



UNIVERSITÀ DEGLI STUDI DI PALERMO

ENROLMENT PROCEDURES FOR GRADUATES WISHING TO ENROL IN OPEN ADMISSION 2ND CYCLE DEGREE COURSES (“LAUREA MAGISTRALE”) OF THE UNIVERSITY OF PALERMO

Academic year 2019-2020

1. Current legislation

Admission procedures for **open admission 2nd cycle Degree Courses** of the University of Palermo are regulated by art.6, par. 2 of the Ministerial Decree 270/2004, by the University Educational Regulations and by the Resolution of the Academic Senate of May, 26, 2009

The art.6, par. 2 of the Ministerial Decree 270/2004 provides that: “**in the 2nd cycle degree course for which regulations in force do not establish a limited access**, the University defines, for each Degree Course, specific admission criteria including, in any case, **specific curricular requirements and adequate individual groundings, which will be assessed by the Universities** in accordance with the procedures laid down in the educational regulations. Universities may also permit enrolment in 2nd cycle Degree Course after the beginning of the academic year, provided in good time to attend the courses.

The admission guide for 2nd cycle Degree Course (ministerial Decree 270) for the academic year 2019/2020 of the University of Palermo, available on the University website, contains a page for each 2nd cycle Degree Course, showing the curricular requirements as well as the procedures for assessing individual groundings.

As provided by the Resolution of the Academic Senate of May, 25, 2010 and pursuant to the University Educational Regulations, the Boards of the 2nd cycle Degree Courses have indicated one of the following admission requirements:

- 1) **The 1st cycle Degree class(es)** considered as an admission requirement, with possible detailed **educational activities up to 60 credits (CFU)**. In this case, the 2nd cycle Degree Course has prepared a two column table, assigning to specific disciplinary sectors (SSD) the relevant credits (CFU) which must have been acquired by the student **before September, 30, 2019**.
- 2) **The detailed educational activities, for at least 60 credits, regardless of the 1st cycle degree of the applicant**. In this case too, each 2nd Cycle Degree Course specifies the required educational activities in a two-column table assigning to specific disciplinary sectors (SSD) the relevant credits (CFU) which must have been acquired by the student before September, 30, 2019.

1. Curricular requirements

GRADUATES wishing to enrol in a 2nd cycle Degree Course must be in possession of **curricular requirements before September 30, 2019**.

From the academic year 2019/2020, candidates, through the students website, to register in a 2nd cycle Degree Course, must fill a specific registration form, containing the application for the assessment of



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curricular requirements and individual groundings. Access to this page can be done through personal credentials, at the following link: <https://studenti.unipa.it/>

Applicants from other Universities must register to obtain personal credential at the address: <https://studenti.unipa.it/>

The form may be filled from August, 1 to September 30, 2019

To verify the possession of mandatory curricular requirements, GRADUATES must check the scientific sectors of all the examinations taken to obtain the 1st cycle Degree and possible other credits obtained through attendance to additional teachings. The informatics procedure will automatically check, only for Unipa graduates, the possession of curricular requirements, accepting or rejecting the application.

Graduates of other Italian or foreign Universities and graduates under previous regulations may enclose a .pdf file containing their study plan or certificate (with the scientific sectors, for graduates in Italian Universities). The Coordinator of the Degree Course will check this document, deciding to accept or reject the application, indicating, if needed, individual teachings to attend and of which the applicant must pass the relevant examination to fill curricular gaps.

If the comparison (made automatically or carried out by the Course Coordinator) between the curricular requirements indicated in the admission guide for 2nd cycle Degree Course (ministerial Decree 270) for the academic year 2019/2020 of the University of Palermo and the 1st cycle course does not show lacks in term of scientific sectors and of the relevant credits, **GRADUATES possess curricular requirements and may continue with registration procedures. In the cases provided for the following art. 3, Graduates will not be subject to the assessment of individual groundings, but they must, in any case, be subject to the assessment of the language skills required for the admission to the 2nd cycle Degree Course.**

2.1 What to do in case of lacking curricular requirements

If the procedure identifies the absence of scientific sectors and relevant credits, enrolment is rejected by the system or by the Course Coordinator, and Graduates **will be able to acquire individual teachings in the missing sectors and to take the relevant examinations before the fall session (as per resolution of the Academic Senate, n. 7, October, 11, 2017), thus filling curricular gaps. Graduates may then start a new procedure, before September, 30, to enrol in the 2nd Cycle Degree Course before November, 30, after the assessment of curricular requirements provided for in the following art. 3, or they may wait the following academic year, and fill curricular gaps during the year.**

2. Assessment of individual groundings

The assessment of individual groundings, provided for by law, for open admission 2nd cycle degree courses does not aim at selecting students, but only at ascertaining the adequacy of their individual groundings for continuing with 2nd level studies and, in case of inadequacy, to provide them the tools to fill the gap, also through tutoring by Professors.

Many 2nd cycle Degree Course decided that curricular requirements should not be assessed by any interview for students with a graduation mark greater or equal to a threshold level; for instance, if the threshold is 95/110; only graduates with a graduation mark less than 95/110 will be subject to a test or interview before enrolment.

The Board of the Degree Course appoints a specific Commission for the assessment of students' individual groundings and the Coordinator sets three dates for the test or interview, **including foreign language testing.**



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3. Timing and forms

GRADUATES possessing curricular requirements (before September, 30, 2019), must undergo the assessment of individual groundings in the dates set by the Degree Courses (and published on the relevant websites) in accordance with the provisions of the Educational Calendar, as per the Resolution of the Academic Senate of June, 12, 2019

Graduates with a graduation mark higher than the threshold set by the relevant Degree Course must in any case be tested in order to assess their language skills.

Graduates with a graduation mark under the threshold set by the relevant Degree Course must be tested for the assessment of individual groundings and foreign language.

Graduates passing the assessment test/interview must pay the enrolment fees, in accordance with the relevant Regulations, and will thus be enrolled in the Degree Course.