.M. 01.06.2017 n. 372;
- Given** the Decision n. 132 dated 13.09.2016 issued by the Board of ANVUR
- Given** the official communication - Prot. n. 211 dated 3<sup>rd</sup> May 2019 - with which the President of the University Consortium in Caltanissetta announced that the aforementioned Consortium authorized the University of Palermo to launch the procedures for selecting and recruiting three researchers, to be assigned to the research activities placed in the decentralized University of Caltanissetta, (Degree courses in Medicine, Biomedical Engineering and in Agricultural Science and Technology), specifying that the Consortium would have contributed, supporting the 2/3 of the whole economic obligations needed for the payment of the three researchers, for a period of three years from the date of their hiring”.
- Given** the Regulation for the recruitment of temporary researchers" issued by the University of Palermo with the D.R n. 1695 dated 13<sup>th</sup> may 2019;
- Given** the resolutions, issued by the Departments of Agricultural, Food and Forest Sciences (Minutes n. 10 dated 11<sup>th</sup> July 2019), Biomedicine, Neuroscience and Advanced Diagnostics (Minutes n. 10 dated 9<sup>th</sup> September 2019), Engineering (Minutes n. 11 dated 25<sup>th</sup> July 2019 and Minutes n. 13 dated 11<sup>th</sup> September 2019), requesting the launch of these recruiting procedures aimed at selecting 3 researchers with a fixed-term - full-time employment – type A
- Given** the resolution, n.8.07 dated 17<sup>th</sup> September 2019, issued by the Board of Directors authorizing the launch of those above mentioned recruitment procedures, after having acquired the advise from the Academic Senate;
- Having considered** that those vacancies are under the budget line COAN CA.CB03.01.11, "Salaries and other fixed payments addressed to researchers with a fixed term employment" and having considered, that the Consortium will contribute supporting the 2/3 of the whole economic obligations needed for the payment of the three researchers, for a period of three years from the date of their hiring”;

## DECREES

### Art. 1

#### Scope of the public selection

The University of Palermo has launched a public selection, by qualifications and public interview, for recruiting **n.3 researchers** with a fixed-term - defined-time employment, pursuant to the **art. 24 paragraph 3 letter a)** of the Law n. 240/2010 with a 36 months’ contract for implementing and carrying out research activities, training and education activities, additional education services addressed to the students, at the Department’s main headquarter and for the scientific sector as described below:



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## Department of Agricultural, Food and Forest Sciences

Vacancy 1

- **Italian Competition Sector S.C. 07/D1** Entomology and Plant Pathology
- **Italian Didactic Scientific Sector S.S.D. AGR/11** Agriculture Entomology
- Siege of the didactic activities: Decentralised Venue in Caltanissetta;
- Siege of the research activities: Department of Agricultural, Food and Forest Sciences -
- Foreign language Knowledge: English
- Max number of publications: 12

## Department of Biomedicine, Neuroscience and Advanced Diagnostics

Vacancy n. 1

- **Italian Competition Sector S.C. 05/H1** Human Anatomy
- **Italian Didactic Scientific sector S.S.D. BIO/16** Human Anatomy
- Siege of Didactic Activities: Decentralized venue in Caltanissetta – CLMCU Medicine and Surgery school - Hypatia course;
- Siege of the research activities: Department of Biomedicine, Neuroscience and Advanced Diagnostics
- Foreign language Knowledge: English
- Max number of publications: 12

## Department of Engineering Vacancy: n. 1

- **Italian Competition Sector S.C. 09/D2** Chemical and Process Engineering: systems, methods and technologies
- **Italian Didactic Scientific Sector S.S.D. ING-IND/24** – Chemical Engineering Principles
- Siege of the research activities: Department of Engineering – School of Biomedical Engineering - Caltanissetta's venue
- Siege of Didactic Activities: Department of Engineering
- Foreign language Knowledge: English
- Max number of publications: 12

Pursuant to the art. 24 Law 240/2010 subsection 3 Lett. a), the researchers will be employed for a period of **36 months** with a defined -time fixed term contract, renewable for other 2 years and only once, after a positive assessment of the implemented and developed activities.

### **Art. 2**

#### **Admission requirements**

The selection is open to applicants with an academic PhD qualification or equivalent, obtained either in Italy or abroad and/or with a medical specialization diploma for the envisaged sectors. The selection is not open to those already employed as first or second level tenured University professors or as researchers, even if they do not work anymore.

The admission requirements, as defined in this call for application, must be held at the submission deadline.

According to the article 18 subsection 1) lett. B and C - Law 240/2010, as amended and updated, and according to article 7, subsections 1 and 2 of the Ethics code, the selection is not open to any person who is related by marriage or by blood up to the fourth degree, to a professor working in the Department in charge of the vacancy, or the structure proposing the activation of the contract, or to the Rector, General Director, or a member of the Board of Governors of the University.

In relation to the citizenships, there are not restrictions.

The selection is not open to and otherwise shall be excluded:



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- 1) those who have been excluded from the enjoyment of civil and political rights;
- 2) those who have been dismissed or exempted from an employment in a Public Administration's office because of insufficient performance, and/or dismissed from any other public engagement, according to the article 127 subsection 1 lett. d) of D.P.R. 10.1.1957, no. 3;
- 3) those already employed as first or second level tenured University professors or as researchers, even if they don't work anymore;
- 4) research grants and/or contracts holders, pursuant to the Article 24 of Law 240/2010, who have been employed for more than twelve years, even if not ongoing and also after different employments with public, private and online Universities pursuant to Article 22, subsection 9 - Law 240/2010, as well as with the Institutions as referred in subsection 1 - art. 22;
- 5) those who, pursuant to article 18, paragraph 1, lett. B and C, Law 240/2010, have a degree of kinship or affinity, up to and including the fourth degree, with a professor belonging to the department or structure that carries out the call or with the Rector, the General Director or with a member of the Board of the University;
- 6) those for whom there are conflicts and incompatibilities pursuant to art. 7, paragraphs 1 and 2, of the Ethics Code as issued by the University of Palermo with the D.R. n. 2741 dated 18.07.2014, as revised with the D.R. 1693 dated 13.05.2019.

### Art. 3

#### How to apply

Applicants must submit their application form, online, via <https://concorsi.unipa.it>, filling in the template. The application form must be printed, signed, scanned and sent by certified email (PEC) to the following email address [pec@cert.unipa.it](mailto:pec@cert.unipa.it), mentioning in the subject **N. 3 vacancies RTDA - Selection code 2019RTDA3** along with the **Italian Didactic Scientific Sector S.S.D** and the **sequential number as released by the online system**.

The deadline for the submission of the application form is the thirtieth (30<sup>th</sup>) day after the official publication of the call on the **Gazzetta Ufficiale della Repubblica Italiana, Quarta Serie Speciale Concorsi ed Esami, at 23.59** (Italian local time), otherwise shall be excluded.

Any application form submitted after the deadline will be rejected.

It is possible to apply throughout multiple sending (max size of each email 20 Megabyte).

According to the art. 6 of D.P.R 68/ 2005 proof of sending is the receipt of acceptance and of delivery as provided by the Email system provider.

**Foreign citizens:** only for foreign candidates the following procedures have to be followed: application forms can be sent by not an email address to: [mail-protocollo@unipa.it](mailto:mail-protocollo@unipa.it) **signing the application with a certified digital signature according to the art. 8 Law 35/2012**, mentioning in the subject **N. 3 vacancies RTDA - Selection code 2019RTDA3** along with the **Italian Didactic Scientific Sector S.S.D** and the **sequential number as released by the online system**.

If it is not possible to sign the application digitally, the foreign candidates may validate the application form and all the required statements signing the documentation before the interview.

Candidates are requested to pay a contribution equal to **€ 35,00**, otherwise shall be excluded.

This amount must be paid by a bank transfer, as follows:

Account number: 000300004577

Bank holder: University of Palermo

Bank information: - Agenzia A - Via Roma, Palermo - **UniCredit S.p.A**

**IBAN code: IT09A0200804682000300004577.**

Swift/code: **UNCRITMMPAE.**

For UniCredit bank account holders **only**, if the transfer cannot be done, the contribution must be paid by cash payment at the counter, mentioning the ID code **treasury 9150300** of the University of Palermo.

**Copy of the bank transfer must be attached to the application form.**

Under their own responsibility, the applicants must declare, filling in the online application form:

- name and surname;
- place and date of birth;



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- social security number – fiscal code number (only for Italian citizens);
- residence and domicile;
- certified email address PEC - only for the Italian citizens;
- email address (for Italian and foreign citizens);
- telephone number;
- to have obtained either in Italy or abroad the title of PhD and/or equivalent and/or the medical specialization diploma for the envisaged sectors.
- not to have been employed as research grants and/or contracts' holders, pursuant to the Article 24 of Law 240/2010, for more than twelve years, even if not ongoing and also after different employments with public, private and online Universities pursuant to Article 22, subsection 9 - Law 240/2010, as well as with the Institutions as referred in subsection 1 - art. 22;
- the Italian citizenship or the citizenship of another EU Member State or their family members who are not citizens of a Member State provided that they hold the right of residence or the right of permanent residence; as well as citizens of third countries holding the the EC residence permit for long-term residents or holding the refugee status or subsidiary protection status;
- for Italian nationals: the electoral lists where enrolled or otherwise the reasons for the cancellation or the failure to register;
- if foreign citizens: the full enjoyment of civil and politics rights otherwise the reason for the failure of enjoyment;
- to have no criminal convictions, or any criminal convictions reported, indicating the details of the relative sentences (even if amnesty, pardon or court pardon was granted) and any pending criminal proceedings against him/her;
- only for Italian citizens: the current position regarding the military obligations;
- not to have been dismissed or exempted from an employment in a Public Administration's office because of insufficient performance, and/or dismissed from any other public engagement, according to the article 127 subsection 1 lett. d) of D.P.R. 10.1.1957, no. 3;
- only for foreign citizens: proper knowledge of the Italian language;
- not to have a degree of kinship or affinity, up to and including the fourth degree, with a professor belonging to the department or structure that carries out the call or with the Rector, the General Director or a member of the Board of the University;
- to be aware of the of situations of incompatibility pursuant to art. 13 of this call;
- neither to be nor to be employed with a permanent contract as first or second level University professors and/or as researchers, even if exempted.

Candidates certified as disable pursuant to the Law 104/1992, as amended and modified and to the Law 68/1999, may ask for the benefits as foreseen in the laws, mentioning it in the application form. Namely, it must be specified the needed support for attending the tests in relation to one's own condition, as well as the possible need for additional time for carrying out the examination tests. In such situations, they will have to produce suitable medical-health certification that specifies the essential elements relating to their condition, in order to allow the Administration to prepare tools and instruments to guarantee all they need in time. Failure to indicate in the application of the necessary aids automatically make the Administration free of any obligations.

In the application, foreign candidates must also specify the address where to receive information in relation to this procedure, an email address and a telephone number.

Any change must be promptly communicated to the Office to which the application is addressed.

As far as the foreign candidates are concerned, the University of Palermo will not be responsible for not reaching the candidate in time and/or for loss of information due to incorrect communicated addresses and/or due to a delayed communication in the addresses changings as specified in the application form and/or failure to communicate those changes. The University of Palermo is not also responsible for problems incurred in sending the paperwork and/or for any problems caused by third parties, unforeseeable circumstances or force majeure.



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The application, as released by the online system and the pre-filled annexes, related to the personal – self statements, must be signed, scanned and sent as above specified by each candidate, otherwise shall be excluded.

Along with the application form, the candidates must attach, signed, scanned and saved in pdf file,

- copy of a valid ID document;
- only for the Italians: copy of the health insurance card and/or fiscal code card;
- curriculum vitae in Italian, stating the scientific and didactic activities carried out by the candidates, signed according to the art. 46 e 47 del D.P.R. 445/2000;
- qualifications and certifications, held for this selection, numbered in an attached dated and signed list as per the art. 8 of the call;
- scientific publications in pdf format, numbered in an attached dated and signed list;
- statement about the sending and deposit of what foreseen in article 4 of the this call;
- Phd thesis/dissertation;
- Any other documents and certifications and statements not foreseen in the templates provided by the online system ( such as equivalence decree for educational qualifications obtained abroad etc);
- Copy of the bank transfer equal to € 35,00 as proof of the participation's contribution.

According to the Italian Law, the possess of the qualifications can be certified with a self-statement as per the art. 46 or per the art. 47 of the D.P.R. 445/2000, mentioning all the detailed information required and needed for the assessment procedure.

It is strictly forbidden to mention publications and/or copy of qualifications already submitted to this University or to other Public Administrations/Institutions.

**Each candidate must fill in, sign, scan and send two single and detailed lists: one related to owned qualifications and another one to the publications.**

All the above-mentioned documents must be scanned and sent along with a separate statement, certifying the documents are equal to the original ones and are in compliance with the original copies, according to the art. 47 -- D.P.R. n. 445/2000.

As stated in the art. 15 of the law 12.11.2011 n. 183, the certifications issued by the Public Administration regarding status, personal qualities and facts, are valid only in relations between private individuals, starting from 01.01.2012.

In the relations with Public administration bodies and Public services providers, certificates are always replaced by statements, released according to the articles 46 and 47 of the D.P.R. n. 445/2000.

In relation to administrative documentations, citizens of a non-EU country must comply with the requirements foreseen in art. 3, subsections 2, 3 and 4 of the D.P.R. n. 445/2000.

Owned qualifications and statements, written in another foreign language than English, French, German and Spanish, must be translated in Italian, and certified as conforming by the competent Italian diplomatic either by consular offices or by a sworn translator.

The Administration reserves the right to carry out checks on the truthfulness of the declarations, self-certifications and substitute declarations. In the event of fake statements, the provisions in articles 483, 485 and 486 of the penal code will be applied.

## **Art. 4 Publications**

The publications that the candidate will show for this selection procedure must be numbered sequentially, with the related list, dated, signed and sent, by **email PEC (for the Italian candidates)** and **by email (only for foreign citizens)**, along with the application and sharing them in different sending (maximum size of each sending 20 Megabytes), if necessary. Publications sent after the deadline will be rejected.

**If a candidate will send a number of publications exceeding the envisaged number (as per article 1) the evaluation committee will assess only the ones foreseen by the call and as numbered by the candidates.**

Under this selection's procedure, the commission will evaluate the publications and works published within the deadline; and namely those for which, if published before the 2<sup>nd</sup> September 2006 the legal deposit as foreseen in the Legislative Decree of the Lieutenancy 31.08.1945 n. 660 has been carried out, consisting in the delivery by the printer, of 4 copies of each work or publication to the Prefecture of the Province where the



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printing company is based and one copy to the Public Judge court; if published after the 2<sup>nd</sup> September 2006 the legal deposit has been carried out according to the Law 15.04.2004 n. 106, the D.P.R. n. 252 of 03.05.2006 and the decree of the Ministry for Cultural Heritage and Activities dated 28.12.2007.

The fulfilment of these obligations must be certified by suitable documents, certifying the successful deposit or with a statement/declaration by the candidates, to be sent along with the application. For the publications and works, published abroad, date and place of publication must appear clearly or the ISBN or equivalent code has to be clearly showed.

The publications can be sent in one of the following languages: Italian, French, English, German and Spanish or otherwise translated in one of those languages. The translated copies can be sent along with the original copy in a typewritten copy according to the original one and in compliance with the current legislation.

The files concerning the publications must be sent together with a statement of compliance with the original pursuant to the art. 47 of the D.P.R. n. 445/2000.

All the types of substitutive declarations, foreseen up to now, are valid for the Italian citizens and citizens of the European Union (D.P.R. n. 445/00), according to the scheme attached to the application for participation.

### **Art. 5**

#### **Exclusion from the selection procedure**

Candidates are admitted to the selection on a conditional basis.

The exclusion, due to the lack of one of the requirements can be decided at any time during the procedure, by a duly motivated Decree, issued by the Rector and notified to the interested party by PEC (for the Italian ones) or by registered letter with return receipt for foreign candidates.

In any case, candidates will be excluded for:

- lack of admission requirements pursuant to art. 2 of this announcement;
- failure to transmit and/or view of the application form sent via personal PEC for the Italian candidates and/or sent via email for foreign candidates;
- transmission of the application beyond the deadline, set by the notice;
- failure to pay the contribution.

### **Art. 6**

#### **Selection Committees**

The committees, in charge of the selection procedures, are made up of three permanent members, Professors, belonging to the competition sector and not working for the University of Palermo.

The Department, asking for the publication of this call for selection, will appoint four Professors not belonging to the University of Palermo, by an absolute majority of its Board. Among those four professors, Officers, appointed by the Rector, will draw two members of the Commission.

The Department, asking for the publication of this call for selection, will appoint the third member, belonging to the University as well. In this circumstance, this third member can be selected within the macro sector.

The proposed members must have an international high scientific profile. They are selected among the tenured professors, belonging to the list of commissioners in charge for the national scientific qualification in the relevant Assessment Sector.

The Director of the Department, who requested the procedure, will validate the possess of requirements and qualifications for the professors not belonging to the Ministerial lists of the Commissioners for the national scientific qualification. Those requirements and qualifications are equivalent to ones required for being included in the above mentioned lists and to those detailed in the resolution n. 132 dated 13.09.2016 issued by the ANVUR Board of Directors.

As member of the selection committee, a scholar, engaged permanently abroad in Universities research and teaching activities for at least three years, covering an academic position equivalent to that of full professor in foreign universities or research institutions, with high scientific qualification recognized internationally, can be proposed.

Should a first –level professors, belonging to the University of Palermo not be selected as member of the Commission for the selection procedure, a second-level professor can be proposed, if belonging to the University of Palermo and holding the required qualifications.



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The Commission is appointed with a Decree issued by the Rector who may verify the above requirements preliminarily, with a support of external experts as per the paragraph 1.

When a member turns down the appointment or in the event of unexpected unavailability before the appointment of the commission, the procedure by drawing lots is repeated for the commissioner who renounced, as soon as the concerned department has communicated another member.

The designation decree is published on the Official University Register.

The Commission appoints a President and a Secretary among its members and makes its decisions by an absolute majority.

Within thirty days from the publication of the decree appointing the commission in the University Official Register, the candidates may submit to the Rector of the University petitions/complaints against the member of the selection committees, when there are the circumstances foreseen by the art. 51 and 52 of the Italian Civil Code of Civil Procedure. If the cause for the objection has arisen, as long as it is prior to the date on which the commission is established, the term starts from its onset. The petitioner's procedure is not allowed anymore, when the mentioned deadline has passed and, in any case, after the setting-up of the selection commission.

For the selection procedures to recruit researchers as per letter a) of art. 4 of the regulation, as members of the Selection Commissions, Second-Level Professors can be identified if they hold the necessary requirements to be included in the ministerial lists of the commissioners for national scientific qualification in the competition sector to which they belong, according to the procedure referred to in the paragraph 1.

### Art. 7

#### **Selection committee's fulfilments and exams test**

The first meeting of the selection committee is requested and asked by the internal Professor, after 30 days from the date of publication of the appointment's decree on the University's Official Register. According to this public notice, the first meeting of the appointed committee can be held online.

The Committee in the above-mentioned meeting will:

- appoint the President and the Secretary for the minutes;
- enter in the minutes a declaration released by each member and stating the nonexistence of the causes of abstention pursuant to arts. 51 and 52 of the Italian Code of civil procedure;
- establish the criteria for the preliminary evaluation of the candidates (Ministerial Decree 05/25/2011 n. 243);
- establish the criteria to be used for the acknowledgment of a score to the qualifications and to each publication sent by the candidates, admitted to the discussion;
- view the list of candidates and enter in the minutes a statement affirming that there are no abstentions pursuant to Articles 51 and 52 of the code of civil procedure between candidates and committees' members.

At the end of the first meeting, the minutes containing the assessment criteria and schemes is delivered to the person in charge of the procedure in order to ensure the required publicity on the University's Official Register, at least for seven days, before the next and coming selection Committee section.

Pursuant to paragraph 2 letter c) of the art. 24 - Law n. 240/2010, the selection procedure will foresee a first preliminary evaluation of the candidates, with an explained and analytical evaluation decision referred to the qualifications, curriculum and on the scientific productions, including the PhD thesis, according to criteria and parameters recognized also in the international context and identified with the Ministerial Decree n. 243/2011 as per the following art. 8 of this announcement.

After the preliminary assessment, the most deserving candidates are admitted to the public discussion of qualifications and scientific production. A number between 10% and 20% of candidates and however not less than six units will be admitted.

If the number of the same is equal to or less than six, all the candidates will be admitted to the public discussion and the above-mentioned preliminary evaluation will not be carried out.

The exam will take place together with the discussion about the qualifications and publications. It is also aimed at establishing the foreign language's knowledge.

The public interview/discussion is open to externals and general audience.

Day, venue, and time of the public discussion will be communicated to the interested parties, via Certified Electronic Mail (PEC) or for foreign citizens by registered letter with return receipt, not less than twenty days before the exam. As far as the foreign candidates are concerned, the University of Palermo will not be responsible for not reaching the candidate in time and/or for loss of information due to incorrect





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communicated addresses and/or due to a delayed communication in the addresses changings as specified in the application form and/or failure to communicate those changes. The University of Palermo is not also responsible for problems incurred for any problems caused by third parties, unforeseeable circumstances or force majeure.

After the discussion, the Commission will score the qualifications and each publication sent by the candidates admitted to the discussion, according to the criteria established in the minutes no. 1.

The Commission is required to reserve not less than 70% of the maximum score for the publications (articles 7 and 9 of the Regulations for the recruitment of temporary researchers), in scoring the qualifications and each publication.

Candidates must show only one of the following valid identification documents, for joining the evaluation sections:

- identity card;
- firearms license;
- driving license;
- boat license;
- passport;
- identification cards issued by a State Administration, provided that those documents have a photograph and/or a stamp and/or other equivalent signature.

The selection procedure acts consist of the minutes of the meetings and the final report about the works carried out by the Commission. The individual and collective decisions expressed for each candidate during the preliminary assessment, as well as the scores assigned to the qualifications and to each publication of the candidates admitted to the public discussion, are integral and necessary part of the minutes.

At the end of the work, the Commission, after a comparative evaluation, with a final resolution approved by the majority of the members, appoints the winner.

The Commission must conclude all the selection phases **within four (4) months** from the date of the Rector's appointment decree. The Rector may extend the terms for closing the selection phases, only at once and for **two (2) months**, for extraordinary and proven reasons, as communicated by the President of the selection committee.

In the event that the works are not completed within the aforesaid term, with a motivated decision, the Rector can launch the procedure to replace the members of the committee, establishing at the same time a new deadline for the conclusion of the procedures.

### Art. 8

#### Qualifications and curriculum assessment

The preliminary evaluation of the candidates, with motivated analytical decision based on the qualifications, on the curriculum and on the scientific production, including the PhD research, is carried out before the public discussion, according to the criteria as per art. 2 of the Ministerial Decree 25.05.2011 n. 243 and based on the following elements.

The selection Commissions foreseen by article 1 of the abovementioned D.M. carry out an exhausted evaluation phase, followed by a comparative evaluation, making reference to the specific competition sector and to the possible profile defined exclusively through indication of one or more scientific disciplinary sectors, of the curriculum and of the following titles, duly documented, of the candidates:

- A. PhD dissertation or equivalent, or, for the concerned sectors, the medical specialization diploma or equivalent, obtained in Italy or abroad;
- B. any teaching activity carried out at Universities in Italy or abroad;
- C. recognized training or research activities in qualified Italian or foreign institutions;
- D. recognised activities in the clinical field relating to the competition sectors where these specific skills are required;
- E. implementation of project activities relating to the competition sectors where envisaged;
- F. organization, direction and coordination of national and international research groups, or participation in;
- G. ownership of patents relating to the competition sectors where envisaged;
- H. speaker at National and International congresses and conferences;



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- I. National and International prizes and awards for research activities;
- J. European specialization diploma recognized by international boards, in relation to those competition sectors where envisaged.

The evaluation of each qualification as mentioned in the previous paragraph is carried out, taking in consideration the value compared to the quality and quantity of the research activities, carried out by each candidate.

### **Art. 9**

#### **Scientific production assessment**

The selection committees, in carrying out the preliminary comparative evaluation of the candidates, take into consideration only publications or texts accepted for publication according to the regulations in force as well as essays included in collective works and articles published in magazines in paper or digital format with the exclusion of internal notes or departmental reports.

The PhD research or equivalent qualifications are taken into consideration, even if in the absence of the conditions referred to in this paragraph.

The selection committees carry out the publications comparative evaluation as referred to in paragraph, on the basis of the following criteria:

- a. originality, innovation, methodological rigor and relevance of each scientific publication;
- b. congruence of each publication to the competition sector where the procedure is announced and with the possible profile, defined exclusively by indicating one or more scientific-disciplinary sectors, or with related interdisciplinary topics;
- c. scientific relevance of the editorial location of each publication and its dissemination within the scientific community;
- d. analytical determination, also on the basis of recognized criteria in the international scientific community of reference, of the individual contribution of the candidate in the event of his / her participation in collaborative works.

The selection committees must also evaluate the overall quality of the candidate's scientific production, its strength/quantity and temporal continuity, apart from the period of non-voluntary removal from the research's activity, if explained enough, and in particular in relation to the parental leave/maternity leave.

With regard to the competition's sectors, as internationally recognized, the commissions, in evaluating the publications, also apply the following parameters/indicators, within the application deadline terms:

- a) total number of academic quotation marks;
- b) average number of academic quotation marks per publication;
- c) "impact factor" total weight;
- d) average "impact factor" per publication;
- e) combinations of the previous parameters to enhance the impact of the candidate's scientific production (Hirsch index or similar).

After the above-mentioned preliminary assessment and the subsequent admission of the most deserving candidates, after the discussion and after the oral test, a score is assigned to the qualifications and to each publication presented, based on the criteria established by the Commission first meeting and, subsequently, the identification of the winning candidate.

### **Art. 10**

#### **Documents conformity and regularity checks**

Within 30 days from the delivery of the procedures documentation, the Rector, with his own decree verifies the formal regularity of the documents and declares the name of the winner, by serving all interested parties with it.

In the event that the Rector finds irregularities, he refers the case to the Commission with a reasoned decision so that it can proceed with the regularization by assigning it a term.

The conditions, facts and personal qualities self-certified by the winning candidate are subject to checks, by the University to verify the truthfulness, also on a random basis.

The Rector's decree will be published on the Official Register of the University and on the website as indicated in the following art. 18.



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## Art. 11

### Contract signature and winner's appointment

The candidate, declared winner of the selection procedure, will receive a notification throughout a decree concerning the approval of the proceedings. Then, and pursuant to paragraph 2 letter d) of art. 24 of Law 240/2010, the Department in charge of the required vacancy will define the proposal to employ the candidate, with a document voted by an absolute majority of first and second level professors.

This proposal must be submitted to the approval of the Board of Directors.

The winner, after the further approval voted by the Board of Directors, will sign a three - years contract, pursuant to paragraph 3 letter a) of art. 24 of Law 240/2010 on a defined-time basis, renewable only once for two-years, after a positive evaluation of the teaching and research activities carried out with the methods, criteria and parameters identified by the D.M. 24.05.2011 n. 242.

The total annual commitment envisaged for carrying out the planned activities is equal to 200 hours.

This contract is to be considered as special title in general competitions for accessing to the public administrations offices (paragraph 9 of article 24 of Law 240/2010).

This contract does not allow accessing to the University roles or personnel profiles automatically.

**Upon signing the contract, the interested party will must declare** not to be in any of the incompatibility situations/circumstances as referred to in this public notice.

Within thirty days from the date of the communication, the winner, both if an Italian citizen and a European Member State citizen, has to send a statement, pursuant to arts. 46 and 47 of the D.P.R. n. 445/2000, declaring:

- a) date and place of birth;
- b) citizenship;
- c) the enjoyment of civil and political rights in Italy and in the State of origin;
- d) the position for the fulfilment of military obligations;
- e) the inexistence of criminal convictions that prevent the establishment of a public employment relationship;
- f) the fiscal code number (only for the Italian citizens);
- g) the family units composition;
- h) the absence of marriage, kinship or affinity relationships, up to and including the fourth degree, with a professor belonging to the proposing department, or with the Rector, the General Director or with a member of the University's Board of Directors;
- i) any other employments for State, provinces, municipalities or other public or private bodies and, if so, a declaration stating that the winner has requested for an unpaid placement (without salary) for the whole period of this contract.

The statement related to the point c) must specify the possess of this requirement on the date of the deadline of this call for selection.

The non-EU nationals, winners of the selections procedure, must submit the following documents within thirty days; otherwise they'll lose the right to be appointed:

- 1) birth certificate;
- 2) certificate, equivalent to the general certificate of the criminal record, issued by the competent authority of the State where they stay as citizen. The foreign candidates, if residing in Italy, in addition to the aforementioned certificate, must also submit a certificate showing the lack of criminal convictions and pending charges against them in Italy;
- 3) certificate showing the citizenship;
- 4) certificate showing the enjoyment of political rights.

The certificate related to the point n. 4) must show the possession of the requirement on the deadline of this call for selections.

The certificates, issued by the competent authorities of the State whom the winner is a citizen of, must comply with the provisions in force in the State itself and must also be confirmed and certified by the competent Italian consular authorities.

All the documents, drawn up in a foreign language, must be translated in Italian or submitted with an Italian translation, certified as in compliance with the foreign text, drafted either by the competent diplomatic consular Italian Authority/Representative or by an official translator.



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Non-EU nationals, residing in Italy, according to the provisions of the registry regulation of the resident population approved by D.P.R. 30.05.1989, n. 223, can submit declarations under the scheme of the Law .P.R. 28.12.2000 n. 445 --- 46 and 47, only for proving personal status, facts and qualities that can be certified or verified by an Italian public or private Institution/Entity/Administration and excluding all the special provisions foreseen in the laws and the regulations concerning the immigrations laws and the condition of foreigners.

### **Art. 12 Economic conditions**

The economic conditions, reserved to the fixed-term researcher- employed under this call for application, are equal to those of a confirmed researcher, with a defined –time basis contract and at the early stage.

### **Art. 13 Incompatibility**

The provisions of art. 6 paragraphs 9, 10, 11 and 12 of Law no. 240/2010, regulating the incompatibilities related to the legal position of researcher and the incompatibilities connected with full-time commitment are referred to the holders of a fixed-term contract as agreed under this call for applications. The provisions of art. 53 of the D.Lgs. n. 165/2001 as well as the University regulations for authorizations to perform paid external tasks are also in force for all the issues related to the authorization scheme.

### **Art. 14 Termination of the contract**

The contract shall be ended at the expiration date as foreseen in the contract or by right, by giving notice to the other party. Each of the contractors may terminate the contract, before the deadline, when a circumstance doesn't allow the prosecution of the contract, pursuant to art. 2119 of the civil code.

### **Art. 15 Data Protection**

The personal data, communicated by the candidates throughout the application, will be collected and processed by the University of Palermo in compliance with Legislative Decree 196/2003 and with the aim to manage the selection procedure.

The data communication is mandatory, otherwise excluded. The interested parties enjoy the rights as detailed in the art. 7 of the Legislative Decree 196/2003, including the right to access the data concerning him/her. These rights may be acted against the University of Palermo as the data controller.

### **Art. 16 Officer in charge of the Procedure**

According to the Art.5 of Law n. 241 07/08/1990, the Officer in charge of the procedure is Mrs Doctor Alessandra Fallica – Piazza Marina n. 61, 90133 – Palermo – Telephone: 091.23893876 - 091.23893779 – Fax: 091.23860781 – email: concorsi@unipa.it.

### **Art. 17 Final rules**

For all the issues, not explicitly mentioned in the present competition announcement, please refer to the regulations and laws as detailed in the premise, the Ethics Code issued by the University of Palermo with the D.R (Rector Decree) n. 2741 dated 18.07.2014 and the other rules in force.



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## Art. 18 Publicity and information

After the publication on the **Official Journal of the Italian Republic 4<sup>TH</sup> Special Section for Selections and exams** (*Gazzetta Ufficiale della Repubblica Italiana, quarta serie speciale concorsi ed esami*), this call for selection issued by a Rector Decree will be published on:

- <http://www.unipa.it/albo.html>
- <http://bit.ly/ricercatoriTD>
- <http://bandi.miur.it/index.php>
- <http://www.euraxess.it/>.

**The Rector**  
**Prof. Fabrizio Micari**

*This document is the English version of the call for applicants, issued by D.R. (Rector Decree) n. 3306 and dated 10<sup>th</sup> October 2019, written in Italian. In case of doubts or misunderstandings, the Italian version is prevalent.*