



DEAR ERASMUS+ EXTRA E.U. AND EXCHANGE FOR STUDY STUDENT

The International student Office of the University of Palermo welcomes and invites you to read and follow these steps:

1. At your arrival in Palermo go to **Help desk for foreign student** (Viale delle Scienze, Block n. 2 - 90128 Palermo). Once you have done your check-in at the Help desk for foreign student you are a real UNIPA Student! It means from moment you can use all UNIPA facilities like wifi, library, etc...
2. Come to our office (Viale delle Scienze, Block. n. 3, 1° floor) and pick up the application form for the release of the canteen card. With your form **go to the main canteen "SANTI ROMANO"** (1° floor) which is in the University campus in Viale delle Scienze, block n°1. The office is open on Monday, Wednesday and Friday morning from 09,00 a.m. until 12,30 a.m. and on Wednesday afternoon from 3,00 p.m. until 4,30 p.m.. There you will receive a **student card** for the canteen service (€ 3.50 for a full meal).
3. **Go to your Department and speak with your Coordinator.**

This is the most important step because your coordinator will talk to you about educational information: lectures, examinations, credits, etc..

4. **Contact ITASTRA for your Italian language course:**

erasmusitastra@unipa.it; www.itastra.unipa.it; Tel: +39 091 23869601

Address: Piazza Sant'Antonino n° 1 - 90134 Palermo

5. **Accommodation:** You can find information on: <http://www.unipa.it/target/studenti/segreteria-e-tasse/borse-di-studio-e-alloggi/>

Health Care: in case of need, you can book a specialist examination at the Ambulatorio Medico Universitario: <http://www.unipa.it/strutture/ambulatorio/>. The Ambulatory can be contacted at the following numbers: 091/23864218/19/20, amu@unipa.it, University Campus – Block 14;

University Sport Center, please follow this link: www.cuspalermo.it/iscrizioni/come-iscriversi.html or visit the desk in Viale delle Scienze, located between the canteen and our office;

ESN (Erasmus Student Network): palermo@esn.it; www.esnpalermo.com. The Erasmus Students Association is a student network that takes care of incoming students and can provide them help to find accommodation, language exchange, etc.;

6. **At the end of your period don't forget to complete and collect all the documents you need for your University.** Meet your Coordinator to receive your signed "Transcript of records" with all examinations and credits you got. Then, come in person to the International Office in order to receive your "certificate of stay". These documents are very important and you should bring the original ones to your home University.

7. **For any doubt or problem** concerning your stay in Palermo, please contact us:

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