

Offer for Training

CIPRO

Name of Company: **Country Rose**

Type: **Property Developing Company**

Website: [www.countryrose.eu](http://www.countryrose.eu)

Departments of training: **marketing, sales and law, architects and interior designers**

Profile of trainee: Must speak and write Russian language fluently, marketing studies, business administration, economics or any degree affiliated to any of the above topics.

Contact details of person responsible:

**Panayiotis Makedonas, Director**

**Country Rose Ltd**

**Tel.: +357 25 355333**

Email: [panayiotis@country-rose.com.cy](mailto:panayiotis@country-rose.com.cy)

**If you are interested, please send your profile and CV to the email of the contact person.**



## Erasmus Student Work Placement Cyprus Trading Corporation Plc:

EMPLOYER INFORMATION	
Name of organisation/company	Cyprus Trading Corporation Plc
Full address inc post code	P.O Box 21744, 1590 Nicosia, Cyprus
Telephone	+35722740300
Fax	+35722485385
E-mail	ctchrd@ctcgroup.com
Website	www.ctcgroup.com
Number of employees	500
Short description of the company	<p><b>Cyprus Trading Corporation Plc (CTC) is a public company listed on the Cyprus Stock Exchange, with N.K. Stavros (Holdings) Ltd being its major shareholder. CTC is regarded as the biggest commercial organisation in Cyprus. Its diverse operations, an important factor in the company's growth, are spread over six main business sectors:</b></p> <p><b>Distribution &amp; Logistics</b> of branded fast moving consumer goods, luxury cosmetics and fragrances.</p> <p><b>Retail</b> of fashion, DIY goods, home appliances, building products. CTC is also a key partner in the management of the island's airport retail and food and beverage operations.</p> <p><b>Automotive</b> trading in saloon, commercial vehicles and heavy machinery.</p> <p><b>Property</b> development and management of major projects like retail outlets, shopping malls, golf courses.</p> <p><b>Telecommunications</b> services and products, including mobile telephony as provided by one of the two Operators in Cyprus.</p> <p><b>Infrastructure</b> projects, such as the 25-year contract (until 2031) with the Cyprus government for building and operating, with international strategic partners, Larnaka and Pafos airports, with the BOT method (Build, Operate, Transfer). Despite the diversity of activities, one of CTC's strengths is the ability to remain focused on each category of products and services. Through our structure and systems, we empower autonomous, fully focused teams of skilled professionals who passionately pursue their objectives.</p> <p>Reflecting consumer preferences, we aim to offer the best possible service to our customers and suppliers in a spirit of partnership. Our portfolio includes many multinational suppliers with famous quality brands. A number of these brands are in the top three market category positions in Cyprus.</p> <p>Strategic alliances formed to draw on the expertise and strength of all parties involved, enable us to make the most of new business opportunities and provide new products and services to customers.</p> <p>Driven by our vision, which determines our goals, and guided by our code of</p>

	business conduct, we are committed to continuous growth and success.
<b>CONTACT DETAILS</b>	
Contact person for this placement	Chrysanthi Danou
Department and designation / job title	Human Resources Manager
Direct telephone number	+35722740323
E-mail address	Chrysanthi.d@ctcgroup.com
<b>Application Procedure</b>	
Who to apply to (including contact details)	Please email a European CV and personal statement to <a href="mailto:ctchrd@ctcgroup.com">ctchrd@ctcgroup.com</a> before the deadline.
Deadline for applications	End of October 2012
Application process	Applicants will be informed of the outcome by end of December 2012
Other	

Please provide as much information on the placement as possible – too much information is better than not enough!

<b>PLACEMENT INFORMATION</b>	
Department / Function	
Description of activities	<p><u>Essential Criteria:</u></p> <ul style="list-style-type: none"> <li>- Proficient writing, understanding and speaking English and French. If the candidate can speak Greek that's even better, but is not mandatory.</li> <li>- Excellent communication and organisational skills</li> <li>- Prefer to study business/management/marketing</li> </ul> <p><u>Info on the Project to be involved in</u></p> <p>The candidate will provide support to one of the companies of the Group, which imports and distributes luxury cosmetics and fragrances in Cyprus. He/She will be involved in forecasting for ordering, marketing activities, reporting etc.</p>
Location	Nicosia Cyprus
Start Date	Whenever candidate available, preferably October 2012
Duration	Preferably 12 months, but 6 months will also be sufficient.
Working hours per week	Flexible: (at least 30 hrs per week)
Accommodation (please select)	<input type="checkbox"/> Accommodation will be provided

	<input type="checkbox"/> We can assist with finding accommodation <input checked="" type="checkbox"/> <b>Student to make own arrangements</b>
Details of financial and "in kind" support to be provided	No financial support will be provided
Other	

### COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS

Languages and level of competence required	Proficient writing, understanding and speaking English and French. If the candidate can speak Greek that's even better, but is not mandatory.
Computer skills and level of skills required	Experienced with Microsoft Office 2010 and more specifically Excel, PowerPoint and Word.
Drivers license	Not necessary for the job, but important for transportation in Cyprus
Other	

### INFORMATION PROVIDED BY

Name	Chrysanthi Danou
Department / Function	Human Resources Manager
E-mail address	<a href="mailto:Chrysanthi.d@ctcgroup.com">Chrysanthi.d@ctcgroup.com</a>
Phone number(s)	+35722740323 or +35722741217
Date	13 August 2012

Estella



Hotel & Apts

## Erasmus Student Work Placement

Name of Company: **AMATHOS INVESTMENTS LTD**

### EMPLOYER INFORMATION

Name of organisation/company	AMATHOS INVESTMENTS LTD (ESTELLA HOTEL APTS)
Full address inc post code	CHRISTAKI KRANOU 3, POTAMOS YERMASOYIAS 4047 LIMASSOL - CYPRUS
Telephone	+357-25321922
Fax	+357-25314860
E-mail	<a href="mailto:mail@estellacyprus.com">mail@estellacyprus.com</a>
Website	<a href="http://www.estellacyprus.com">www.estellacyprus.com</a>
Number of employees	Nine (9)
Short description of the company	<p><b>Estella Hotel &amp; Apartments</b> is a small complex of 36 studios and Family suites ideally located within walking distance of Limassol's lively Tourist Area and its sandy beaches. Each studio has individual heating and air-conditioning. All have south facing balconies and are bright and sunny. They are twin-bedded with the larger studios taking a third bed or a cot. All apartments have bath/shower, wc, television and direct dial telephone. The hotel has recently been refurbished and all studios have parquet floors.</p> <p>Our cosy restaurant serves breakfast, lunch and dinner daily and hold special BBQ nights and Greek nights. There's always something going on to please everyone with satellite television lounge, pool table, swimming pool and sauna, as well as a martial arts gym and free wi-fi (in the lobby). Babysitting facilities are also available.</p>

### CONTACT DETAILS

Contact person for this placement	<b>Mr Panayiotis Angelides</b>
Department and designation / job title	<b>Hotel Manager</b>
Direct telephone number	00357-25321922
E-mail address	<a href="mailto:manager@estellacyprus.com">manager@estellacyprus.com</a>

<b>Application Procedure</b>	
Who to apply to (including contact details)	Please email an European CV and personal statement to manager@estellacyprus.com before the deadline.
Deadline for applications	31/01/2013
Application process	Applicants will be informed of the outcome by e-mail from Mr Panayiotis Angelides
Other	

Please provide as much information on the placement as possible – too much information is better than not enough!

<b>PLACEMENT INFORMATION</b>	
Department / Function	Hotel Management / Front Office
Description of activities	<p><u>Info on the Project to be involved in</u></p> <ul style="list-style-type: none"> <li>- Assist at Front Office Duties and possible to perform alone duties after a certain period of training (max 1 month)</li> <li>- Assist the daily management work (i.e assist with implementation of rates in web, working schedule, daily check rooms cleanliness for guest arrivals, check public areas for cleanliness, assist with solve of guest problems and if any complains</li> <li>- Involvement in meetings with staff. Assist with decision making</li> <li>- Involvement in any other activities that may be deem necessary and concern the Hotel Operation.</li> </ul>
Location	AT ESTELLA HOTEL APTS – LIMASSOL
Start Date	01/05/2013
Duration	4 months
Working hours per week	44 HOURS PER WEEK
Accommodation (please select)	<input type="checkbox"/> Accommodation will be provided <input checked="" type="checkbox"/> We can assist with finding accommodation <input checked="" type="checkbox"/> Student to make own arrangements
Details of financial and “in kind” support to be provided	No financial support will be provided, however a small financial bonus at the end of the training/employment may be provided.
Other	

**COMPETENCES, SKILLS and EXPERIENCE REQUIREMENTS**

Languages and level of competence required	Proficient writing, understanding and speaking Russian, English. Any other language (i.e German, Italian, French) will be consider as an advantage
Computer skills and level of skills required	KNOWELDE OF THE USE OF MICROSOFT OFFICE (WORD, OUTLOOK, EXCEL
Drivers license	Not a must
Other	

**INFORMATION PROVIDED BY**

Name	Panayiotis Angelides
Department / Function	Hotel Manager
E-mail address	<a href="mailto:manager@estellacyprus.com">manager@estellacyprus.com</a>
Phone number(s)	00357-25321922
Date	14/09/2012